

**MINUTES OF THE SALARY BOARD MEETING HELD ON
Thursday, January 15, 2025**



The Armstrong County Salary Board Meeting was called to order by Commissioner John W. Strate at 10:00 a.m. in the Commissioners' Conference Room.

Roll Call:

Commissioner Strate Present
Commissioner Shea Present
Commissioner Fabian Present
Controller Gaff Present

Also present: Chief Clerk Karen Notto, Human Resource Manager Audrey Campbell, Chief Public Defender Greta Kiser, Executive Director Planning/Economic Development Darin Alviano, Court Administrator Brandi Benton, President Judge Chase McClister, Administrator Children, Youth, and Family Services Paula McClure, County Solicitor Tim Miller, Kieran Woynicz – Leader Times

The Board recited the PLEDGE OF ALLEGIANCE to the Flag

AGENDA AMENDMENTS

No Agenda Amendments needed

EXECUTIVE SESSION

Mr. Fabian motioned, and seconded by Mr. Shea to go into Executive Session a 10:01 a.m.

Mr. Fabian motioned, and seconded by Mr Shea to end Executive Session at 10:08 a.m.

No action taken.

There were no comments from visitors in attendance on agenda items.

It was moved by Mr. Shea and seconded by Ms. Gaff, to approve the minutes from the Salary Board Organizational Meeting held on January 5, 2025. Motion carried unanimously.

COURTS – President Judge Chase McClister

PAF 15065 was moved by Judge McClister and seconded by Mr. Shea, to recreate of a full-time Official Court Reporter to the President Judge at Non-Supervisory Pay Grade 15 (\$15.13 to \$19.75 per hour) effective January 15, 2026. (Voluntary resignation/retirement on PAF 15033) Motion carried unanimously.

PAF 15066 was moved by Judge McClister and seconded by Mr. Shea, to acknowledge the appointment/reassignment of Julie Gerano from full-time Court Reporter at \$23.70 per hour to full-time Official Court Reporter to the President Judge at \$28.59 per hour effective January 15, 2026. (Created on PAF 15065) Position start date will be retro to January 5, 2026. Motion carried unanimously.

PAF 15071 was moved by Judge McClister and seconded by Mr. Shea, to recreate a full-time Court Reporter position at Non-Supervisory Pay Grade 14 (\$14.41 to \$18.81 per hour) effective January 15, 2026. (Appointment/reassignment on PAF 15066) Motion carried unanimously.

DISTRICT COURT 33-3-01 – Gary DeComo / President Judge Chase McClister

PAF 15050 was moved by Judge McClister and seconded by Mr. Shea, to acknowledge the appointment/reassignment of Ashley Cox from a temporary casual part-time Magisterial District Court Clerk position at \$15.00 per hour to a full-time Magisterial District Court Clerk position at \$15.00 per hour (current rate) effective January 15, 2026. (Created on PAF 15017) Position start date will January 25, 2026. Motion carried unanimously.

CHILDREN, YOUTH AND FAMILIES – Paula McClure

PAF 15046 was moved by Mr. Shea and seconded by Ms. Gaff to approve the reclassification of Caseworker Supervisor position from Supervisory Pay Grade 13 (\$33,676.50 to \$43,953.00 per annum) to Supervisory Pay Grade 16 (\$39,000.00 to \$50,934.00 per annum) effective January 15, 2026. Currently, a starting Caseworker position is higher than the starting rate for a Caseworker Supervisor. Motion carried 3 to 1. Mr. Shea abstained.

PAF 15047 was moved by Mr. Shea and seconded by Ms. Gaff, to approve the reclassification of a Program Specialist position from Supervisory Pay Grade 13 (\$33,676.50 to \$43,953.00 per annum) to Supervisory Pay Grade 16 (\$39,000.00 to \$50,934.00 per annum) effective January 15, 2026. Currently, a starting Caseworker position is higher than the starting rate for a Program Specialist. Motion carried 3 to 1. Mr. Shea abstained.

PAF 15048 was moved by Mr. Shea and seconded by Ms. Gaff, to create a Caseworker Supervisor position at Supervisory Pay Grade 16 (\$39,000.00 to \$50,934.00 per annum) effective January 15, 2026. (Voluntary resignation on PAF 14284) Position is being recreated due to remaining vacant for over a year. Motion carried 3 to 1. Mr. Shea abstained.

PAF 15049 was moved by Mr. Shea and seconded by Ms. Gaff, to recreate of a Program Specialist position at Supervisory Pay Grade 16 (\$39,000.00 to \$50,934.00 per annum) effective January 15, 2026. (Voluntary resignation on PAF 14321) Position is being recreated due to remaining vacant for over a year. Motion carried 3 to 1. Mr. Shea abstained.

HUMAN RESOURCES – Audrey Campbell

PAF 15069 was moved by Mr. Shea and seconded by Ms. Gaff, to recreate a casual part-time Floater position at Non-Supervisory Pay Grade 9 (\$11.28 to \$14.72 per hour) effective January 15, 2026. (Voluntary resignation on PAF 5008) This position was approved as part of the 2026 County Budget. Motion carried unanimously.

PLANNING & DEVELOPMENT – Darin Alviano

PAF 15068 was moved by Mr. Shea and seconded by Mr. Fabian, to create a full-time Community Funding and Program Manager position at Supervisory Pay Grade 14 (\$35,373.00 to \$46,137.00 per annum) effective January 15, 2026. This position is designed to secure and oversee external funding streams for County Community and Economic Development by independently leading the full life cycle of funding acquisitions and program management. This position was approved as part of the 2026 County Budget. Motion carried unanimously.

PUBLIC DEFENDER – Greta Kiser

PAF 15052 was moved by Mr. Shea and seconded by Ms. Gaff, to create a full-time Assistant Public Defender position at \$68,000.00 per annum effective January 15, 2026. Additional Assistant Public Defender requested to remain effective pursuant to Federal and Pennsylvania Constitutions, as well as the Public Defender Act. This position was approved as part of the 2026 County Budget. Motion carried unanimously.

PAF 15053 was moved by Mr. Shea and seconded by Ms. Gaff, to create a full-time Paralegal position at Non-Supervisory Pay Grade 15 (\$15.13 to \$19.75 per hour) effective January 15, 2026. This position was approved as part of the 2026 County Budget. Motion carried unanimously.

PUBLIC SAFETY – Board of Commissioners

PAF 15058 was moved by Mr. Shea and seconded by Ms. Gaff, to approve the reassignment of Jason Burns from full-time Deputy Director of Public Safety/HazMat Coordinator/Trainer at \$56,348.24 per annum to full-time Public Safety Director at \$65,000.00 per annum effective January 15, 2026. (Created on PAF 14981) At completion of certifications salary will be increased to \$68,000.00 per annum. Motion carried unanimously.

SALARY BOARD COMMENTS

NONE

COMMENTS FROM VISITORS

NONE

ADJOURNMENT

There being no further business, it was moved by Mr. Shea and seconded by Ms. Gaff, that the meeting be adjourned. Motion carried unanimously. Commissioner Strate declared the meeting adjourned at 10:25 a.m.

Tammie Gaff
Armstrong County Controller

Attest: _____
Karen Notto, Chief Clerk
Armstrong County Board of Commissioners