

**MINUTES OF THE SALARY BOARD MEETING HELD ON
Thursday, June 19, 2025**



The Armstrong County Salary Board Meeting was called to order by Commissioner John W. Strate at 10:00 a.m. in the Commissioners' Conference Room.

Roll Call: Commissioner Strate Present
Commissioner Shea Present
Commissioner Fabian Absent
Controller Gaff Absent

Also present: Chief Clerk Karen Notto, Human Resource Manager Audrey Campbell, County Solicitor Tim Miller, Public Safety Director Mike Mollick, Tax Revenue Director Rich Farah, Belmont Complex Director Gary Montebell, Jail Warden Jessica Hicks, District Attorney Katie Charlton, 1st Deputy Controller Teresa Horgos (OBO Tammie Gaff), Robin Livengood – Resident, Regina Liermann – Resident, Dennis Phillips – Leader Times

The Board recited the PLEDGE OF ALLEGIANCE to the Flag

There were no comments from visitors in attendance on agenda items.

It was moved by Mr. Shea and seconded by Mr. Strate, to approve the minutes from the Salary Board Meeting held on May 15, 2025. Motion carried unanimously.

REGISTER OF WILLS/RECORDER OF DEEDS – Lori Hirst

PAF 14836 was moved by Mr. Shea and seconded by Mr. Strate, to create a part-time Register of Wills Department Clerk I position at \$12.25 per hour effective June 19, 2025. Motion carried unanimously.

PAF 14836 was moved by Mr. Shea and seconded by Ms. Horgos, to acknowledge the appointment/reassignment of Devin O'Neal from full-time Department Clerk I at \$12.25 per hour to part-time Department Clerk I at \$12.25 per hour (current rate) effective June 19, 2025. Position start date will be May 18, 2025. Motion carried unanimously.

BOARD OF COMMISSIONERS

PAF 14821 was moved by Mr. Shea and seconded by Ms. Horgos, to reclassify the full-time Chief Public Defender position from Supervisory Pay Grade 23 (\$54,892.50 to \$71,623.50 per annum) to Supervisory Pay Grade 26 (\$70,668.00 to \$92,215.50 per annum) effective June 19, 2025, pursuant to action taken on PAF 14813. Motion carried unanimously.

PAF 14850 was moved by Mr. Shea and seconded by Ms. Horgos, to create a temporary casual part-time Intern position effective June 19, 2025. This is an unpaid internship in coordination with Westminster College and Commissioner Fabian. Motion carried unanimously.

PAF 14850 was moved by Mr. Shea and seconded by Ms. Horgos, to acknowledge the appointment of Jessa Kinter to a temporary casual part-time unpaid Intern position effective June 19, 2025, pending successful completion of screenings. Motion carried unanimously.

BELMONT – Gary Montebell

PAF 14831 was moved by Mr. Shea and seconded by Ms. Horgos, to approve the hiring of Abigale Jablonski to a temporary/seasonal casual part-time Swim Team Coach position at \$9.00 per hour effective June 19, 2025, for the 2025 Pool Season, pending successful completion of pre-employment screenings. (Created on PAF 14796) Motion carried unanimously.

PAF 14832 was moved by Mr. Shea and seconded by Ms. Horgos, to approve the hiring of Lilly Cravenor and Kise Rosensteel to temporary/ seasonal casual part-time Belmont Worker positions at \$9.00 per hour effective June 19, 2025, for the 2025 Pool Season, pending successful completion of pre-employment screenings. (Created on PAF 10777/Reclassified on PAF 13857) Motion carried unanimously.

PAF 14839 was moved by Mr. Shea and seconded by Ms. Horgos, to approve salary adjustments per the attached list for temporary/ seasonal casual part-time Belmont Workers from \$8.01 per hour to \$8.25 per hour effective June 19, 2025, for the 2025 Pool Season. Motion carried unanimously.

PAF 14842 was moved by Mr. Shea and seconded by Ms. Horgos, to recreate a full-time Maintenance Worker II position at Non-Supervisory Pay Grade 8 (\$10.73 to \$13.99 per hour) effective June 19, 2025, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14841) Motion carried unanimously.

PAF 14843 was moved by Mr. Shea and seconded by Ms. Horgos, to approve the reassignment of Jackson Ament from temporary/ seasonal casual part-time Belmont Worker (Lifeguard) at \$9.50 per hour to a temporary/ seasonal casual part-time Lead Lifeguard position at \$13.00 per hour effective June 19, 2025, for the 2025 Pool Season. (Created on PAF 14795) Motion carried unanimously.

PAF 14844 was moved by Mr. Shea and seconded by Ms. Horgos, to approve a salary adjustment for temporary/ seasonal casual part-time Belmont Worker (Lifeguard) Lydia Beck from \$9.50 per hour to \$11.00 per hour effective June 19, 2025, for the 2025 Pool Season, due to accepting additional assistant head lifeguard duties. Motion carried unanimously.

JAIL – Warden Hicks

PAF 14824 was moved by Mr. Shea and seconded by Ms. Horgos, to recreate a full-time Corrections Officer position at \$18.00 per hour effective June 19, 2025, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14823) Motion carried unanimously.

PAF 14828 was moved by Mr. Shea and seconded by Ms. Horgos, to recreate a part-time Co-Op Corrections Officer position at \$17.00 per hour effective June 19, 2025. This position is being created in conjunction with Lenape Vo-Tech Co-Op program. (Reassignment on PAF 14827) Motion carried unanimously.

PAF 14849 was moved by Mr. Shea and seconded by Ms. Horgos, to recreate a full-time Corrections Officer position at \$18.00 per hour effective June 19, 2025, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14835) Motion carried unanimously.

PUBLIC DEFENDER – Elizabeth Christopher

PAF 14834 was moved by Mr. Shea and seconded by Ms. Horgos, to approve a salary adjustment of \$3.00 per hour for Lorna Pasqualini, full-time Office Manager, to a base rate of \$24.21 per hour effective June 19, 2025. Increase on PAF 14758 should have reflected a \$5.00 per hour increase. Funding is available for this adjustment through the Public Defender's PCCD Grant. Should grant funding no longer be available, salary adjustments will be made based on pre-Grant grant wages. Salary adjustment will be effective retro to April 20, 2025. Motion carried unanimously.

PUBLIC SAFETY – Michael Mollick

PAF 14846 was moved by Mr. Shea and seconded by Ms. Horgos, to create a full-time Deputy Director of Public Safety and HazMat Coordinator/Trainer position at Supervisory Pay Grade 15 (\$37,128.00 to \$48,418.50 per annum) effective June 19, 2025, due to the need in directing, managing, and coordinating all daily activities related to Public Safety and Emergency Management Services to County residents and first responders. In absences of the Director of Public Safety, the employee in this position will assume all essential job functions and duties of the Director. Motion carried unanimously.

PAF 14847 was moved by Mr. Shea and seconded by Ms. Horgos, to approve the reassignment of Jason Burns from HazMat Coordinator/Trainer to full-time Deputy Director of Public Safety and HazMat Coordinator/Trainer at \$54,973.88 per annum (current rate) effective June 19, 2025, (Created on PAF 14846) Position start date will be June 19, 2025. Motion carried unanimously.

TAX REVENUE – Richard Farah

PAF 14818 was moved by Mr. Shea and seconded by Ms. Horgos, to create a full-time Deputy Director of Tax Revenue position at Supervisory Pay Grade 16 (\$39,000.00 to \$50,934.00 per annum) effective June 19, 2025. This will abolish the action on taken on PAF 14818. (Reassignment on PAF 14810) Motion carried unanimously.

OTHER BUSINESS

NONE

SALARY BOARD COMMENTS

NONE

COMMENTS FROM VISITORS

Regina Liermann asked for clarification on items 8a, 12b, and 13a. Her questions were adequately answered.

ADJOURNMENT

There being no further business, it was moved by Mr. Shea and seconded by Ms. Horgos, that the meeting be adjourned. Motion carried unanimously. Commissioner Strate declared the meeting adjourned at 10:24 a.m.

Tammie Gaff
Armstrong County Controller

Attest: _____
Karen M. Notto, Chief Clerk
Armstrong County Board of Commissioners

1	Shannon Anthony	\$8.25
2	Chloe Armstrong	\$8.25
3	Abygail Colwell	\$8.25
4	Naveah Croyle	\$8.25
5	Brielle Feitknecht	\$8.25
6	Gracie Gaiser	\$8.25
7	Piper Gutherie	\$8.25
8	Grace Osborne	\$8.25
9	Lily Taladay	\$8.25