

**MINUTES OF THE SALARY BOARD MEETING HELD ON
Thursday, January 16, 2025**



The Armstrong County Salary Board Meeting was called to order by Commissioner John W. Strate at 10:30 a.m. in the Commissioners' Conference Room.

Roll Call:

Commissioner Strate Present
Commissioner Shea Present
Commissioner Fabian Present
Controller Gaff Present

Also present: Chief Administrator Aaron Poole, Human Resource Director Audrey Campbell, County Solicitor Tim Miller, Prothonotary Annette Bowser, Warden Jessica Hicks

The Board recited the PLEDGE OF ALLEGIANCE to the Flag

There were no comments from visitors in attendance on agenda items.

It was moved by Mr. Shea and seconded by Ms. Gaff, to approve the minutes from the Salary Board Organizational Meeting held on January 6, 2025. Motion carried unanimously.

PROTHONOTARY/CLERK OF COURTS – Annette Bowser

PAF 14677 was moved by Ms. Bowser and seconded by Mr. Shea, to recreate a full-time Assistant Financial Officer position at Non-Supervisory Pay Grade 12 (\$13.06 to \$17.04 per hour) effective January 16, 2025. (Voluntary resignation on PAF 14676) Motion carried unanimously.

BELMONT – Gary Montebell

PAF 14675 was moved by Mr. Shea and seconded by Ms. Gaff to table the action to create three (3) temporary/seasonal casual part-time Zamboni Driver/Maintenance Worker I positions at \$11.00 per hour effective January 16, 2025, for the 2024/2025 Ice Season. Following successful completion of the training period, the pay rate will be raised to \$12.98 per hour. No action taken.

ELECTIONS – Board of Commissioners

PAF 14673 was moved by Mr. Fabian and seconded by Mr. Shea, to approve a salary adjustment for full-time Elections Director/Chief Registrar James Webb from \$39,848.64 per annum to \$50,000.00 per annum effective January 16, 2025, as approved in the 2025 County Budget. The adjustment will bring Mr. Webb into line with other County Directors with similar responsibilities. Salary adjustment will be effective January 1, 2025. Motion carried unanimously.

JAIL – Warden Hicks

PAF 14670 was moved by Mr. Shea and seconded by Ms. Gaff, to approve a salary adjustment for full-time LPN Supervisor Emily Pearce from \$23.07 per hour to \$26.00 per hour effective January 16, 2025. Salary adjustment will be effective January 1, 2025. Motion carried unanimously.

PAF 14672 was moved by Mr. Shea and seconded by Ms. Gaff, to recreate a full-time Corrections Officer position at \$18.00 per hour effective January 16, 2025, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14671) Motion carried unanimously.

OTHER BUSINESS

NONE

SALARY BOARD COMMENTS

NONE

COMMENTS FROM VISITORS

NONE

ADJOURNMENT

There being no further business, it was moved by Mr. Fabian and seconded by Mr. Shea, that the meeting be adjourned. Motion carried unanimously. Commissioner Strate declared the meeting adjourned at 10:47 a.m.

Tammie Gaff
Armstrong County Controller

Attest: _____
Aaron Poole, Chief Administrator
Armstrong County Board of Commissioners