

**MINUTES OF THE SALARY BOARD MEETING HELD ON
Thursday, December 5, 2024**



The Armstrong County Salary Board Meeting was called to order by Commissioner John W. Strate at 10:30 a.m. in the Commissioners' Conference Room.

Roll Call:

Commissioner Strate Present
Commissioner Shea Present
Commissioner Fabian Present (via telephone)
Controller Gaff Present

Also present: Chief Administrator Aaron Poole, Human Resource Director Audrey Campbell, District Magistrate Judge J. Gary DeComo, CYF Fiscal Officer Carly Hileman (o/b/o Paula McClure), Dennis Phillips-Leader Times.

The Board recited the PLEDGE OF ALLEGIANCE to the Flag

There were no comments from visitors in attendance on agenda items.

It was moved by Mr. Shea and seconded by Ms. Gaff, to approve the minutes from the Salary Board Meeting held on November 21, 2024. Motion carried unanimously.

MAGISTERIAL DISTRICT COURT 33-3-01 – Gary DeComo / President Judge James Panchik

PAF 14637 was moved by Mr. DeComo and seconded by Mr. Shea, to recreate a full-time Magisterial District Court Clerk position at Non-Supervisory Pay Grade 12 (\$13.06 to \$17.04 per hour) effective December 5, 2024. (Voluntary resignation/retirement on PAF 14637) Motion carried unanimously.

EXECUTIVE SESSION

Mr. Shea motioned and seconded by Ms. Gaff, to go into Executive Session at 10:38 AM to discuss personnel matters.

Mr. Shea motioned and seconded by Ms. Gaff, to end Executive Session at 10:52 AM.

No action taken

PAF 14637 was moved by Mr. DeComo and seconded by Mr. Shea, to acknowledge the appointment/reassignment of Samantha Booher from temporary casual part-time Magisterial District Court Clerk at \$15.00 per hour to full-time Magisterial District Court Clerk at \$13.06 per hour (Step A) effective December 5, 2024. Position start date will be December 16, 2024. Motion carried unanimously.

CHILDREN, YOUTH AND FAMILIES – Paula McClure

PAF 14635 was moved by Mr. Shea and was seconded by Ms. Gaff, to recreate a full-time Caseworker I position at \$16.00 per hour effective December 5, 2024, per the SEIU Collective Bargaining Agreement. (Voluntary resignation on PAF 14634) Motion carried unanimously.

OTHER BUSINESS

NONE

SALARY BOARD COMMENTS

NONE

COMMENTS FROM VISITORS

NONE

ADJOURNMENT

There being no further business, it was moved by Mr. Shea and seconded by Ms. Gaff, that the meeting be adjourned. Motion carried unanimously. Commissioner Strate declared the meeting adjourned at 10:54 a.m.

Tammie Gaff
Armstrong County Controller

Attest: _____
Aaron Poole, Chief Administrator
Armstrong County Board of Commissioners