

**MINUTES OF THE SALARY BOARD MEETING HELD ON
August 15, 2024**



The Armstrong County Salary Board Meeting was called to order by Commissioner John W. Strate at 10:30 a.m. in the Commissioners' Conference Room.

Roll Call:

Commissioner Strate Present
Commissioner Shea Absent
Commissioner Fabian Present
Controller Gaff Present

Also present: Chief Administrator Aaron Poole, Human Resource Director Audrey Campbell, Domestic Relations Director Denise Brumbaugh, Jail Warden Jessica Hicks, Chief Public Defender Liz Christopher, President Judge James Panchik, Dennis Phillips – Leader Times

The Board recited the PLEDGE OF ALLEGIANCE to the Flag

There were no comments from visitors in attendance on agenda items.

It was moved by Ms. Gaff and seconded by Mr. Fabian, to approve the minutes from the Salary Board Meeting held on August 1, 2024. Motion carried unanimously.

DOMESTIC RELATIONS – Denise Brumbaugh / President Judge James Panchik

PAF 14507 was moved by Mr. Panchik and seconded by Mr. Fabian, to acknowledge the appointment of Kristy Kunicki to a full-time Administrative Assistant II position at \$15.43 per hour (\$12.43 per hour at Step A plus \$3.00 per hour for short-staffing issues) effective August 15, 2024, per Memorandum of Agreement with the Teamsters and pending successful completion of pre-employment screenings. The cost of this position is reimbursed 66% by the Incentive Funds received in Domestic Relations from the Bureau of Child Support. (Created on PAF 14472) Position start date will be September 3, 2024. Motion carried unanimously.

JAIL – Warden Hicks

PAF 14504 was moved by Mr. Fabian and seconded by Ms. Gaff, to recreate a full-time Corrections Officer position at \$18.00 per hour effective August 15, 2024, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation/retirement on PAF 14503) Motion carried unanimously.

PUBLIC DEFENDER – Elizabeth Christopher

PAF 14514 was moved by Mr. Fabian and Ms. Gaff, to approve a salary adjustment for full-time Chief Public Defender Elizabeth Christopher from \$65,000.00 per annum to \$75,000.00 per annum effective August 15, 2024. This increase is contingent on monies provided through a PCCD grant. Increase will be paid 100% by the grant. Motion carried unanimously.

OTHER BUSINESS

NONE

SALARY BOARD COMMENTS

NONE

COMMENTS FROM VISITORS

NONE

ADJOURNMENT

There being no further business, it was moved by Mr. Fabian and seconded by Ms. Gaff, that the meeting be adjourned. Motion carried unanimously. Commissioner Strate declared the meeting adjourned at 10:39 a.m.

Tammie Gaff
Armstrong County Controller

Attest: _____
Aaron Poole, Chief Administrator
Armstrong County Board of Commissioners