

**MINUTES OF THE SALARY BOARD MEETING HELD ON
Thursday, June 20, 2024**



The Armstrong County Salary Board Meeting was called to order by Commissioner John W. Strate at 10:30 a.m. in the Commissioners' Conference Room.

Roll Call:

Commissioner Strate Present
Commissioner Shea Present
Commissioner Fabian Present
Controller Gaff Present

Also present: Chief Administrator Aaron Poole, Human Resource Director Audrey Campbell, Domestic Relations Director Denise Brumbaugh, Judge Chase McClister, Tax Claim Director Elizabeth Johns, Public Works Director Roger McMillen, Prothonotary Annette Bowser, Kieran Woynicz – Leader Times_____

The Board recited the PLEDGE OF ALLEGIANCE to the Flag

There were no comments from visitors in attendance on agenda items.

It was moved by Mr. Shea and seconded by Ms. Gaff, to approve the minutes from the Salary Board Meeting held on June 6, 2024. Motion carried unanimously.

DOMESTIC RELATIONS – Denise Brumbaugh / President Judge James Panchik

PAF 14434 was moved by Mr. McClister and seconded by Mr. Shea, to recreate a full-time Enforcement Officer position at Non-Supervisory Pay Grade 16 (\$19.07 per hour) effective June 20, 2024, per the Teamster's Collective Bargaining Agreement. (Voluntary resignation on PAF 14433) Motion carried unanimously.

PROTHONOTARY / CLERK OF COURTS – Annette Bowser

PAF 14438 was moved by Ms. Bowser and seconded by Mr. Shea, to acknowledge the appointment of Kailey Bowser to a full-time Clerk of Courts Department Clerk III position at \$13.00 per hour effective June 20, 2024, per the Teamsters' Collective Bargaining Agreement and pending successful completion of pre-employment screenings. (Crated on PAF 14384) Position start date will be June 24, 2024. Motion carried unanimously.

HUMAN RESOURCES / PAYROLL – Audrey Campbell

PAF 14443 was moved by Mr. Shea and seconded by Ms. Gaff, to create two (2) casual part-time Floater positions at Non-Supervisory Pay Grade 9 (\$11.28 to \$14.72 per hour) effective June 20, 2024. Motion carried unanimously.

JAIL – Warden Hicks

PAF 14427 was moved by Mr. Shea and seconded by Ms. Gaff to recreate a full-time Lieutenant position at \$26.52 per hour effective June 20, 2024, per the United Steel Workers’ Collective Bargaining Agreement. (Voluntary resignation on PAF 14426) Motion carried unanimously.

PAF 14442 was moved by Mr. Shea and seconded by Ms. Gaff, to recreate a full-time Corrections Officer position at \$18.00 per hour effective June 20, 2024, per the Teamsters’ Collective Bargaining Agreement. (Voluntary resignation on PAF 14416) Motion carried unanimously.

PUBLIC WORKS – Roger McMillen

PAF 14437 was moved by Mr. Shea and seconded by Ms. Gaff, to create a full-time Custodial Worker III position at Non-Supervisory Pay Grade 6 (\$9.74 to \$12.71 per hour) effective June 2024. (Voluntary resignation/ retirement on PAF 14415) This position is being created in lieu of a Custodial Supervisor position. Motion carried unanimously.

PAF 14437 was moved by Mr. Shea and seconded by Ms. Gaff, to approve the reassignment of Wanda Markle from full-time Maintenance Worker III at \$11.86 per hour to full-time Custodial Worker III at \$11.86 per hour (current rate) effective June 20, 2024. Position start date will be July 8, 2024. Motion carried unanimously.

TAX CLAIM – Board of Commissioners/Aaron Poole

PAF 14449 was moved by Mr. Shea and seconded by Ms. Gaff, to approve a salary adjustment for full-time Tax Claim Director Elizabeth Johns from \$17.63 per hour to \$18.63 per hour effective June 20, 2024, for parity and retention. Salary adjustment will be effective July 1, 2024. Motion carried unanimously.

OTHER BUSINESS

NONE

SALARY BOARD COMMENTS

NONE

COMMENTS FROM VISITORS

NONE

ADJOURNMENT

There being no further business, it was moved by Mr. Shea and seconded by Ms. Gaff, that the meeting be adjourned. Motion carried unanimously. Commissioner Strate declared the meeting adjourned at 10:40 a.m.

Tammie Gaff
Armstrong County Controller

Attest: _____
Aaron Poole, Chief Administrator
Armstrong County Board of Commissioners