

**MINUTES OF THE SALARY BOARD MEETING HELD ON  
Thursday, April 18, 2024**



The Armstrong County Salary Board Meeting was called to order by Commissioner John W. Strate at 10:30 a.m. in the Commissioners' Conference Room.

**Roll Call:**

Commissioner Strate Present  
Commissioner Shea Present  
Commissioner Fabian Absent  
Controller Gaff Absent

Also present: Chief Administrator Aaron Poole, Human Resource Director Audrey Campbell, Domestic Relations Director Denise Brumbaugh, Chief Deputy Sheriff Terry Bish (OBO Frank Pitzer), Deputy 911 Coordinator Peggy McAfoose (OBO Chad Gradwell), 2<sup>nd</sup> Deputy Controller Amanda Rybarik (OBO Tammie Gaff), Dennis Phillips – Leader Times.

The Board recited the PLEDGE OF ALLEGIANCE to the Flag

There were no comments from visitors in attendance on agenda items.

It was moved by Mr. Shea and seconded by Ms. Rybarik, to approve the minutes from the Salary Board Meeting held on April 4, 2024. Motion carried unanimously.

**DOMESTIC RELATIONS – Denise Brumbaugh / President Judge James Panchik**

**PAF 14348** was moved by Mr. Shea and seconded by Ms. Rybarik, to acknowledge the appointment of Leanna Sims-Chuhra to a full-time Administrative Assistant II position at \$15.43 per hour (\$12.43 per hour at Step A plus \$3.00 per hour for short-staffing issues) effective April 18, 2024, per Memorandum of Agreement with the Teamsters and pending successful completion of pre-employment screenings. The cost of this position is reimbursed 66% by the Incentive Funds received in Domestic Relations from the Bureau of Child Support. (Created on PAF 14239) Position start date will be April 22, 2024. Motion carried unanimously.

**SHERIFF – Frank Pitzer**

**PAF 14345** was moved by Mr. Shea and seconded by Ms. Rybarik, to recreate a full-time Deputy Sheriff position at \$16.00 per hour effective April 18, 2024, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14344) Motion carried unanimously.

**E-911 – Chad Gradwell**

**PAF 14340** was moved by Mr. Shea and seconded by Ms. Rybarik, to approve the hiring of Jordyn Weaver to a casual part-time Dispatcher Trainee position at \$20.00 per hour effective April 18, 2024, pending successful completion of pre-employment screenings. (Created on PAF 10691) Motion carried unanimously.

**PAF 14341** was moved by Mr. Shea and seconded by Ms. Rybarik, to approve the hiring of Rebecca Huston to a casual part-time Dispatcher Trainee position at \$20.00 per hour effective April 18, 2024, pending successful completion of pre-employment screenings. (Created on PAF 10691) Motion carried unanimously.

**PAF 14342** was moved by Mr. Shea and seconded by Ms. Rybarik, to approve the hiring of Sean Brennan to a casual part-time Dispatcher Trainee position at \$20.00 per hour effective April 18, 2024, pending successful completion of pre-employment screenings. (Created on PAF 10691) Motion carried unanimously.

**JAIL – Warden Hicks**

**PAF 14333** was moved by Mr. Shea and seconded by Ms. Rybarik, to recreate a full-time Corrections Officer position at \$16.00 per hour effective April 18, 2024, per the Teamsters' Collective Bargaining Agreement. (Voluntary Resignation on PAF 14331) Motions carried unanimously.

**PAF 14334** was moved by Mr. Shea and seconded by Ms. Rybarik, to recreate a full-time Corrections Officer position at \$16.00 per hour effective April 18, 2024, per the Teamsters' Collective Bargaining Agreement. (Resignation on PAF 14332) Motion carried unanimously.

**OTHER BUSINESS**

*NONE*

**SALARY BOARD COMMENTS**

*NONE*

**COMMENTS FROM VISITORS**

*NONE*

**ADJOURNMENT**

There being no further business, it was moved by Mr. Shea and seconded by Ms. Rybarik, that the meeting be adjourned. Motion carried unanimously. Commissioner Strate declared the meeting adjourned at 10:35 a.m.

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Tammie Gaff  
Armstrong County Controller

Attest: \_\_\_\_\_  
Aaron Poole, Chief Administrator  
Armstrong County Board of Commissioners