

**MINUTES OF THE SALARY BOARD MEETING HELD ON
Thursday, March 21, 2024**



The Armstrong County Salary Board Meeting was called to order by Commissioner John W. Strate at 10:30 a.m. in the Commissioners' Conference Room.

Roll Call:

Commissioner Strate Present
Commissioner Shea Present
Commissioner Fabian Present
Controller Gaff Present

Also present: Chief Administrator Aaron Poole, Human Resource Director Audrey Campbell, Executive Director Probation Regina Himes, Acting Executive Director Lisa Shaffer, Sheriff Frank Pitzer, Chief Deputy Sheriff Terry Bish, President Judge James Panchik

The Board recited the PLEDGE OF ALLEGIANCE to the Flag

There were no comments from visitors in attendance on agenda items.

It was moved by Mr. Shea and seconded by Ms. Gaff, to approve the minutes from the Salary Board Meeting held on March 7, 2024. Motion carried unanimously.

PROBATION – Regina Himes/President Judge James Panchik

PAF 14314 was moved by Mr. Shea and seconded by Mr. Panchik, to recreate a full-time Adult Probation Officer position at \$18.00 per hour effective March 21, 2024, per the ACAPE Collective Bargaining Agreement. (Voluntary resignation on PAF 14313) Motion carried unanimously.

SHERIFF – Frank Pitzer

PAF 14316 was moved by Mr. Pitzer and seconded by Mr. Shea to recreate a full-time Deputy Sheriff position at \$16.00 per hour effective March 21, 2024, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14315) Motion carried unanimously.

AREA AGENCY ON AGING – Lisa Shaffer

PAF 14312 was moved by Ms. Gaff and seconded by Mr. Shea, to approve to adjust position classification and corresponding salary for Anita Dougan upon completion of training from Aging Care Manager I to Aging Care Manager II (Non-Supervisory Pay Grade 19, Step A - \$18.38 per hour) effective March 21, 2024. Position start date and salary adjustment will be retro to February 23, 2024. Motion carried unanimously.

PAF 14317 was moved by Ms. Gaff and seconded by Mr. Shea, to approve to adjust position classification and corresponding salary for Charlene Bundy upon completion of training from Aging Care Manager I to Aging Care Manager II (Non-Supervisory Pay Grade 19, Step A - \$18.38 per hour) effective March 21, 2024. Position start date and salary adjustment will be retro to February 13, 2024. Motion carried unanimously.

BELMONT – Gary Montebell

PAF 14307 was moved by Ms. Gaff and seconded by Mr. Shea, to recreate a temporary/seasonal casual part-time Program Coordinator/Belmont Worker position at \$9.00 per hour effective March 21, 2024. (End of assignment on PAF 14306) Motion carried unanimously.

JAIL – Warden Hicks

PAF 14318 was moved by Mr. Shea and seconded by Ms. Gaff, to recreate a full-time Corrections Officer position at \$16.00 per hour effective March 21, 2024, per the Teamsters’ Collective Bargaining Agreement. (Termination on PAF 14304) Motion carried unanimously.

PAF 14319 was moved by Mr. Shea and seconded by Ms. Gaff, to recreate a full-time Corrections Officer position at \$16.00 per hour effective March 21, 2024, per the Teamsters’ Collective Bargaining Agreement. (Termination on PAF 14305) Motion carried unanimously.

OTHER BUSINESS

NONE

SALARY BOARD COMMENTS

NONE

PUBLIC COMMENT

NONE

ADJOURNMENT

There being no further business, it was moved by Mr. Shea and seconded by Ms. Gaff, that the meeting be adjourned. Motion carried unanimously. Commissioner Strate declared the meeting adjourned at 10:35 a.m.

Tammie Gaff
Armstrong County Controller

Attest: _____
Aaron Poole, Chief Administrator
Armstrong County Board of Commissioners