

**MINUTES OF THE SALARY BOARD MEETING HELD ON
March 7, 2024**



The Armstrong County Salary Board Meeting was called to order by Commissioner John W. Strate at 9:30 a.m. in the Commissioners' Conference Room.

Roll Call:

Commissioner Strate Present
Commissioner Shea Present
Commissioner Fabian Present
Controller Gaff Present

Also present: Chief Administrator Aaron Poole, Human Resource Director Audrey Campbell, Children, Youth and Family Services Fiscal Officer Carly Hileman (OBO Paula McClure)

The Board recited the PLEDGE OF ALLEGIANCE to the Flag

There were no comments from visitors in attendance on agenda items.

It was moved by Mr. Shea and seconded by Ms. Gaff, to approve the minutes from the Salary Board Meeting held on February 15, 2024. Motion carried unanimously.

CHILDREN, YOUTH AND FAMILIES – Paula McClure

PAF 14293 was moved by Mr. Fabian, seconded by Mr. Shea, to approve the reassignment of Stephen Daub from full-time Caseworker I to full-time Caseworker II at \$17.03 per hour effective March 7, 2024, due to obtaining his Bachelor's Degree and successful completion of one (1) year of service and all the necessary requirements for certification of a Direct Service Worker per the SEIU Collective Bargaining Agreement. Caseworker II salary would become effective retro to January 1, 2024. Motion carried unanimously.

PAF 14294 was moved by Mr. Shea, seconded by Ms. Gaff, to approve a temporary salary adjustment of \$3.00 per hour from \$11.09 per hour to \$14.09 per hour for full-time Clerk Typist Kathryn Medeiros effective retro to February 5, 2024, due to the fiscal technician position remaining vacant since May 2023 with Ms. Medeiros temporarily assuming these responsibilities in addition to her assigned responsibilities and dependent on the Teamsters Union agreeing to the adjusted rate. This is temporary until the vacant fiscal technician position is filled. CYF has funds available in the budget for this temporary increase. Motion carried unanimously.

OTHER BUSINESS

NONE

SALARY BOARD COMMENTS

NONE

COMMENTS FROM VISITORS

**NONE*

ADJOURNMENT

There being no further business, it was moved by Mr. Shea and seconded by Ms. Gaff, that the meeting be adjourned. Motion carried unanimously. Commissioner Strate declared the meeting adjourned at 10:40 a.m.

Tammie Gaff
Armstrong County Controller

Attest: _____
Aaron Poole, Chief Administrator
Armstrong County Board of Commissioners