

**MINUTES OF THE SALARY BOARD MEETING HELD ON
January 19, 2023**



The Armstrong County Salary Board Meeting was called to order by Commissioner Jason Renshaw at 10:30 a.m. in the Commissioners' Conference Room.

Roll Call:

Commissioner Myers Absent
Commissioner Renshaw Present
Commissioner Fabian Present
1st Deputy Controller Gaff Present

Also present: Chief Administrator Aaron Poole, Human Resource Director Audrey Campbell, Probation Executive Director Regina Himes, Area Agency on Aging Executive Director Janet Talerico, 2nd Deputy Prothonotary Annette Bowser

The Board recited the PLEDGE OF ALLEGIANCE to the Flag

There were no comments from visitors in attendance on agenda items.

It was moved by Mr. Fabian and seconded by Ms. Gaff, to approve the minutes from the Salary Board Meeting held on January 4, 2023. Motion carried unanimously.

PROBATION – Regina Himes/President Judge James Panchik

PAF 13738 was moved by Mr. Fabian and seconded by Ms. Gaff, to recreate a full-time Adult Probation Officer position at \$18.00 per hour effective January 19, 2023, per the ACAPE Collective Bargaining Agreement. (Voluntary Resignation on PAF 13737) Motion carried unanimously.

PROTHONOTARY/CLERK OF COURTS – Annette Bowser

PAF 13732 was moved by Mr. Fabian and seconded by Ms. Gaff, to acknowledge the appointment of Annette Bowser, full-time Legal Secretary III, and 2nd Deputy Prothonotary/Clerk of Courts and compensate with a salary adjustment of \$0.25 per hour increase for additional duties and responsibilities effective January 19, 2023. Her new rate will be \$13.89 per hour and position start date will be January 5, 2023. Motion carried unanimously.

PAF 13733 was moved by Mr. Fabian and seconded by Ms. Gaff, to approve a salary reduction of \$0.50 per hour from \$20.50 per hour to \$20.00 per hour for full-time Office Manager, 1st Deputy Bonnie Rupp effective January 19, 2023, due to Ms. Rupp stepping down from 1st Deputy. Ms. Rupp's 1st Deputy additional duties and responsibilities ended at her request on January 9, 2023. Motion carried unanimously.

PAF 13739 was moved by Mr. Fabian and seconded by Ms. Gaff, to recreate a full-time Legal Secretary III position at Non-Supervisory Pay Grade 10 (\$11.86 to \$15.49 per hour) effective January 19, 2023, per the Teamsters' Collective Bargaining Agreement. (Voluntary Resignation on PAF 13563) Motion carried unanimously.

PAF 13740 was moved by Ms. Gaff and seconded by Mr. Fabian, to acknowledge the appointment/reassignment of Jill Toy to a full-time Legal Secretary III position at \$14.13 per hour (current rate) effective January 19, 2023, per the Teamsters' Collective Bargaining Agreement. (Created on PAF 13739) Motion carried unanimously.

AREA AGENCY ON AGING – Janet Talerico

PAF 13736 was moved by Ms. Gaff and seconded by Mr. Fabian, to recreate a full-time Aging Care Management Supervisor I position at Supervisory Pay Grade 16 (\$36,400.00 to \$47,438.40 per annum) effective January 19, 2023. (Reassignment on PAF 13560) Motion carried unanimously.

JAIL – Warden Hicks

PAF 13724 was moved by Ms. Gaff and seconded by Mr. Fabian, to recreate a full-time Corrections Officer position at \$16.00 per hour effective January 19, 2023, per the Teamsters' Collective Bargaining Agreement. (Voluntary Resignation on PAF 13723) Motion carried unanimously.

PAF 13726 was moved by Ms. Gaff and seconded by Mr. Fabian, to recreate a full-time Corrections Officer position at \$16.00 per hour effective January 19, 2023, per the Teamsters' Collective Bargaining Agreement. (Voluntary Resignation on PAF 13725) Motion carried unanimously.

PUBLIC WORKS – Aaron Poole

PAF 13727 was moved by Ms. Gaff and seconded by Mr. Fabian to approve a salary adjustment for full-time Public Works Director Roger McMillen from \$47,713.10 per annum to \$55,000.00 per annum effective January 19, 2023, due to additional responsibilities. Salary adjustment to be effective January 1, 2023. Motion carried unanimously.

OTHER BUSINESS

NONE

SALARY BOARD COMMENTS

NONE

COMMENTS FROM VISITORS

NONE

ADJOURNMENT

There being no further business, it was moved by Ms. Gaff and seconded by Mr. Fabian, that the meeting be adjourned. Motion carried unanimously. Commissioner Renshaw declared the meeting adjourned at 10:43 a.m.

Tammie Gaff
Armstrong County 1st Deputy Controller

Attest: _____
Aaron Poole, Chief Administrator
Armstrong County Board of Commissioners