

**MINUTES OF THE SALARY BOARD MEETING HELD ON
Wednesday, December 7, 2022**



The Armstrong County Salary Board Meeting was called to order by Commissioner Donald K. Myers at 10:00 a.m. in the Commissioners' Conference Room.

Roll Call:

Commissioner Myers Present
Commissioner Renshaw Present
Commissioner Fabian Absent
Controller Miller Present

Also present: Chief Administrator Aaron Poole, Human Resource Director Audrey Campbell, Deputy Warden Matthew Prazenica (OBO Warden Jessica Hicks), 911 Coordinator Chad Gradwell, Executive Director Probation Regina Himes, Executive Director Area Agency on Aging Janet Talerico

The Board recited the PLEDGE OF ALLEGIANCE to the Flag

There were no comments from visitors in attendance on agenda items.

It was moved by Ms. Miller and seconded by Mr. Renshaw, to approve the minutes from the Salary Board Meeting held on November 16, 2022. Motion carried unanimously.

PROBATION – Regina Himes / President Judge James Panchik

PAF 13690 was moved by Ms. Miller and seconded by Mr. Renshaw, to recreate a full-time Administrative Assistant II position at Non-Supervisory Pay Grade 11 (\$12.43 to \$16.22 per hour) effective December 7, 2022. (Voluntary resignation/retirement on PAF 13689) Motion carried unanimously.

PAF 13691 was moved by Mr. Renshaw and seconded by Ms. Miller, to acknowledge the appointment/reassignment of Courtney Hornberger from full-time Office Manager at \$15.00 per hour to a full-time Administrative Assistant II at \$16.50 per hour effective December 7, 2022, due to reorganization of support staff. (Created on PAF 13690) Position start date will be December 19, 2022. Motion carried 2 to 1. Ms. Miller opposed.

PAF 13692 was moved by Ms. Miller and seconded by Mr. Renshaw, to create a full-time Administrative Assistant II position at Non-Supervisory Pay Grade 11 (\$12.43 to \$16.22 per hour) effective December 7, 2022, due to reorganization of support staff. Position start date will be December 19, 2022. Motion carried unanimously.

PAF 13693 was moved by Mr. Renshaw and seconded by Ms. Miller, to acknowledge the appointment/reassignment of Ka Ammerman from full-time Administrative Assistant I at \$14.00 per hour to a full-time Administrative Assistant II at \$16.00 per hour effective December 7, 2022, due to reorganization of support staff. (Created on PAF 13692) Position start date will be December 19, 2022. Motion carried 2 to 1. Ms. Miller opposed.

PAF 13694 was moved by Mr. Renshaw and seconded by Ms. Miller, to recreate a full-time Office Manager position at Supervisory Pay Grade 5 (\$11.69 to \$15.24 per hour) effective December 7, 2022, due to reorganization of support staff. (Appointment/reassignment on PAF 13691) Position start date will be December 19, 2022. Motion carried unanimously.

PAF 13695 was moved by Mr. Renshaw and seconded by Ms. Miller, to acknowledge the appointment/reassignment of Jacqueline Johnston from full-time Department Clerk III at \$15.47 per hour to a full-time Office Manager position at \$17.00 per hour effective December 7, 2022, due to reorganization of support staff. (Created on PAF 13694) Position start date will be December 19, 2022. Motion carried 2 to 1. Ms. Miller opposed.

PAF 13696 was moved by Ms. Miller and seconded by Mr. Renshaw, to approve a salary adjustment for full-time Department Clerk III Megan Hertzler from \$13.99 per hour to \$14.50 per hour effective December 7, 2022, due to reorganization of support staff. Salary adjustment will be effective December 19, 2022. Motion carried unanimously.

PAF 13697 was moved by Mr. Renshaw and seconded by Ms. Miller, to create a full-time Department Clerk III position at Non-Supervisory Pay Grade 8 (\$10.73 to \$13.99 per hour) effective December 7, 2022, due to reorganization of support staff. Position start date will be December 19, 2022. Motion carried unanimously.

SHERIFF – Frank Pitzer

PAF 13682 was moved by Ms. Miller and seconded by Mr. Renshaw, to recreate a full-time Department Clerk II position at \$10.25 per hour effective December 7, 2022, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 13681) Motion carried unanimously.

AREA AGENCY ON AGING – Janet Talerico

PAF 13684 was moved by Ms. Miller and seconded by Mr. Renshaw, to recreate a full-time Clerk/Receptionist position at Non-Supervisory Pay Grade 10 (\$11.86 to \$15.49 per hour) effective December 7, 2022. (Voluntary resignation on PAF 13683) Motion carried unanimously.

E-911 – Chad Gradwell

PAF 13677 was moved by Mr. Renshaw and seconded by Ms. Miller, to recreate a full-time 911 Shift Supervisor position at Supervisory Pay Grade 12 (\$16.46 to \$21.48 per hour) effective December 7, 2022. (Voluntary resignation on PAF 13622) Motion carried unanimously.

PAF 13678 was moved by Ms. Miller and seconded by Mr. Renshaw, to approve the reassignment of Edwin Graham from full-time Dispatcher at \$20.73 per hour to a full-time 911 Shift Supervisor position at \$22.73 per hour effective December 7, 2022. (Created on PAF 13677) Position start date will be December 11, 2022. Motion carried unanimously.

JAIL – Warden Hicks

PAF 13680 was moved by Mr. Renshaw and seconded by Ms. Miller, to recreate a full-time Corrections Officer position at \$16.00 per hour effective December 7, 2022, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 13679) Motion carried unanimously.

PAF 13687 was moved by Mr. Renshaw and seconded by Ms. Miller, to recreate a full-time Corrections Officer position at \$16.00 per hour effective December 7, 2022, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 13686) Motion carried unanimously.

OTHER BUSINESS

NONE

SALARY BOARD COMMENTS

Ms. Miller suggested the County should have an across the board salary study.

PUBLIC COMMENT

NONE

ADJOURNMENT

There being no further business, it was moved by Ms. Miller and seconded by Mr. Renshaw, that the meeting be adjourned. Motion carried unanimously. Commissioner Myers declared the meeting adjourned at 10:29 a.m.

Myra L. Miller, Secretary
Armstrong County Controller

Attest: _____
Aaron Poole, Chief Administrator
Armstrong County Board of Commissioners