

**MINUTES OF THE SALARY BOARD MEETING HELD ON
Wednesday, November 2, 2022**



The Armstrong County Salary Board Meeting was called to order by Commissioner Donald K. Myers at 9:00 a.m. in the Commissioners' Conference Room.

Roll Call:

Commissioner Myers Present
Commissioner Renshaw Present
Commissioner Fabian Present
Controller Miller Absent

Also present: Human Resource Director Audrey Campbell, 911 Coordinator Chad Gradwell, Executive Director Public Safety Mike Mollick, Fiscal Officer Carly Hileman, 1st Deputy Controller Tammie Gaff (OBO Myra Miller), Warden Jessica Hicks, AJ Panian, Leader Times (recording)

The Board recited the PLEDGE OF ALLEGIANCE to the Flag

There were no comments from visitors in attendance on agenda items.

It was moved by Mr. Renshaw and seconded by Ms. Gaff, to approve the minutes from the Salary Board Meeting held on October 19, 2022. Motion carried unanimously.

It was moved by Mr. Fabian and seconded by Ms. Gaff, to approve the Election Night Worker Schedule for Tuesday, November 8, 2022. Motion carried unanimously.

It was moved by Mr. Fabian and seconded by Ms. Gaff, to approve the 2023 County of Armstrong Pay Schedule. Motion carried unanimously.

It was moved by Mr. Fabian and seconded by Mr. Renshaw, to approve the 2023 County of Armstrong Holiday Schedule – Corrections Officers and Lieutenants. Motion carried unanimously.

It was moved by Mr. Fabian and seconded by Mr. Renshaw, to approve the 2023 County of Armstrong Holiday Schedule – All other groups. Motion carried unanimously.

CONTROLLER – Myra L. Miller

PAF 13650 was moved by Ms. Gaff and seconded by Mr. Fabian, to reclassify the full-time Chief Accountant/Auditor position from Non-Supervisory Pay Grade 19 (\$35,841.00 to \$46,780.50 per annum) to Non-Supervisory Pay Grade 23 (\$43,543.50 to \$56,803.50 per annum) effective November 2, 2022. Motion carried unanimously.

PAF 13650 was moved by Ms. Gaff and seconded by Mr. Fabian, to recreate a full-time Chief Accountant/Auditor position at Non-Supervisory Pay Grade 23 (\$43,543.50 to \$56,803.50 per annum) effective November 2, 2022. This action will abolish the action taken on PAF 13596. Motion carried unanimously.

PAF 13651 was moved by Ms. Gaff and seconded by Mr. Fabian, to acknowledge the appointment of Kai Bowser to a full-time Chief Accountant/Auditor position at \$55,000.00 per annum effective November 2, 2022, pending successful completion of pre-employment screenings. The increased rate is due to applicant having over ten years of experience and a 4-year accounting degree. (Created on PAF 13650) Motion carried unanimously.

CHILDREN, YOUTH AND FAMILIES – Paula McClure

PAF 13643 was moved by Mr. Fabian and seconded by Ms. Gaff, to recreate a full-time Social Services Aide position at Non-Supervisory Pay Grade 7 (\$10.23 to \$13.38 per hour) effective November 2, 2022, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 13642) Motion carried unanimously.

E-911 – Chad Gradwell

PAF 13637 was moved by Mr. Fabian and seconded by Mr. Renshaw, to recreate a full-time Dispatcher position at Non-Supervisory Pay Grade 16 (\$15.88 to \$20.73 per hour) effective November 2, 2022, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 13396) Motion carried unanimously.

PAF 13638 was moved by Mr. Fabian and seconded by Mr. Renshaw, to recreate a full-time Dispatcher position at Non-Supervisory Pay Grade 16 (\$15.88 to \$20.73 per hour) effective November 2, 2022, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 13582) Motion carried unanimously.

PAF 13639 was moved by Mr. Fabian and seconded by Mr. Renshaw, to recreate a full-time Dispatcher position at Non-Supervisory Pay Grade 16 (\$15.88 to \$20.73 per hour) effective November 2, 2022, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 13298) Motion carried unanimously.

PAF 13648 was moved by Mr. Fabian and seconded by Ms. Gaff, to approve the hiring of Brandon Harriger to a casual part-time Dispatcher position at \$19.00 per hour effective November 2, 2022, pending successful completion of pre-employment screenings. Starting salary is requested based on 13 years of employment as a full-time Dispatcher. (Created on PAF 10691) Motion carried unanimously.

JAIL – Warden Hicks

PAF 13632 was moved by Mr. Fabian and seconded by Ms. Gaff, to recreate a full-time Corrections Officer position at \$16.00 per hour effective November 2, 2022, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 13631) Motion carried unanimously.

PAF 13640 was moved by Mr. Fabian and seconded by Mr. Renshaw, to create a full-time Maintenance Worker III position at Non-Supervisory Pay Grade 10 (\$11.86 to \$15.49 per hour) effective November 2, 2022, per the Teamsters' Collective Bargaining Agreement. This position will abolish the current full-time Maintenance Worker II position. Motion carried unanimously.

PAF 13641 was moved by Mr. Fabian and seconded by Ms. Gaff, to approve the reassignment Jeffrey Mateer from a full-time Maintenance Worker II position at \$12.90 per hour to a full-time Maintenance Worker III position at \$14.25 per hour effective November 2, 2022. Mr. Mateer has been instrumental in keeping the maintenance department functional during the short staffing of the maintenance department. He has assumed many additional job duties that are more in line with the position of Maintenance Worker III. (Created on PAF 13640) Motion carried unanimously.

PAF 13645 was moved by Mr. Fabian and seconded by Ms. Gaff, to recreate a full-time Corrections Officer position at \$16.00 per hour effective November 2, 2022, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 13644) Motion carried unanimously.

PAF 13647 was moved by Mr. Fabian and seconded by Ms. Gaff, to recreate a full-time Corrections Officer position at \$16.00 per hour effective November 2, 2022, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 13646) Motion carried unanimously.

OTHER BUSINESS

Public Safety/E-911 – Chad Gradwell

Motion was made by Mr. Fabian and seconded by Renshaw, to amend the Agenda to add for discussion on E-911 Memorandums of Agreement. Motion carried unanimously.

Public Safety/E-911 – Chad Gradwell

A motion was made by Mr. Fabian and seconded by Mr. Renshaw, to approve Memorandum of Agreement for recruitment and retention of dispatcher trainees. Motion carried unanimously.

A motion was made by Mr. Fabian and seconded by Ms. Gaff, to approve a Memorandum of Understanding for temporary salary increase of \$3.00 per hour for 911 dispatchers, effective November 2, 2022, due to vacancies in the department pending fully executed Memorandums of Understanding. Adjustment to the salary increases will be made when the vacancies are filled. Motion carried unanimously.

SALARY BOARD COMMENTS

NONE

COMMENTS FROM VISITORS

NONE

ADJOURNMENT

There being no further business, it was moved by Mr. Fabian and seconded by Mr. Renshaw, that the meeting be adjourned. Motion carried unanimously. Commissioner Myers declared the meeting adjourned at 9:30 a.m.

Myra L. Miller, Secretary
Armstrong County Controller

Attest: _____
Aaron Poole, Chief Administrator
Armstrong County Board of Commissioners