

**MINUTES OF THE SALARY BOARD MEETING HELD ON  
WEDNESDAY, OCTOBER 5, 2022**



The Armstrong County Salary Board Meeting was called to order by Commissioner Donald K. Myers at 9:00 a.m. in the Commissioners' Conference Room.

**Roll Call:**

Commissioner Myers Present  
Commissioner Renshaw Present  
Commissioner Fabian Present  
Controller Miller Present

Also present: Chief Administrator Aaron Poole, Human Resource Director Audrey Campbell, 911 Coordinator Chad Gradwell, President Judge James Panchik, Court Administrator Brandi Benton, Court Reporter Joyce Baney, DRS Director Denise Brumbaugh, Belmont Complex Director Gary Montebell, Sheriff Frank Pitzer.

The Board recited the PLEDGE OF ALLEGIANCE to the Flag

There were no comments from visitors in attendance on agenda items.

It was moved by Ms. Miller and seconded by Mr. Fabian, to approve the minutes from the Salary Board Meeting held on September 21, 2022. Motion carried unanimously.

**COURTS – President Judge James Panchik**

**PAF 13420** was moved by Judge Panchik and seconded by Mr. Fabian, to approve a salary adjustment for full-time Official Court Reporter, Julie Gerano, from \$20.52 per hour to \$21.80 per hour effective October 5, 2022. Request to bring Court Reporter salaries in line with similar counties and to retain Court Reporters due to severe shortage. Official Court Reporter is in her 4<sup>th</sup> year of service to the County. Salary adjustment effective October 9, 2022. Motion carried unanimously.

**PAF 13241** was moved by Judge Panchik and seconded by Mr. Fabian, to approve a salary adjustment for full-time Official Court Reporter – President Judge, Joyce Baney, from \$23.10 per hour to \$26.95 per hour effective October 5, 2022. Request to bring Court Reporter salaries in line with similar counties and to retain Court Reporters due to severe shortage. Official Court Reporter – President Judge is in her 12<sup>th</sup> year of service to the County. Salary adjustment effective October 9, 2022. Motion carried unanimously.

**DOMESTIC RELATIONS – Denise Brumbaugh / President Judge James Panchik**

**PAF 13610** was moved by Judge Panchik and seconded by Ms. Miller, to acknowledge the appointment of Tricia Foster to a full-time Enforcement Officer position at \$19.07 per hour effective October 5, 2022, pending successful completion of pre-employment screenings. (Created on PAF 13492) Position start date will be October 11, 2022. Motion carried unanimously.

## **CONTROLLER – Myra Miller**

**PAF 13606** was moved by Ms. Miller and seconded by Mr. Fabian, to approve a salary adjustment of \$1.28 per hour from \$13.36 to \$14.64 per hour for full-time Retirement Specialist/AP Clerk Amanda K. Rybarik effective October 5, 2022, pending a fully-executed Memorandum of Understanding as agreed upon by the Teamsters. Ms. Rybarik has assumed an additional workload due to a reorganization in staff. Motion failed 1 to 3. Mr. Myers, Mr. Renshaw, and Mr. Fabian opposed, due to recommendation from labor attorney of future union CBA impact.

## **DISTRICT COURT 33-3-01 – Gary DeComo**

**PAF 13612** was moved by Ms. Miller and seconded by Mr. Fabian, to recreate a temporary casual part-time Magisterial District Court Clerk position at \$11.28 per hour effective October 5, 2022. Position is needed to provide support to existing staff due to an extended medical leave of absence. Position will be abolished when full-time employee is returned to active status. (End of assignment on PAF 13611) Motion carried unanimously.

## **SHERIFF – Frank Pitzer**

**PAF 13601** was moved by Sheriff Pitzer and seconded by Mr. Fabian, to recreate a full-time Deputy Sheriff position at \$16.00 per hour effective October 5, 2022, per the Teamsters' Collective Bargaining Agreement. (Termination on PAF 13600) Motion carried unanimously.

## **BELMONT – Gary Montebell**

**PAF 13614** was moved by Ms. Miller and seconded by Mr. Renshaw, to approve a salary adjustment from \$8.90 to \$7.25 per hour for temporary/seasonal casual part-time Belmont Worker Sebastian Alden effective October 5, 2022, due to reassignment from Belmont Worker (Lifeguard) to Belmont Worker (Skate Crew). Salary adjustment will be effective October 9, 2022. Motion carried unanimously.

**PAF 13615** was moved by Ms. Miller and seconded by Mr. Renshaw, to approve a salary adjustment from \$10.00 to \$9.00 per hour for temporary/seasonal casual part-time Belmont Worker Leslie Craig effective October 5, 2022, due to reassignment from Belmont Worker (Assistant Head Lifeguard) to Belmont Worker (Program Coordinator). Salary adjustment will be effective October 9, 2022. Motion carried unanimously.

**PAF 13617** was moved by Mr. Fabian and seconded by Mr. Renshaw, to approve a salary adjustment from \$10.00 to \$7.25 per hour for temporary/seasonal casual part-time Belmont Worker Benjamin Webb effective October 5, 2022, due to reassignment from Belmont Worker (Assistant Head Lifeguard) to Belmont Worker (Skate Crew). Salary adjustment will be effective October 9, 2022. Motion carried unanimously.

## **E-911 – Chad Gradwell**

**PAF 13607** was moved by Mr. Fabian and seconded by Mr. Renshaw, to recreate a full-time 911 Shift Supervisor position at Supervisory Pay Grade 12 (\$16.46 to \$21.48 per hour) effective October 5, 2022. (Voluntary resignation on PAF 13490) Motion carried unanimously.

**PAF 13607** was moved by Mr. Renshaw and seconded by Mr. Fabian, to approve the hiring of Brandon Kilgore to a full-time 911 Shift Supervisor position at \$19.07 per hour effective October 5, 2022, pending successful completion of pre-employment screenings. Position start date will be October 11, 2022. Following successful completion of a 30-day training period, Mr. Kilgore may receive a salary increase not to exceed \$19.64 per hour. Motion carried unanimously.

**JAIL – Warden Hicks**

**PAF 13598** was moved by Ms. Miller and seconded by Mr. Renshaw, to recreate a full-time Corrections Officer position at \$16.00 per hour effective October 5, 2022, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 13597) Motion carried unanimously.

**OTHER BUSINESS**

*NONE*

**SALARY BOARD CONCERNS OR COMMENTS**

Mr. Fabian made the following comments:

1. Hockey Director needs to get the word out about available programs.
2. Magisterial District Judges should provide report of cases prior to budget approval.
3. ZA to provide number of cases for Magisterial District Courts in future audits.

**COMMENTS FROM VISITORS**

*NONE*

**ADJOURNMENT**

There being no further business, it was moved by Mr. Fabian and seconded by Mr. Renshaw, that the meeting be adjourned. Motion carried unanimously. Commissioner Myers declared the meeting adjourned at 9:29 a.m.

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Myra L. Miller, Secretary  
Armstrong County Controller

Attest: \_\_\_\_\_  
Aaron Poole, Chief Administrator  
Armstrong County Board of Commissioners