

**MINUTES OF THE SALARY BOARD MEETING HELD ON
Wednesday, May 18, 2022**



The Armstrong County Salary Board Meeting was called to order by Commissioner Donald K. Myers at 9:00 a.m. in the Commissioners' Conference Room.

Roll Call:

Commissioner Myers Present
Commissioner Renshaw Present
Commissioner Fabian Present
Controller Miller Present

Also present: Chief Administrator Aaron Poole, Human Resources Manager Audrey Campbell, President Judge James Panchik, Public Works Director Roger McMillen, District Attorney Katie Charlton, Treasurer Amanda Hiles, Belmont Complex Director Gary Montebell, Court Administrator Brandi Benton, Probation Executive Director Regina Himes, and Anne Cloonan, Leader Times (recording)

The Board recited the PLEDGE OF ALLEGIANCE to the Flag

There were no comments from visitors in attendance on agenda items.

It was moved by Ms. Miller and seconded by Mr. Fabian to approve the minutes from the Salary Board Meeting held on May 4, 2022. Motion carried unanimously.

EXECUTIVE SESSION

Mr. Fabian motioned and seconded by Ms. Miller to go into Executive Session at 9:08 AM to discuss personnel matters.

Mr. Fabian motioned and seconded by Ms. Miller to end Executive Session at 9:23 AM.

No action taken

PROBATION – Regina Himes/President Judge James Panchik

PAF 13380 was moved by Judge Panchik and seconded by Mr. Fabian to recreate a full-time Probation Office Manager position at Supervisory Pay Grade 5 (\$11.69 to \$15.24 per hour) effective May 18, 2022. (Voluntary resignation on PAF 13379) Motion carried unanimously.

TREASURER – Amanda Hiles

PAF 13387 was moved by Ms. Hiles and seconded by Ms. Miller to create five (5) temporary seasonal Floater positions at starting rate of \$10.00 per hour effective July 11, 2022, to process antlerless deer licenses. Additional staff is necessary due to the competitiveness of the license system. Duration of positions should be 6 weeks. Motion carried unanimously.

BELMONT – Gary Montebell

PAF 13402 was moved by Ms. Miller and seconded by Mr. Renshaw to approve the reassignment of Alex Lane from casual part-time Maintenance Worker at \$9.74 per hour to temporary/seasonal casual part-time Belmont Worker (Head Lifeguard) at \$11.00 per hour effective May 18, 2022, for the 2022 Pool Season. (Created on PAF 10777) Motion carried unanimously.

PAF 13403 was moved by Ms. Miller and seconded by Mr. Fabian to approve the reassignment and/or hiring of individuals per the attached list to temporary/seasonal casual part-time Belmont Worker positions and rates effective May 18, 2022, for the 2022 Pool Season. (Created on PAF 10777) Motion carried unanimously.

JAIL – Prison Board

PAF 13404 was moved by Mr. Renshaw and seconded by Mr. Fabian, to reclassify the full-time Warden position from Supervisory Pay Grade 18 (\$45,864.00 to \$59,820.80 per annum) to Supervisory Pay Grade 20 (\$50,585.60 to \$65,998.40 per annum) effective May 18, 2022. Motion carried unanimously.

PAF 13404 was moved by Mr. Fabian and seconded by Mr. Renshaw, to recreate a full-time Warden position at Supervisory Pay Grade 20 (\$50,585.60 to \$65,998.40 per annum) effective May 18, 2022, at the recommendation of Prison Board. (Voluntary resignation on PAF 13401) Motion carried unanimously.

PAF 13405 was moved by Mr. Renshaw and seconded by Ms. Miller to recreate a full-time Deputy Warden position at Supervisory Pay Grade 15 (\$39,603.20 to \$51,646.40 per annum) effective May 18, 2022, at the recommendation of Prison Board. (Voluntary resignation on PAF 13336) Motion carried unanimously.

Motion was made by Mr. Fabian and seconded by Ms. Miller to amend the Agenda to add for discussion item PAF 13413 to the Agenda. Motion carried unanimously.

PAF 13413 was moved by Mr. Fabian and seconded by Ms. Miller to create a full-time Acting Warden position at Supervisory Pay Grade 20 (\$50,585.60 to \$65,998.40 per annum) effective May 18, 2022, per the recommendation of Prison Board. (Voluntary resignation on PAF 13401) Motion carried unanimously.

Motion was made by Mr. Fabian and seconded by Ms. Miller to amend the Agenda to add for discussion a second item PAF 13413 to the Agenda. Motion carried unanimously.

PAF 13413 was moved by Mr. Fabian and seconded by Mr. Renshaw to acknowledge the appointment of Jessica Hicks to a full-time Acting Warden position at \$67,338.96 per annum effective May 18, 2022, per the recommendation of Prison Board. Position start date will be May 26, 2022. Motion carried unanimously.

PUBLIC WORKS – Roger McMillen

PAF 13400 was moved by Ms. Miller and seconded by Mr. Renshaw to recreate a full-time Custodial Worker I position at \$10.00 per hour effective May 18, 2022, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 13398) Motion carried unanimously.

OTHER BUSINESS

NONE

SALARY BOARD CONCERNS OR COMMENTS

Mr. Renshaw noted items were added to the Agenda due to a late emergency.

PUBLIC COMMENT

NONE

ADJOURNMENT

There being no further business, it was moved by Mr. Renshaw and seconded by Mr. Fabian that the meeting be adjourned. Motion carried unanimously. Commissioner Myers declared the meeting adjourned at 9:43 a.m.

Myra L. Miller, Secretary
Armstrong County Controller

Attest: _____
Aaron Poole, Chief Administrator
Armstrong County Board of Commissioners