

**MINUTES OF THE SALARY BOARD MEETING HELD ON
April 6, 2022**



The Armstrong County Salary Board Meeting was called to order by Commissioner Donald K. Myers at 9:00 a.m. in the Commissioners' Conference Room.

Roll Call:

Commissioner Myers Present
Commissioner Renshaw Present
Commissioner Fabian Present
Controller Miller Present

Also present: Chief Administrator Aaron Poole, Human Resource Manager Audrey Campbell, President Judge James Panchik, Court Administrator Brandi Benton, Prothonotary First Deputy Beth Smith (OBO Prothonotary Brenda George), Sheriff Frank Pitzer, Domestic Relations Director Denise Brumbaugh, IT Director Jason McClafferty, Assistant District Attorney Dan Gleixner, Public Defender Charles Pascal, and Anne Cloonan, Leader Times (recording)

The Board recited the PLEDGE OF ALLEGIANCE to the Flag

There were no comments from visitors in attendance on agenda items.

It was moved by Ms. Miller and seconded by Mr. Renshaw, to approve the minutes from the Salary Board Meeting held on March 16, 2022. Motion carried unanimously.

TIPSTAFF – President Judge James Panchik

PAF 13326 was moved by Judge Panchik and seconded by Mr. Fabian, to recreate a casual part-time Tipstaff position at \$8.94 per hour effective April 6, 2022. (Voluntary resignation on PAF 13325) Motion carried unanimously.

DOMESTIC RELATIONS – Denise Brumbaugh / President Judge James Panchik

PAF 13320 was moved by Judge Panchik and seconded by Ms. Miller, to recreate a full-time Enforcement Officer position at Non-Supervisory Pay Grade 16 (\$15.88 to \$20.73 per hour) effective April 6, 2022, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation/retirement on PAF 13319) Motion carried unanimously.

PAF 13321 was moved by Judge Panchik and seconded by Ms. Miller to acknowledge the appointment/reassignment of Cynthia Loughrey to a full-time Enforcement Officer position at \$19.07 per hour (current rate) effective April 6, 2022, per the Teamsters' Collective Bargaining Agreement. (Created on PAF 13320) Motion carried unanimously.

PAF 13322 was moved by Judge Panchik and seconded by Mr. Fabian, to recreate a full-time Conference Officer position at Non-Supervisory Pay Grade 14 (\$14.41 to \$18.81 per hour) effective April 6, 2022, per the Teamsters' Collective Bargaining Agreement. (Appointment/reassignment on PAF 13321) Motion carried unanimously.

DISTRICT ATTORNEY – Kathleen Charlton

PAF 13327 was moved by Mr. Fabian, seconded by Mr. Renshaw, to recreate a full-time County Detective position at \$20.00 per hour effective April 6, 2022. Anticipated pay range to be \$16.20 to \$20.00 per hour. (Voluntary resignation on PAF 13200) Motion carried unanimously.

PAF 13327 was moved by Mr. Gleixner and seconded by Ms. Miller, to acknowledge the appointment of Joseph T. Naviglia, Jr., to a full-time County Detective position at \$20.00 per hour effective April 6, 2022, pending successful completion of pre-employment screenings. Mr. Naviglia has extensive experience in law enforcement, having worked 26 years in the criminal justice system, including 17 years as Chief of Police. Motion carried unanimously.

SHERIFF – Frank Pitzer

PAF 13324 was moved by Sheriff Pitzer and seconded by Mr. Renshaw, to recreate a full-time Deputy Sheriff position at \$16.00 per hour effective April 6, 2022, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 13323) Motion carried unanimously.

PUBLIC DEFENDER – Board of Commissioners / Charles Pascal

PAF 13305 was moved by Mr. Renshaw and seconded by Mr. Fabian, to create a full-time Legal Secretary II position at Non-Supervisory Pay Grade 8 (\$10.73 to \$13.99 per hour) effective April 6, 2022, per the Teamsters' Collective Bargaining Agreement. Motion passed 3 to 1. Mr. Fabian opposed.

PAF 13348 was moved by Ms. Miller and seconded by Mr. Renshaw, to create a full-time Department Clerk II position at Non-Supervisory Pay Grade 6 (\$9.74 to \$12.71 per hour) effective April 6, 2022, per the Teamsters' Collective Bargaining Agreement. (Termination on PAF 13347) Motion passed 3 to 1. Mr. Fabian opposed.

CHILDREN, YOUTH & FAMILIES – Paula McClure

PAF 13332 was moved by Mr. Fabian and seconded by Ms. Miller to recreate a full-time Caseworker I position at \$28,000.00 per annum effective April 6, 2022, per the SEIU Collective Bargaining Agreement. (Voluntary resignation on PAF 13331) Motion carried unanimously.

INFORMATION TECHNOLOGY – Jason McClafferty

PAF 13300 was moved by Ms. Miller and seconded by Mr. Renshaw to approve a salary adjustment for IT Director Jason McClafferty from \$71,235.84 per annum to \$76,076.00 per annum effective April 6, 2022. Motion carried unanimously.

PAF 13302 was moved by Mr. Fabian and seconded by Mr. Renshaw, to approve a salary adjustment for Network Administrator Kevin Orosz from \$17.32 per hour to \$19.54 per hour (Step H) effective April 6, 2022. Motion carried unanimously.

PAF 13303 was moved by Ms. Miller and seconded by Mr. Fabian, to approve to reclassify the IT Tech (Level 2) position from Non-Supervisory Pay Grade 13 (\$13.72 to \$17.90 per hour) to Non-Supervisory Pay Grade 16 (\$15.88 to \$20.73 per hour) effective April 6, 2022. Motion carried unanimously.

PAF 13303 was moved by Ms. Miller and seconded by Mr. Renshaw, to approve a salary adjustment for IT Tech (Level 2) Nicholas Deyarmin from \$13.31 per hour to \$19.54 per hour (Step H) effective April 6, 2022. Nick has been with the County since January 2019 and has demonstrated his ability to solve IT related issues with little or no guidance. Nick was the onsite face of the IT department during the COVID-19 pandemic. Motion carried unanimously.

PAF 13346 was moved by Ms. Miller and seconded by Mr. Renshaw, to create a full-time Web/System Administrator position at Non-Supervisory Pay Grade 20 (\$19.30 to \$25.17 per hour) effective April 6, 2022. Additional website management has been introduced into the IT System Administrator job description. Motion carried unanimously.

PAF 13346 was moved by Mr. Renshaw and seconded by Mr. Fabian, to approve the reassignment of full-time IT System Administrator Michael Ceschini to a full-time Web/System Administrator position at \$22.92 per hour effective April 6, 2022. Website duties for the Conservation District site and Community Action site create revenue that offsets the salary adjustment. This PAF replaces PAF 13301. Motion carried unanimously.

JAIL – Warden Shaffer

PAF 13315 was moved by Ms. Miller and seconded by Mr. Fabian, to recreate a full-time LPN position at \$17.95 per hour effective April 6, 2022, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 13314) Motion carried 3 to 1. Mr. Myers opposed.

PAF 13343 was moved by Ms. Miller and seconded by Mr. Fabian, to recreate a full-time Office Manager position at Supervisory Pay Grade 5 (\$11.69 to \$15.24 per hour) effective April 6, 2022. (Voluntary resignation on PAF 13342) Motion failed 2 to 2. Mr. Myers and Mr. Renshaw opposed.

PAF 13344 was moved by Mr. Fabian and seconded by Ms. Miller, to recreate a full-time Corrections Officer position at \$16.00 per hour effective April 6, 2022, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 13339) Motion carried unanimously.

OTHER BUSINESS

PROTHONOTARY / CLERK OF COURTS – Brenda George

Motion by Mr. Fabian and seconded by Ms. Miller, to amend the Agenda to add the recreation of a full-time Legal Secretary III position. Motion carried unanimously.

PROTHONOTARY / CLERK OF COURTS – Brenda George

PAF 13334 was moved by Ms. Miller and seconded by Mr. Fabian, to recreate a full-time Legal Secretary III position Non-Supervisory Pay Grade 10 (\$11.86 to \$15.49 per hour) effective April 6, 2022, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 13306) Motion carried unanimously.

SALARY BOARD COMMENTS

NONE

COMMENTS FROM VISITORS

NONE

ADJOURNMENT

There being no further business, it was moved by Mr. Renshaw and seconded by Ms. Miller that the meeting be adjourned. Motion carried unanimously. Commissioner Myers declared the meeting adjourned at 10:03 a.m.

Myra L. Miller, Secretary
Armstrong County Controller

Attest: _____
Aaron Poole, Chief Administrator
Armstrong County Board of Commissioners