



Prison Board
Anthony Shea, President
Katie Charlton, Vice President
Tammie Gaff, Secretary
Pat Fabian
John Strate
Chase McClister
Frank Pitzer

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County Jail
COUNTY OF ARMSTRONG

February 12, 2026

ARMSTRONG COUNTY PRISON BOARD

A meeting of the Armstrong County Prison Board was called to order on Thursday, February 12, 2026th, 2026 at 8:36am. Meeting held in the Jail's conference room.

Members Present: Commissioner Shea, Commissioner Fabian, Judge McClister, Controller Gaff

Others Present: Warden Hicks, Solicitor Miller, Chrissy Creel (Jail), Jordan Buzza (Assistant District Attorney)

Absent: Commissioner Strate, District Attorney Charlton, Sheriff Pitzer

Guests: Dennis Phillips (Leader Times)

Commissioner Shea announced that this meeting was being recorded.

APPROVAL OF JANUARY 8th, 2026 MINUTES

On a motion by Commissioner Fabian, seconded by Controller Gaff and carried unanimously; the Prison Board minutes for January 8, 2026 were approved.

APPROVAL OF JANUARY 2026 FINANCIAL REPORT

On a motion by Commissioner Fabian, seconded by Controller Gaff and carried unanimously; the financial report for January 2026 was approved.

WARDEN'S REPORT

The Warden's Report was presented by Warden Hicks.

On a motion by Commissioner Fabian, seconded by Judge McClister and carried unanimously; the Warden's report for January 2026 was approved.

OLD BUSINESS

1. **Siren tested on January 8th, 2026**
2. **DEP Outside Leak – Update** – Warden Hicks stated that the Jail did file for an extension on the RAP (Remedial Action Plan) until the results of the cleanup were completed. The cleanup has now been completed but still waiting on the results. Hicks also stated the Jail is now certified for a gravity fed 3,000-gallon diesel tank, which originally was only listed as a 1,000-gallon tank which was incorrect.
3. **PAWsitive Changes - Update** - Warden Hicks stated that Bear is still waiting for an adoption.

NEW BUSINESS

1. **Staff Trainings** - Warden Hicks stated that PREA and sexual harassment training are scheduled for this month. Hicks stated that two officers will be sent next month to the Indiana County Department of Corrections Training Academy.
2. **Solicitor Invoice** – Warden Hicks stated there were two invoices totaling \$8,037.50.

On a motion by Commissioner Fabian, seconded by Controller Gaff and carried unanimously; to approve the two Solicitor's invoices totaling \$8,037.50.

3. **Storm Weather – Staffing Recognition** – Warden Hicks stated that the significant snow storm posed some issues for staff getting to and from work. Hicks asked for volunteers to stay for a third shift. Hicks stated there were four officers - Beck, Febinger, McGinnis, and Cameron and one lieutenant – Shilling. Hicks also stated there was a lot of teamwork seen that weekend and she couldn't be prouder.
4. **Storm Weather – Emergency Generator Room Water Pipe Burst** - Warden Hicks stated that on January 31st, 2026 there was a fire suppression pipe that burst that was located in the ceiling of the generator room. Hicks stated the water had been spraying in that room against the wall, onto the generator, the Veeder Root System, and the transfer switches. Hicks estimated that approximately 10,000 gallons of water was probably lost during this event. In the end, there was damage to the louvers, two transfer switches, and the Veeder Root System. Hicks stated an insurance claim has been filed.
5. **Storm Weather – Emergency Leak Outside** – Warden Hicks stated that on February 2nd, 2026, the Manor Township Water Authority contacted her stating the Jail was using about 1,000 gallons of water an hour. Hicks stated that an extensive outside/inside search was done but nothing was found. There was an outside subcontractor that dug in a potential spot where water was pooling and froze but nothing was found other than a natural spring. Hicks stated she then contacted Leak Detection Services who did an extensive outside search of the property but again, nothing was found. Eventually, a faulty pressure regulator valve inside the building was discovered to have gone bad and was releasing water straight

into the drain. Hicks stated that after reviewing the water bills that this appears to have been going bad over the last several months.

6. Policies for Approval – Hicks updated several policies.

On a motion by Commissioner Fabian, seconded by Judge McClister and carried unanimously; to approve the updated policies - 1-71, 1-73, 1-74, 1-75, 1-76a, 1-77, 1-78, 1-79, 1-80, 1-81, 1-82, 1-82a, 1-83, 2-0, 2-1, 2-2, 2-4, 2-5, 2-6.

EXECUTIVE SESSION

Commissioner Shea called for an executive session at 9:37am for personnel issues; motioned by Commissioner Fabian, seconded by Controller Gaff and carried unanimously.

The Board reconvened from executive session at 9:45am; motioned by Commissioner Fabian, seconded by Judge McClister and carried unanimously.

PUBLIC COMMENT

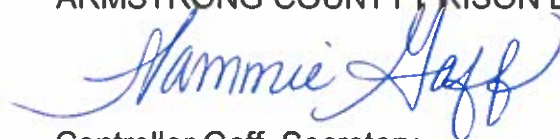
None

ADJOURNMENT

There being no further business, it was motioned by Commissioner Fabian, seconded by Controller Gaff and carried unanimously; to adjourn at 9:46am.

The next Armstrong County Prison Board meeting will be held on March 12th, 2026 at 8:30am in the Jail's conference room.

ARMSTRONG COUNTY PRISON BOARD



Controller Gaff, Secretary