



Prison Board
Don Myers, President
Katie Charlton, Vice President
Jason Renshaw, Secretary
Frank Pitzer
Pat Fabian
Myra L. Miller
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County Jail
COUNTY OF ARMSTRONG

June 2022

ARMSTRONG COUNTY PRISON BOARD

A meeting of the Armstrong County Prison Board was called to order on Thursday, June 9th, 2022 at 8:30am. Meeting held in the Commissioner's Conference Room.

Members Present: Commissioner Myers, Judge Panchik, District Attorney Katie Charlton, Commissioner Renshaw, Sheriff Frank Pitzer

Others Present: Acting Warden Hicks, Chief Administrator – A. Poole, Chrissy Creel (Jail), Jason McClafferty (IT Director)

Absent: Commissioner Fabian, Solicitor Miller

Guests: Dennis Phillips (Leader Times)

Commissioner Myers announced that this meeting is being recorded.

APPROVAL OF MAY 12TH & MAY 25TH MINUTES

On a motion by Controller Miller, seconded by Commissioner Renshaw and carried unanimously; the minutes for May 12th & 25th, 2022 Prison Board Meetings were approved.

APPROVAL OF MAY FINANCIAL REPORTS

On a motion by Controller Miller, seconded by Commissioner Renshaw and carried unanimously; the Financial Reports May 2022 were approved.

WARDEN'S REPORT

The Warden's Report was presented by Acting Warden Hicks.

On a motion by District Attorney Charlton, seconded by Controller Miller and carried unanimously; the Warden's Report for May was approved.

OLD BUSINESS

1. Siren Tested on June 9th, 2022

NEW BUSINESS

1. **Staff Trainings** – Acting Warden Hicks stated that makeup trainings were completed for fire drills, PREA, and hospital duty. Defensive tactics training will be done in the fall.
2. **Prison Board Solicitor - Invoices** – Two solicitor invoices - \$1,562.50 and \$2,375.00. Totaling - \$3,937.50.

On a motion by Controller Miller, seconded by Sheriff Pitzer and carried unanimously; the approval of both Solicitor invoices.

3. **Medical Update – Mental Health Inmates** – Acting Warden Hicks stated that the on call nursing is still in place for medical issues and doing great. However, the Jail is still without a mental health doctor. Mental health incidents are increasing as there are a lot of inmates on psych medications.
 - a. **Temporary Doctor's Contract** – Acting Warden Hicks stated that the three current doctors are still willing to help out on a month-to-month basis.
 - b. **Private Medical Company-** Acting Warden Hicks stated that PrimeCare was willing to work with our local pharmacy but the price would go up tremendously but Hicks was not given a number yet. The quote with using their pharmacy was \$79,838.00 per month.
 - c. **Psych Doctor** – Acting Warden Hicks stated we still need a psych doctor ASAP.
4. **Nutrition Inc. Extension on Contract** – Acting Warden Hicks stated that there was an addendum sent with an extension proposal with an increase of .25cents per meal. Price per meal is currently \$2.44 per meal. The proposal is \$2.69 per meal beginning July 1st, 2022 thru June 30th, 2023.

On a motion by Controller Miller, seconded by Sheriff Pitzer and carried unanimously; to recommend to approve the addendum of the new contract with Nutrition Inc. at a cost increase of .25cents per meal effective July 1st, 2022.

5. **Air Handler Unit 10 – Blower Motor** – Acting Warden Hicks stated that air handler #10 on the roof needs a new motor, confirmed by Renick Brothers and Public Works Director Roger McMillen. Renick Brothers' quoted \$3,210.00 plus shipping. McMillen was able to find a new motor for \$900.00 and will remove the old unit and install the new one himself.
6. **Cameras – Updates in Facility IRF funding.** – Chief Administrator Aaron Poole stated the February Cornerstone quote total was \$1.4 million for updating both the door controls and all the cameras and video system (DVR's). The county is able to separate. It would be \$936,000 for the door controls and \$499,000 for the cameras and DVR's. It was suggested to use some of the IRF funds available to start the cameras and DVR's project now and to explore financing options for the door project. Extensive discussion was made including Jason McClafferty (IT Director) giving his opinion.

On a motion by Judge Panchik, seconded by Controller Miller and carried unanimously; to execute the Cornerstone contract for both projects as presented, to explore and secure financing options, and find out what money is needed upfront to begin.

Commissioner Renshaw brought up the idea of possibly charging the inmates rent as he stated that other neighboring counties are currently doing it. Commission Myers stated that this was a perfect idea for the first meeting of the Tax Payer Savings through Best Practices Committee to discuss.

EXECUTIVE SESSION –

Commissioner Myers called for an executive session at 9:10am; Motioned by Controller Miller seconded by Commissioner Renshaw and carried unanimously.

The Board reconvened from executive session at 9:39 am; Motioned by District Attorney Charlton, seconded by Controller Miller and carried unanimously.

PUBLIC COMMENT – None

ADJOURNMENT

There being no further business, it was motioned by Controller Miller, seconded by District Attorney Charlton and carried unanimously; the Board adjourned at 10:06 AM.

The next Armstrong County Prison Board meeting will be held on July 14th, 2022 at 8:30am. Location is to be determined.

ARMSTRONG COUNTY PRISON BOARD



Commissioner Jason Renshaw, Secretary