



Prison Board
Don Myers, President
Katie Charlton, Vice President
Jason Renshaw, Secretary

William, J. Rupert
Pat Fabian
Myra L. Miller
James J. Panchik

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County Jail

COUNTY OF ARMSTRONG

December 2021

ARMSTRONG COUNTY PRISON BOARD

A meeting of the Armstrong County Prison Board was called to order on Thursday, December 9th, 2021 at 8:34am. Meeting held in the Warden's Conference Room.

Members Present: Commissioner Myers, Commissioner Fabian, Commissioner Renshaw, Controller Miller, Judge Panchik,

Others Present: Warden Shaffer, Deputy Warden Hicks, Chief Administrator – A. Poole, Madison Veri, Solicitor Miller

Absent: District Attorney Katie Charlton, Sheriff Bill Rupert

Guests: Abby Karg (Leader Times), Amber Chembars (MCRT Program Director), Rebecca Trout (MCRT Program Director)

Commissioner Myers announced that this meeting is being recorded.

APPROVAL OF NOVEMBER MINUTES

On a motion by Controller Miller, seconded by Commissioner Fabian and carried unanimously; the minutes for November 10th, 2021 Prison Board Meeting were approved.

APPROVAL OF NOVEMBER FINANCIAL REPORTS

On a motion by Controller Miller, seconded by Commissioner Fabian and carried unanimously; the Financial Reports November 2021 were approved.

WARDEN'S REPORT

The Warden's Report was presented by Warden Shaffer.

Warden Shaffer wanted to recognize Susan Nicolli for the work she has been doing with the mental health inmates. She works well with our treatment staff and psych doctor. *Voice recorder battery died*

On a motion by Commissioner Fabian, seconded by Controller Miller, and carried unanimously; the Warden's Report for November was approved.

OLD BUSINESS

1. Siren Tested on December 9th, 2021

NEW BUSINESS

- 1. Staff Trainings** – Defensive Tactics training is scheduled for all next week.
- 2. Narcotic Addiction Treatment to Pregnant Opioid Dependent Females** – Warden Shaffer is requesting to resign a previous agreement to transport pregnant opioid dependent females to receive medicine.

On a motion by Commissioner Renshaw, seconded by Controller Miller and carried unanimously; the approval of the Narcotic Addiction Treatment to Pregnant Opioid Dependent Females pending Solicitor approval and adding the Commissioners names.

- 3. Encartele** – Deputy Warden Hicks said this program is more expensive than they thought. We are still going to go through with the free 90 day trial but will not commit to the program. Deputy Warden Hicks is going to get with IT to see if they can replicate the program using software packages already available at the jail.
- 4. Mobile Competency Restoration Team (MCRT) – Presentation** – Presentation is presented by Program Directors Amber Chembars and Rebecca Trout. Mobile Competency Restoration Team (MCRT) is a psychoeducational group that helps individuals whom are deemed incompetent to stand trial and help them become competent. The team is mobile working with outpatient individuals meaning they will come to the jail to meet with the inmates, avoiding transports to occur. The team adapts their curriculum with the needs of the individual so the program will meet their needs. These services are free to the county and costs are covered by a grant. *Voice recorder briefly recorded the presentation then battery died again. Batteries were replaced after the presentation and the remainder of the meeting was recorded*
- 5. Prison Board Solicitor - Invoice** – Solicitor invoice is \$2,607.28.

On a motion by Commissioner Fabian, seconded by Controller Miller and carried unanimously; the approval of the Solicitor Invoice.

EXECUTIVE SESSION –

Warden Shaffer called for an executive session at 9:24 am; Motioned by Controller Miller, seconded by Commissioner Renshaw and unanimously carried.

The Board reconvened from executive session at 9:46 am; Motioned by Controller Miller, seconded by Commissioner Fabian and carried unanimously.

PUBLIC COMMENT – None

Commissioner Myers said they are still exploring the Correctional Solutions Group (CSG) and looking at the itemized proposal line by line and comparing the budgets. Controller Miller is working out details with retirement. So far, the biggest savings are in inmate meals, healthcare, and pension.

ADJOURNMENT

There being no further business, it was motioned by Controller Miller, seconded by Commissioner Fabian and carried unanimously; the Board adjourned at 9:51 AM.

The next Armstrong County Prison Board meeting will be held on January 13th at 8:30am in the Wardens Conference Room.

ARMSTRONG COUNTY PRISON BOARD



Commissioner Jason Renshaw, Secretary