

BOARD OF COMMISSIONERS' MEETING

Thursday, August 7, 2025



THE ARMSTRONG COUNTY BOARD OF COMMISSIONERS' MEETING WAS CALLED TO ORDER ON THURSDAY, AUGUST 7, 2025, AT 9:00 A.M. IN THE COMMISSIONERS' CONFERENCE ROOM WITH THE FOLLOWING IN ATTENDANCE:

Commissioner John W. Strate, Commissioner Anthony G. Shea, Commissioner Pat Fabian, Karen Notto – Chief Clerk, Allie Pence – Program Manager Planning and Development, Brigid Beatty – Assistant Director Planning and Development (OBO Darin Alviano), James Webb Director/Chief Registrar Elections (OBO Gary Montebell), Lisa Shaffer – Executive Director Area Agency on Aging, Jessica Hicks – Warden Armstrong County Jail, Tim Miller – County Solicitor, Chris Ziegler – Armstrong Trails, Kelly Folta – Experience Armstrong, Phillip Tompkins – South Buffalo Township Resident, Jessa Kinter – Commissioner Intern, Gage Mortimer – Commissioner Intern, Dennis Phillips – Leader Times, Josh Walzak – Leader Vindicator.

AGENDA AMENDMENTS

No Agenda Amendments needed

EXECUTIVE SESSION

No Executive Session needed

PUBLIC COMMENT

None

MEETING REPORT

Commissioners' Meeting Minutes

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the minutes for the July 17, 2025, Commissioners' Meeting were approved.

FINANCE REPORT

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Notto, acknowledged the purchase orders for the week of July 22, 2025, in the amount of \$9,410.19.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Notto, acknowledged the purchase orders for the week of July 29, 2025, in the amount of \$3,422.44.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Notto, acknowledged the purchase orders for the week of August 5, 2025, in the amount of \$2,972.49.

Financial Transactions for July 2025

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, acknowledged the financial transactions for July 2025.

PERSONNEL REPORT

Personnel Transactions for August 7, 2025

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, approved the Personnel Transactions for August 7, 2025.

RESOLUTIONS

Resolution 2025-20

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners adopted Resolution #2025-20 – Marcellus Legacy Allocation Penn State Extension – 4H of Armstrong County.

Resolution 2025-21

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners adopted Resolution #2025-21 – Marcellus Legacy Allocation Armstrong Center for Community Learning.

Resolution 2025-22

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners adopted Resolution #2025-22 – Marcellus Legacy Allocation Arts on the Allegheny.

AGREEMENTS AND CONTRACTS

Civil & Environmental Consultants, Inc. (CEC)

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Warden Hicks, approved the agreement between the County of Armstrong and Civil & Environmental Consultants, Inc. (CEC).

Nutrition Group

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Shaffer, approved the Agreement between the County of Armstrong and Nutrition Group.

Mid-County Transit Authority

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Shaffer, approved the Agreement between the County of Armstrong and Mid-County Transit Authority.

Marquette Associates, Inc.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of the Retirement Board, approved the Agreement between the County of Armstrong and Marquette Associates.

Marquette Associates

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of the Retirement Board, approved the Application Form between the County of Armstrong and Marquette Associates.

Holbein, Inc.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Pence, approved Change Order 1 between the County of Armstrong and Holbein, Inc.

Protocol, LLC.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Pence, approved Change Order 1 between the County of Armstrong and Protocol, LLC.

Kittanning Borough

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Beaty, approved the Agreement between the County of Armstrong and Kittanning Borough.

APPOINTMENTS

Tri-County Workforce Development Board

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Notto, approved the appointment of Ms. Michaela Pavelek, Assistant District Administrator/Acting District Administrator, PA Department of Labor and Industry, Office of Vocational Rehabilitation-BVRS, 1745 Frew Mill Road, Suite 1, New Castle, PA 16101, to the Tri-County Workforce Development Board for a term to commence on August 7, 2025, and expiring on September 30, 2028.

Friends of the Belmont Board

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Webb, approved the appointment of Mr. James Webb, 450 East Market Street, Kittanning, PA 16201, to serve as president on the Friends of the Belmont Board, for a term to commence on August 7, 2025, and expiring on August 6, 2026.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Webb, approved the appointment of Mr. Darin Alviano, 402 East Market Street, Kittanning, PA 16201, to serve as vice-president on the Friends of the Belmont Board, for a term to commence on August 7, 2025, and expiring on August 6, 2026.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Webb, approved the appointment of Mr. Tyler Heller, 216 North Jefferson Street, Kittanning, PA 16201, to serve as treasurer on the Friends of the Belmont Board, for a term to commence on August 7, 2025, and expiring on August 6, 2026.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Webb, approved the appointment of Ms. Allie Pence, 402 East Market Street, Kittanning, PA 16201, to serve as secretary on the Friends of the Belmont Board, for a term to commence on August 7, 2025, and expiring on August 6, 2026.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Webb, approved the appointment of Dr. Robert Friday, 1151 Myers Lane, Vandergrift, PA 15690, to serve on the Friends of the Belmont Board, for a term to commence on August 7, 2025, and expiring on August 6, 2026.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Webb, approved the appointment of Ms. Holly Perry, 1053 Red Mill Road, Kittanning, PA 16201, to serve on the Friends of the Belmont Board, for a term to commence on August 7, 2025, and expiring on August 6, 2026.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Webb, approved the appointment of Mr. Gary Montebell, 415 Butler Road, Kittanning, PA 16201, to serve on the Friends of the Belmont Board, for a term to commence on August 7, 2025, and expiring on August 6, 2026.

ANNOUNCEMENTS

The Board of Commissioners presented Certificates of Recognition to Gage Mortimer and Jessa Kinter, commenting on their internships in the Commissioners' Office during the summer.

OTHER BUSINESS

No other business was brought forward

EXECUTIVE SESSION

No Executive Session needed

PUBLIC COMMENT

Mr. Phillip Tompkins from South Buffalo Township submitted a request to participate form and read a prepared statement on the issue of the Clinton Bridge Closing, advocating for the repair and reopening of the bridge. He invited the Commissioners to attend the South Buffalo Township Meeting taking place the evening of the day of this meeting beginning at 6:00 p.m.

ADJOURNMENT

There being no further business, it was moved by Mr. Shea, seconded by Mr. Fabian, and carried unanimously; the Commissioners adjourned the Board of Commissioners' Meeting at 9:37 a.m. The next Board of Commissioners' Meeting will be held Thursday, August 21, 2025, at 9:00 a.m.

ATTEST:

ARMSTRONG COUNTY
BOARD OF COMMISSIONERS

Karen M. Notto, Chief Clerk

Pat Fabian, Secretary