

BOARD OF COMMISSIONERS' MEETING

July 18, 2024



THE ARMSTRONG COUNTY BOARD OF COMMISSIONERS' MEETING WAS CALLED TO ORDER ON THURSDAY, JULY 18, 2024, AT 9:00 A.M. IN THE COMMISSIONERS' CONFERENCE ROOM WITH THE FOLLOWING IN ATTENDANCE:

Commissioner John W. Strate, Commissioner Anthony G. Shea, Commissioner Pat Fabian, Aaron Poole – Chief Administrator, Karen Notto – Assistant Chief Administrator, Paula McClure – Administrator Children, Youth, and Family Services, Deputy Assistant Director Planning and Development – Kathy Heilman, Chief Assessor – Cathleen Beere, Tax Claim Director – Elizabeth Johns, Tax Claim Intern – Kaitlyn Matarrese, Executive Director Area Agency on Aging – Lisa Shaffer, Pine Township – Clyde Moore, Kittanning Firemen's Bank – Kash Julius, Bill Smith, and Dick Fleeger, A.J. Panian – Leader Times, Josh Walzak – Leader Vindicator

PUBLIC COMMENT

None

MEETING REPORT

Commissioners' Meeting Minutes

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the minutes for the June 20, 2024 Commissioners' Meeting were approved.

FINANCE REPORT

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Notto, acknowledged the purchase orders for the week of June 25, 2024, in the amount of \$939,250.26.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Notto, acknowledged the purchase orders for the week of July 2, 2024, in the amount of \$153,964.58.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Notto, acknowledged the purchase orders for the week of July 9, 2024, in the amount of \$137,335.37.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Notto, acknowledged the purchase orders for the week of July 16, 2024, in the amount of \$12,126.81.

Financial Transactions for June 2024

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, acknowledged the financial transactions for June 2024.

PERSONNEL REPORT

Personnel Transactions for July 18, 2024

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, approved the Personnel Transactions for July 18, 2024.

PROCLAMATIONS

Proclamation #2024-07 – Kittanning Firemen’s Band 75th Anniversary

Mr. Shea read the Proclamation.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners adopted Proclamation #2024-07 – Kittanning Firemen’s Band 75th Anniversary.

RESOLUTIONS

Resolution #2024-25 – Probation Department Municibid Listing

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, adopted Resolution #2024-25 – Probation Department Municibid Listing.

Resolution #2024-26 – Armstrong Center for Community Learning at Crooked Creek – Marcellus Legacy Allocation

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, adopted Resolution #2024-26 – Armstrong Center for Community Learning at Crooked Creek – Marcellus Legacy Allocation.

Resolution #2024-27 – Tax Claim Fee Schedule

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, adopted Resolution #2024-27- Tax Claim Fee Schedule.

Resolution #2024-28 – County Adoption of Emergency Operations Plan

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, adopted Resolution #2024-28 – County Adoption of Emergency Operations Plan.

CONTRACT AWARD

Engineering Services Contract Award – Pine Township Sanitary Sewer Upgrade Project

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Heilman, awarded the engineering services contract for the Pine Township Sanitary Sewer Upgrade Project to LSSE Civil Engineers for \$45,000.00.

AGREEMENTS AND CONTRACTS

Pine Township

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Heilman, approved the First Amendment to the Cooperation Agreement between the County of Armstrong and Pine Township.

Armstrong Rehabilitation and Nursing Center

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Shaffer, approved the Agreement between the County of Armstrong and Armstrong Rehabilitation and Nursing Center.

Dr. Michele Oleksak

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Shaffer, approved the Agreement between the County of Armstrong and Dr. Michele Oleksak.

Veronica Beere, RD/LDN

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Shaffer, approved the Agreement between the County of Armstrong and Veronica Beere, RD/LDN.

Bethesda Foundation for Children

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Shaffer, approved the Lease Agreement between the County of Armstrong and Bethesda Foundation for Children.

Shannock Valley Recreation Commission

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Shaffer, approved the Lease Agreement between the County of Armstrong and Shannock Valley Recreation Commission.

Avanco International, Inc., Clifton, VA

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. McClure, approved the FY 2024-2025 Child Accounting and Profile System Application Service Provider Agreement and Addendums between the County of Armstrong and Avanco International, Inc., Clifton, VA.

Avanco International, Inc., Clifton, VA

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. McClure, approved the FY 2024-2025 AFCARS Upgrade and Maintenance Agreement between the County of Armstrong and Avanco International, Inc., Clifton, VA.

PA Department of Human Services

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. McClure, approved the CWIS Data Sharing Agreement between the County of Armstrong and PA Department of Human Services.

Armstrong County Children, Youth, and Family Services

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. McClure, approved the Memorandum of Understanding between the County of Armstrong and Armstrong County Children, Youth, and Family Services.

FY 2024-2025 Counsel for Youth Agreements

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. McClure, approved the FY 2024-2025 Counsel for Youth Agreements between the County of Armstrong and:

- Kimberly N. Ferringer, Counsel for Youth
- Andrew J. Sacco, Counsel for Youth
- Lisa Peluso, Counsel for Youth
- Elizabeth A. Gribik, Counsel for Youth

FY 2024-2025 Professional Service Agreements

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. McClure, approved the FY 2024-2025 Professional Service Agreements between the County of Armstrong and:

- James A. Favero, Esquire – CYF Solicitor
- Tyler S. Heller, Esquire – CYF Assistant Solicitor
- Paula LaStrapes, Esquire – Guardian Ad Litem
- Project Point of Light, Inc. – Shippenville, PA
- Chris Evans, Constable – Kittanning, PA
- Terry O'Hara, Ph.D. – Pittsburgh, PA
- Haven, Inc., Kay's Cottage – Kittanning, PA
- Family ACTS, Inc. – Ford City, PA
- CSI Corporate Security & Investigations, Inc. – Monaca, PA
- JusticeWorks, Inc. – Pittsburgh, PA
- John Neyman – Sarver, PA
- Glade Run Lutheran Services, Inc. – Zelienople, PA
- Armstrong Co. Community Action Agency – Kittanning, PA

FY 2024-2025 Placement Provider Purchase of Service Agreements

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. McClure, approved the FY 2024-2025 Placement Provider Purchase of Service Agreements between the County of Armstrong and:

- Alternative Living Solutions - Greensburg, OH
- Auberle – McKeesport, PA
- Bethesda Lutheran Services – Meadville, PA
- Children's Aid Society – Clearfield, PA
- Cove Prep – Torrance, PA
- Crossroads – Farrell, PA
- Diversified Treatment Alternative Centers – Milton, PA
- Families United Network – Harrisburg, PA
- Keystone Adolescent Center – Greenville, PA

- LifeSpan Family Services – Punxsutawney, PA
- Merakey – Harrisburg, PA
- Outside In School of Experiential Education, Inc. – Greensburg, PA
- Pathways Adolescent Center – Oil City, PA
- Pentz Run Youth Services - DuBois, PA
- Perseus House, Inc. – Erie, PA
- The Children’s Home of Pittsburgh – Pittsburgh, PA
- Three Rivers Adoption Council – Pittsburgh, PA
- Jefferson County Juvenile Detention Center – Steubenville, OH

APPOINTMENTS

Friends of the Belmont Board

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, approved the appointment of Mr. Wade Bowser, 222 Furnace Run Road, Freeport, PA 16229, to the to serve on the Friends of the Belmont Board for a term commencing on July 18, 2024, and expiring November 30, 2024.

ANNOUNCEMENTS

Mentioned was the Fort Armstrong Folk Festival beginning August 1. Clyde Moore, president of the folk festival committee said that preparations have begun at the park.

Members of the Kittanning Firemen’s Band who were present spoke about the upcoming celebration of the band’s 75th anniversary and their performance to kick off the festival.

OTHER BUSINESS

None

PUBLIC COMMENT

None

ADJOURNMENT

There being no further business, it was moved by Mr. Shea, seconded by Mr. Fabian, and carried unanimously; the Commissioners adjourned the Board of Commissioners’ Meeting at 9:46 a.m. The next Board of Commissioners’ Meeting will be held Thursday, August 1, 2024, at 9:00 a.m.

ATTEST:

ARMSTRONG COUNTY
BOARD OF COMMISSIONERS

Aaron S. Poole, Chief Administrator

Pat Fabian, Secretary