

**BOARD OF COMMISSIONERS' MEETING**  
**Thursday, April 4, 2024**



THE ARMSTRONG COUNTY BOARD OF COMMISSIONERS' MEETING WAS CALLED TO ORDER ON THURSDAY, APRIL 4, 2024, AT 9:00 A.M. IN THE COMMISSIONERS' CONFERENCE ROOM WITH THE FOLLOWING IN ATTENDANCE:

Commissioner John W. Strate, Commissioner Anthony G. Shea, Commissioner Pat Fabian, Aaron Poole – Chief Administrator, Karen Kintz – Assistant Chief Administrator, Kathy Heilman – Deputy Executive Director Planning and Development, Elizabeth Johns – Director Tax Claim, Sarah Green – Assessment, Carly Hileman – Fiscal Officer Children, Youth and Family Services, Kathy Reich – Prothonotary's Office, Annette Bowser – Prothonotary, Lori Hirst – Register and Recorder, Jason Sigal – Orphans of the Storm, Melissa Shaffer – Orphans of the Storm, Regina Liermann – Tax Payer, Dennis Phillips – Leader Times, Josh Walzak – Leader Vindicator

**PUBLIC COMMENT**

None

**MEETING REPORT**

Commissioners' Meeting Minutes

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the minutes for the March 21, 2024 Commissioners' Meeting were approved.

**FINANCE REPORT**

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Kintz, acknowledged the purchase orders for the week of March 26, 2024, in the amount of \$9,378.81.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Kintz, acknowledged the purchase orders for the week of April 2, 2024, in the amount of \$8,018.38.

Financial Transactions for March 2024

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, acknowledged the financial transactions for March 2024.

## **PERSONNEL REPORT**

### **Personnel Transactions for April 4, 2024**

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, approved the Personnel Transactions for April 4, 2024.

## **PROCLAMATIONS**

### **Proclamation #2024-04 – Fair Housing Month – April 2024**

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners adopted Proclamation #2024-04 – Fair Housing Month – April 2024.

## **RESOLUTIONS**

### **Resolution #2024-10 – Fair Housing**

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Heilman, adopted Resolution #2024-10 – Fair Housing

### **Resolution #2024-11 – Borough of Leechburg – Marcellus Legacy Allocation**

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, adopted Resolution #2024-11 – Borough of Leechburg – Marcellus Legacy Allocation

## **AGREEMENTS AND CONTRACTS**

### **FY 2023-2024 Professional Service Agreement – Family Service & Children’s Aid Society of Venango County**

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Hileman, approved the Agreement between the County of Armstrong and Family Service & Children’s Aid Society of Venango County.

## **ANNOUNCEMENTS**

None

## **OTHER BUSINESS**

None

## **PUBLIC COMMENT**

As a follow up to question asked by Regina Leirmann’s (present at current meeting), about costs to County associated with mail-in ballots, Mr. Strate stated that all expenses are paid with grant money. Mr. Strate asked Mr. Poole to further explain what grant money covers.

Ms. Leirmann read from a Leader-Times article that appeared in the March 7 publication in which it noted problems with mail-in ballots and the need to speak-up and address Governor Shapiro's actions relating to mail-in vs. absentee ballots.

**ADJOURNMENT**

There being no further business, it was moved by Mr. Shea, seconded by Mr. Fabian, and carried unanimously; the Commissioners adjourned the Board of Commissioners' Meeting at 9:19 a.m. The next Board of Commissioners' Meeting will be held Thursday, April 18, 2024, at 9:00 a.m.

ATTEST:

ARMSTRONG COUNTY  
BOARD OF COMMISSIONERS

\_\_\_\_\_  
Aaron S. Poole, Chief Administrator

\_\_\_\_\_  
Pat Fabian, Secretary