

BOARD OF COMMISSIONERS' MEETING
March 21, 2024



THE ARMSTRONG COUNTY BOARD OF COMMISSIONERS' MEETING WAS CALLED TO ORDER ON THURSDAY, MARCH 21, 2024, AT 9:00 A.M. IN THE COMMISSIONERS' CONFERENCE ROOM WITH THE FOLLOWING IN ATTENDANCE:

Commissioner John W. Strate, Commissioner Anthony G. Shea, Commissioner Pat Fabian, Aaron Poole – Chief Administrator, Karen Kintz – Assistant Chief Administrator, Annette Bowser – Prothonotary, Lori Hirst – Register and Recorder, Elizabeth Johns – Director Tax Claim, Cathleen Beere – Chief Assessor, Sarah Green – Assessment, Lisa Shaffer – Acting Executive Director Area Agency on Aging, Frank Pitzer – Sheriff, Kathy Rashlich – Director Veterans Affairs, Tammie Gaff – Controller, Phillip Tompkins – County Resident, Regina Liermann – County Resident, Debbie Kasanicky – Penn State Extension, Julie Szep – Penn State Extension, Nino Trunzo – Veteran/100th Birthday Recognition Honoree, Trunzo Family, Cathy Strate – Resident, Armstrong County 4-H Members/Parents, Armstrong County Honor Guard, A. J. Panian – Leader Times, Josh Walzak – Leader Vindicator

PUBLIC COMMENT

None

MEETING REPORT

Commissioners' Meeting Minutes

On a motion by Mr. Fabian, seconded by Mr. Shea, and carried unanimously, the minutes for the March 7, 2024, Commissioners' Meeting were approved.

FINANCE REPORT

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Kintz, acknowledged the purchase orders for the week of March 12, 2024, in the amount of \$5,554.42.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Kintz, acknowledged the purchase orders for the week of March 19, 2024, in the amount of \$8,443.44.

PERSONNEL REPORT

Personnel Transactions for March 21, 2024

On a motion by Mr. Fabian, seconded by Mr. Shea, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, approved the Personnel Transactions for March 21, 2024.

PROCLAMATIONS

Proclamation #2024-01 – Pennsylvania 811 Safe Digging Month April 2024

At the request of Mr. Fabian, 4-H member Blake Cousins read the Proclamation.

On a motion by Mr. Fabian, seconded by Mr. Shea, and carried unanimously, the Board of Commissioners adopted Proclamation #2024-01 – Pennsylvania 811 Safe Digging Month April 2024.

Proclamation #2024-02 – Pennsylvania 4-H Week March 17 through March 23, 2024

At the request of Mr. Strate, 4-H member Emily Eroh read the Proclamation.

On a motion, and carried by unanimous consent, the Board of Commissioners adopted Proclamation #2024-02 – Pennsylvania 4-H Week March 17 through March 23, 2024.

Proclamation #2024-03 – Corporal Nino James Trunzo 100th Birthday

Mr. Shea read the Proclamation.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners adopted Proclamation #2024-03 – Corporal Nino James Trunzo 100th Birthday.

RESOLUTIONS

Resolution #2024-08 – Commissioners Municibid Listing

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, adopted Resolution #2024-08 Commissioners Municibid advertising for department vehicles. Mr. Fabian stated that the van was purchased for the Coroner. Mr. Fabian asked Mr. Myers if he had any use for the Transport Van, to which Mr. Myers responded he has no use for it.

Resolution #2024-09 – Authorizing Collection of Certain Municipal Taxes by the County Treasurer

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, adopted Resolution #2024-09 Authorizing Collection of Certain Municipal Taxes by the County Treasurer.

AGREEMENTS AND CONTRACTS

Carlow University

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Shaffer, acknowledged the agreement between the County of Armstrong and Carlow University.

Thomas Shaner, Esquire

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Johns, approved the Agreement between the County of Armstrong and Thomas Shaner, Esquire.

Delta Development Group

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, acknowledged the Agreement between the County of Armstrong and Delta Development Group.

POLICIES

Insurance Benefits Policy

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, adopted the County Insurance Benefits Policy.

Recruitment, Selection, and Hiring Policy

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, adopted the County Recruitment, Selection, and Hiring Policy.

APPOINTMENTS

Armstrong County Board of Assessment Appeals

- On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Beere, approved the reappointment of Mr. Parks Denardo, 126 Main Street, Ford City, PA 16226, to serve on the Armstrong County Board of Assessment Appeals for a four-year term to commence January 1, 2024, and expiring December 31, 2027.
- On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Beere, approved the reappointment of Ms. Larena Mazurek, PO Box 69, Worthington, PA 16262, to serve on the Armstrong County Board of Assessment Appeals for a four-year term to commence January 1, 2024, and expiring December 31, 2027.
- On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Beere, approved the appointment of Ms. Melissa Barker, 204 Butler Road, Kittanning, PA 16201, to serve on the Armstrong County Board of Assessment Appeals for a four-year term to commence January 1, 2024, and expiring on December 31, 2027.

ANNOUNCEMENTS

None

OTHER BUSINESS

None

PUBLIC COMMENT

- a. Phillip Tompkins wanted to make the Commissioners aware of the current condition of a bridge located in Clinton, South Buffalo Township. He stated the bridge is falling apart. In addition to regular daily traffic, schools buses use this bridge. The condition of the bridge also make winter maintenance difficult. He understands the Railroad owns the bridge, but would like the

Commissioners' assistance in getting it repaired. Mr. Fabian confirmed that bridge is the responsibility of the Railroad, noting that the County owned bridges undergo inspection as set by the state, and other bridges in the count should be as well. Mr. Fabian suggested a conversation with the Township Supervisors.

- b. Regina Liermann's topic was regarding the cost to the county for mail in ballots. Mr. Poole will provide her with that information.

ADJOURNMENT

There being no further business, it was moved by Mr. Shea, seconded by Mr. Fabian, and carried unanimously; the Commissioners adjourned the Board of Commissioners' Meeting at 9:30 a.m. The next Board of Commissioners' Meeting will be held Thursday, April 4, 2024, at 9:00 a.m.

ATTEST:

ARMSTRONG COUNTY
BOARD OF COMMISSIONERS

Aaron S. Poole, Chief Administrator

Pat Fabian, Secretary