

**BOARD OF COMMISSIONERS' MEETING**  
**February 1, 2024**



THE ARMSTRONG COUNTY BOARD OF COMMISSIONERS' MEETING WAS CALLED TO ORDER ON THURSDAY, FEBRUARY 1, 2024, AT 9:00 AM IN THE COMMISSIONERS' CONFERENCE ROOM WITH THE FOLLOWING IN ATTENDANCE:

Commissioner John W. Strate, Commissioner Anthony G. Shea, Commissioner Pat Fabian, Aaron Poole – Chief Administrator, Karen Kintz – Assistant Chief Administrator, Cathleen Beere – Chief Assessor, Elizabeth John – Tax Claim Director, Lisa Shaffer – Acting Executive Director Area Agency on Aging, Frank Pitzer – Sheriff, Tammie Gaff – Controller, Dave Furst – County Chaplain, Chris Ziegler – Armstrong Trails, Frank Bratkovich – Brady's Bend Township Supervisor, Regina Liermann – Tax Payer, Kieran Woyzicz – Leader Times, Dennis Phillips – Leader Times, Josh Walzak – Leader Vindicator

Commissioner Strate announced that Dennis Phillips, Leader Times was recording the meeting.

**PUBLIC COMMENT**

None

**MEETING REPORT**

Commissioners' Meeting Minutes

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the minutes for the January 18, 2024 Commissioners' Meeting were approved.

**FINANCE REPORT**

On a motion by Mr. Fabian, seconded by Mr. Shea, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Kintz, acknowledged the purchase orders for the week of January 23, 2024, in the amount of \$36,913.15.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Kintz, acknowledged the purchase orders for the week of January 30, 2024, in the amount of \$1,316.91.

Financial Transactions for January 2024

On a motion by Mr. Fabian, seconded by Mr. Shea, and carried unanimously, the Board of Commissioners, acknowledged the financial transactions for January 2024.

## Presentation of the Preliminary Amended 2024 Budget

Mr. Poole presented the Preliminary Amended 2024 County Budget for public inspection, noting that the budget was reopened to give the two new Commissioners the opportunity to review. The Board of Commissioners went over the budget, making adjustments to arrive at a 1 million dollar reduction.

## **PERSONNEL REPORT**

### Personnel Transactions for February 1, 2024

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, approved the Personnel Transactions for February 1, 2024.

## **APPOINTMENT OF SOLICITOR TO BOARD OF COMMISSIONERS**

On a motion for discussion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners announced that three individuals submitted letters of interest for the Solicitor position.

On a motion by Mr. Fabian, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners appointed Timothy Miller, Esquire, as Solicitor to the Board of Commissioners.

## **RESOLUTIONS**

### Resolution #2024-03 – Municibid Listing – Public Works

On a motion by Mr. Fabian, seconded by Mr. Shea, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, adopted Resolution #2024-03 – Municibid Listing for Public Works 1999 Ford Dump Truck.

### Resolution #2024-04 – Municibid Listing - Coroner

On a motion by Mr. Fabian, seconded by Mr. Shea, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, adopted Resolution #2024-04 Municibid Listing for Coroner 1999 Ford Ambulance

## **AGREEMENTS AND CONTRACTS**

### Valued Relationships, Inc.

On a motion Mr. Fabian, seconded by Mr. Shea, and based on the recommendation by Ms. Shaffer, the action to approve the Agreement between the County of Armstrong and Valued Relationships, Inc., was tabled. Motion carried unanimously. No action taken.

### BeHome Partners, Inc.

On a motion by Mr. Fabian, seconded by Mr. Shea, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Shaffer, approved the Agreement between the County of Armstrong and BeHome Partners, Inc.

## **ANNOUNCEMENTS**

- County Chaplin Program – Mr. Strate announced the creation of a County Chaplin Program and introduced Dave Furst as the County Chaplin. The Chaplin will work alongside the Fire Departments and Coroner to be present to attend to those affected by personal tragedies.

## **OTHER BUSINESS**

None

## **PUBLIC COMMENT**

- Frank Bratkovich, Brady's Bend Township Supervisor, submitted a request form to speak on the issue of payment to Brady's Bend from the County Multi Modal grant program. Mr. Fabian stated the delay could be in the balancing of the State Budget and stated that after the meeting, a call would be made to Darin Alviano, Planning and Development Executive Director.
- Chris Ziegler from Armstrong Trails announced the opening of Kiski Bridge and Trail on April 1 with a celebratory event.
- Regina Liermann asked if reduction in amended budget would show a reduction in taxes, to which she was told the savings would held in reserves.

## **ADJOURNMENT**

There being no further business, it was moved by Mr. Shea, seconded by Mr. Fabian, and carried unanimously; the Commissioners adjourned the Board of Commissioners' Meeting at 9:17 a.m. The next Board of Commissioners' Meeting will be held Thursday, February 15, at 9:00 a.m.

ATTEST:

ARMSTRONG COUNTY  
BOARD OF COMMISSIONERS

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Aaron S. Poole, Chief Administrator

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Pat Fabian, Secretary