

**BOARD OF COMMISSIONERS' MEETING
JANUARY 18, 2024**



THE ARMSTRONG COUNTY BOARD OF COMMISSIONERS' MEETING WAS CALLED TO ORDER ON THURSDAY, JANUARY 18, 2024, AT 9:00 AM IN THE COMMISSIONERS' CONFERENCE ROOM WITH THE FOLLOWING IN ATTENDANCE:

Commissioner John W. Strate, Commissioner Anthony G. Shea, Commissioner Pat Fabian, Aaron Poole – Chief Administrator, Karen Kintz – Assistant Chief Administrator, Kathy Heilman – Deputy Executive Director Planning and Development, Cathleen Beere – Chief Assessor, Elizabeth Johns – Director Tax Claim, Paula McClure – Administrator Children, Youth, and Family Services, Tammie Gaff – Controller, Frank Pitzer – Sheriff, Lisa Shaffer – Acting Director Area Agency on Aging, Kathy Reich – 1st Deputy Prothonotary, Annette Bowser – Prothonotary, Lori Hirst – Register and Recorder, Jessica Hicks – Jail Warden, Chris Ziegler – Armstrong Trails, Rick Drumm – Citizen, Regina Liermann – Tax Payer, A.J. Panian – Leader Times, Josh Walzak – Leader Vindicator

Commissioner Strate announced that A.J. Panian, Leader Times was recording the meeting.

PUBLIC COMMENT

None

MEETING REPORT

Commissioners' Meeting Minutes

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the minutes for the January 4, 2024, Commissioners' Meeting were approved.

FINANCE REPORT

On a motion by Mr. Fabian, seconded by Mr. Shea, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Kintz, acknowledged the purchase orders for the week of January 9, 2024, in the amount of \$1,726.75.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Kintz, acknowledged the purchase orders for the week of January 16, 2024, in the amount of \$41,832.86.

PERSONNEL REPORT

Personnel Transactions for January 18, 2024

On a motion by Mr. Fabian, seconded by Mr. Shea, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, approved the Personnel Transactions for January 18, 2024.

RESOLUTIONS

Resolution #2024-01 – Disposal of Property as Donation

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, adopted Resolution #2024-01 Disposal of Property as Donation to Armstrong County Community Action.

Resolution #2024-02 – DCNR – Armstrong Trails Grant Application

On a motion by Mr. Fabian, seconded by Mr. Shea, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, adopted Resolution #2024-02 DCNR – Armstrong Trails Grant Application

AGREEMENTS AND CONTRACTS

Horizon Information Systems

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Gaff and the Retirement Board, approved the agreement between the County of Armstrong and Horizon Information Systems.

Babb Inc.

On a motion by Mr. Fabian, seconded by Mr. Shea, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, approved the Renewal Agreement between the County of Armstrong and Babb Inc.

Shields Asphalt Paving, Inc.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Heilman, approved Change Order No. 1 between the County of Armstrong and Shields Asphalt Paving, Inc. increasing the contract from \$104,625.00 to \$107,424.55.

Avanco International Inc.

On a motion by Mr. Fabian, seconded by Mr. Shea, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. McClure, approved the FY 2023-2024 CAPS AFCARS Upgrade and Maintenance Agreement between the County of Armstrong and Avanco International Inc.

FY 2023-2024 Placement Provider Purchase of Service Agreements

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. McClure, approved the FY 2023-2024 Placement Provider Purchase of Service Agreements between the County of Armstrong and:

- Centre Co. Youth Service Bureau – State College, PA
- Summit School, Inc. – Herman, PA
- Adelphoi Village, Inc. – Latrobe, PA
- George Junior Republic – Grove City, PA
- The Children’s Home of Pittsburgh – Pittsburgh, PA

FY 2023-2024 Professional Service Agreements

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. McClure, approved the FY 2023-2024 Professional Service Agreements between the County of Armstrong and:

- Glad Run Lutheran Services – Zelenople, PA (Amendment to Contract)
On The Way Home (OTWH) Services
- Adelphoi Education, Inc. – Latrobe, PA

Permitium LLC

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Pitzer, approved the Agreement between the County of Armstrong and Permitium LLC.

APPOINTMENTS

Children, Youth, and Family Services Advisory Committee

- On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. McClure, approved the reappointment of Ms. Marilyn Smail, 260 Forks Church Road, Leechburg, PA 15656, to serve as Vice Chairperson on the Children, Youth, and Family Services Advisory Committee for a two-year term, expiring on December 31, 2025.
- On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. McClure, approved the reappointment of Ms. Cynthia Perpich, 1134 Fourth Avenue, Ford City, PA 16226, to serve on the Children, Youth, and Family Services Advisory Committee for a two-year term, expiring on December 31, 2025.

ANNOUNCEMENTS

None

OTHER BUSINESS

None

PUBLIC COMMENT

Regina Liermann completed the Request Form for Public Participation asking about a recent article in the Leader Times regarding the purchase of an “X-ray Scanner” for the Armstrong County Jail, specifically asking what will be removed from the current budget pay for this item and additional costs of the jail. Mr. Shea responded saying this equipment will help prevent contraband being brought into the jail which could endanger other inmates and staff. The county is looking to defray costs with grant funding. Mr. Fabian stated that funds from the Opioid Settlement Fund will be used for this purchase and the Inmate Relief Fund. Also stating that the use of this equipment will decrease medical treatment cost of inmates that are done out of the jail. The reopening of the budget was questioned. Mr. Strate stated the Board is going through the budget line for line in an attempt to find savings. Deadline to finalize is February 15. Mr. Fabian hopes to have a final budget by February 1. Ms. Liermann asked if the freeze on elected officials’ salaries will stay in place; the response was yes, salaries are locked in for four years. A.J. Panian asked if there were any concrete revisions that could be shared. Mr. Shea stated that discussions are needed with others before any comment can be made.

ADJOURNMENT

There being no further business, it was moved by Mr. Mr. Fabian, seconded by Mr. Shea, and carried unanimously; the Commissioners adjourned the Board of Commissioners' Meeting at 9:29 a.m. The next Board of Commissioners' Meeting will be held Thursday, February 1, 2024, at 9:00 a.m.

ATTEST:

ARMSTRONG COUNTY
BOARD OF COMMISSIONERS

Aaron S. Poole, Chief Administrator

Pat Fabian, Secretary