

**BOARD OF COMMISSIONERS' MEETING**  
**Thursday, May 25, 2023**



THE ARMSTRONG COUNTY BOARD OF COMMISSIONERS' MEETING WAS CALLED TO ORDER ON THURSDAY, MAY 25, 2023, AT 9:00 AM IN THE COMMISSIONERS' CONFERENCE ROOM WITH THE FOLLOWING IN ATTENDANCE:

Commissioner Donald K. Myers, Commissioner Jason Renshaw, Commissioner Pat Fabian, Aaron Poole – Chief Administrator, Karen Kintz – Assistant Chief Administrator, Kathy Heilman – Community Development Assistant Director Planning and Development, Brian Farrington – Coroner Solicitor, Brian Myers – Coroner, Jason McClafferty – Director Information Technology, Mike Mollick – Director Public Safety, Chad Gradwell – 911 Coordinator, Paula McClure – Administrator Children, Youth and Family Services, James Webb – Director Elections/Chief Registrar, Rich Farah – Resident, A.J. Panian – Leader Times, Josh Walzak – Leader Vindicator

Commissioner Myers announced that A.J. Panian, Leader Times was recording the meeting.

**PUBLIC COMMENT**

Request for Public Participation form completed and submitted by Attorney Brian Farrington, Solicitor for County Coroner. Mr. Farrington requested Board of Commissioners to table item (d) under Agreements and Contracts to give him an opportunity to confer with County Solicitor, Mr. Poole, and any representatives from the Board of Commissioners. Mr. Myers noted the request of Mr. Farrington, and continued with the Agenda.

**MEETING REPORT**

**Commissioners' Meeting Minutes**

On a motion by Mr. Renshaw, seconded by Mr. Fabian, and carried unanimously, the minutes for the May 4, 2023, Commissioners' Meeting were approved.

**FINANCE REPORT**

On a motion by Mr. Renshaw, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Kintz, acknowledged the purchase orders for the week of May 9, 2023, in the amount of \$11,932.00.

On a motion by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Kintz, acknowledged the purchase orders for the week of May 16, 2023, in the amount of \$17,617.33.

On a motion by Mr. Renshaw, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Kintz, acknowledged the purchase orders for the week of May 23, 2023, in the amount of \$1,328.13.

## **PERSONNEL REPORT**

### **Personnel Transactions for May 25, 2023**

On a motion by Mr. Renshaw, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, approved the Personnel Transactions for May 25, 2023.

## **RESOLUTIONS**

### **Resolution #2023-22 – Municibid 2020 Chrysler Voyager Lxi Van**

On a motion by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, adopted Resolution #2022-22 – Municibid 2020 Chrysler Voyager Lxi Van.

## **AGREEMENTS AND CONTRACTS**

### **LumenServe**

On a motion by Mr. Renshaw, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Gradwell, approved the agreement between the County of Armstrong and LumenServe.

### **McCutcheon Enterprises**

On a motion by Mr. Renshaw, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Mollick, approved the Agreement between the County of Armstrong and McCutcheon Enterprises.

### **CDI**

On a motion by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. McClafferty, approved the Agreement between the County of Armstrong and CDI.

### **Adams Livery Services, LLC.**

On a motion by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, approved the Agreement between the County of Armstrong and Adams Livery Services, LLC.

### **Federal Insurance Company (through Conway E & S)**

On a motion by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, approved the Fiduciary Liability Coverage Renewal between the County of Armstrong and Federal Insurance Company (through Conway E & S).

City of Parker

On a motion by Mr. Fabian, and seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Heilman, approved the Cooperation Agreement between the County of Armstrong and City of Parker FFY 2022 CDBG Program.

Armstrong County Children, Youth and Family Services

On a motion by Mr. Renshaw, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. McClure, approved the Agreement between the County of Armstrong and Armstrong County Children, Youth and Family Services.

**APPOINTMENTS**

Tri-County Workforce Investment Board of Directors

*Aaron Poole, Chief Administrator*

On a motion by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, approved the reappointment of Mr. Ron Mailki, Mailki Mechanical Manufacturing, 553 Freeport Road, Freeport, PA 16229 to serve on the Tri-County Workforce Investment Board of Directors, for a two-year term to commence July 1, 2023, and expire June 30, 2025.

**ANNOUNCEMENTS**

Mr. Myers acknowledged the retirement of Jackie Lamison after 20 years of service to Armstrong County – Children, Youth and Family Services.

**OTHER BUSINESS**

NONE

**PUBLIC COMMENT**

NONE

**ADJOURNMENT**

There being no further business, it was moved by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously; the Commissioners adjourned the Board of Commissioners' Meeting at 9:19 a.m. The next Board of Commissioners' Meeting will be held Thursday, June 1, 2023, at 9:00 a.m.

ATTEST:

ARMSTRONG COUNTY  
BOARD OF COMMISSIONERS

---

Aaron S. Poole, Chief Administrator

---

Pat Fabian, Secretary