

**BOARD OF COMMISSIONERS' MEETING  
THURSDAY, MARCH 2, 2023**



THE ARMSTRONG COUNTY BOARD OF COMMISSIONERS' MEETING WAS CALLED TO ORDER ON THURSDAY, MARCH 2, 2023, AT 9:00 AM IN THE COMMISSIONERS' CONFERENCE ROOM WITH THE FOLLOWING IN ATTENDANCE:

Commissioner Donald K. Myers, Commissioner Jason Renshaw, Commissioner Pat Fabian, Aaron Poole – Chief Administrator, Karen Kintz – Assistant Chief Administrator, Chad Gradwell – 911 Coordinator, Janet Talerico – Executive Director Area Agency on Aging, Carly Hileman – Fiscal Officer Area Agency on Aging, Frank Pitzer – Sheriff, Chris Ziegler – Executive Director Armstrong Trails, Suzanne Boarts – 4-H, Debbie Kasanicky – 4-H, Amy Cousins – 4-H, Blake Cousins – 4H, Madison Cousins – 4H, A. J. Panian – Leader Times, Josh Walzak – Leader Vindicator

Commissioner Myers announced that A. J. Panian, Leader Times was recording the meeting.

**PUBLIC COMMENT**

None

**MEETING REPORT**

Commissioners' Meeting Minutes

On a motion by Mr. Renshaw, seconded by Mr. Fabian, and carried unanimously, the minutes for the February 16, 2023, Commissioners' Meeting were approved.

**FINANCE REPORT**

On a motion by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Kintz, acknowledged the purchase orders for the week of February 21, 2023, in the amount of \$13,215.15.

On a motion by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Kintz, acknowledged the purchase orders for the week of February 28, 2023, in the amount of \$3,429.05.

Financial Transactions for February 2023

On a motion by Mr. Renshaw, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, acknowledged the financial transactions for February 2023.

**PERSONNEL REPORT**

Personnel Transactions for March 2, 2023

On a motion by Mr. Renshaw, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, approved the Personnel Transactions for March 2, 2023.

## **PROCLAMATIONS**

### **Proclamation #2023-02 – Pennsylvania 4-H Week**

Mr. Renshaw read the proclamation.

On a motion by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners adopted Proclamation #2023-02 – Pennsylvania 4-H Week.

## **RESOLUTIONS**

### **Resolution #2023-09 – Marcellus Legacy Allocation – St. Mary Ukrainian Catholic Church**

On a motion by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, adopted Resolution #2023-09 Marcellus Legacy Allocation – St. Mary Ukrainian Catholic Church.

### **Resolution #2023-10 – Municibid – Public Safety Department**

On a motion by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, adopted Resolution #2023-10 Municibid – Public Safety Department.

## **AGREEMENTS AND CONTRACTS**

### **Motorola Solutions, Inc.**

On a motion by Mr. Renshaw, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Gradwell, approved the agreement between the County of Armstrong and Motorola Solutions, Inc.

### **Armstrong Trails, Inc.**

On a motion by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Ziegler, acknowledged the Memorandum of Understanding between the County of Armstrong and Armstrong Trails, Inc.

### **Pathways Adolescent Center, Inc.**

On a motion by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Hileman, approved the Letter of Amendment between the County of Armstrong and Pathways Adolescent Center, Inc.

### **Helping Hands Home Health (Home Support)**

On a motion by Mr. Renshaw, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Talerico, approved the FY 2022-2023 Placement Provider Purchase of Service Letter of Amendment between the County of Armstrong and Helping Hands Home Health.

### **Helping Hands Home Health (Personal Care Services)**

On a motion by Mr. Renshaw, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Talerico, approved the FY 2022-2023 Placement Provider Purchase of Service Letter of Amendment between the County of Armstrong and Helping Hands Home Health.

Susquehanna Accounting & Consulting Solutions, Inc.

On a motion by Mr. Renshaw, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, approved the Agreement between the County of Armstrong and Susquehanna Accounting & Consulting Solutions, Inc.

**APPOINTMENTS**

Area Agency on Aging Advisory Board

- On a motion by Mr. Renshaw, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Talerico, approved the appointment of Ms. Margie L. Hoffman, 1262 State Route 1010, New Bethlehem, PA 16242, to serve on the Area Agency on Aging Board Consumer Representative (Distant/S. Bethlehem Area), for an unexpired 3-year term, to commence on March 2, 2022, and expire on December 31, 2025.
- On a motion by Mr. Renshaw, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Talerico, approved the appointment of Ms. Debra S. Long, 319 Kittanning Avenue, Dayton, PA 16222, to serve on the Area Agency on Aging Board Consumer Representative (Dayton/Rural Valley Area), for an unexpired 3-year term, to commence on March 2, 2022, and expire on December 31, 2025.

**ANNOUNCEMENTS**

- Mr. Fabian welcomed to the County, Brunk Industries, a manufacturing company, whose hub is in Wisconsin, now doing business at the RIDC Armstrong Innovation Park. Mr. Myers added that buildings are filling up rapidly at the park, and that Brunk is an established company with customers globally.

**OTHER BUSINESS**

NONE

**PUBLIC COMMENT**

NONE

**ADJOURNMENT**

There being no further business, it was moved by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously; the Commissioners adjourned the Board of Commissioners' Meeting at 9:31 a.m. The next Board of Commissioners' Meeting will be held Thursday, March 16, 2023, at 9:00 a.m.

ATTEST:

ARMSTRONG COUNTY  
BOARD OF COMMISSIONERS

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Aaron S. Poole, Chief Administrator

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Pat Fabian, Secretary