

**BOARD OF COMMISSIONERS' MEETING  
FEBRUARY 2, 2023**



THE ARMSTRONG COUNTY BOARD OF COMMISSIONERS' MEETING WAS CALLED TO ORDER ON FEBRUARY 2, 2023, AT 9:00 AM IN THE COMMISSIONERS' CONFERENCE ROOM WITH THE FOLLOWING IN ATTENDANCE:

Commissioner Donald K. Myers, Commissioner Pat Fabian, Aaron Poole – Chief Administrator, Karen Kintz – Assistant Chief Administrator, Jessica Hicks – Jail Warden, Darin Alviano – Executive Director Planning and Development, Frank Pitzer – Sheriff, John Strate – Resident, Darlene Smail – Resident, Robert Pastva – Gilpin Park, Cindy Cinpinski – Gilpin Park, Glenda Paul – Gilpin Park, Bob George – Gilpin Park, Dennis Phillips – Leader Times, Josh Walzak – Leader Vindicator

Commissioner Myers announced that Dennis Phillips, Leader Times was recording the meeting.

**PUBLIC COMMENT**

None

**MEETING REPORT**

**Commissioners' Meeting Minutes**

On a motion by Mr. Fabian, seconded by Mr. Myers, and carried unanimously, the minutes for the January 19, 2023, Commissioners' Meeting were approved.

**FINANCE REPORT**

On a motion by Mr. Fabian, seconded by Mr. Myers, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Kintz, acknowledged the purchase orders for the week of January 24, 2023, in the amount of \$32,674.44.

On a motion by Mr. Fabian, seconded by Mr. Myers, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Kintz, acknowledged the purchase orders for the week of January 31, 2023, in the amount of \$19,426.70.

**Financial Transactions for January 2023**

On a motion by Mr. Fabian, seconded by Mr. Myers, and carried unanimously, the Board of Commissioners, acknowledged the financial transactions for January 2023.

## **PERSONNEL REPORT**

### **Personnel Transactions for February 2, 2023**

On a motion by Mr. Fabian, seconded by Mr. Myers, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, approved the Personnel Transactions for February 2, 2023 pending correction to item c. from Resignation to Reassignment of Jill Toy.

## **RESOLUTIONS**

### **Resolution #2023-02 – Marcellus Legacy Allocation – Gilpin Leechburg Recreation Authority**

On a motion by Mr. Fabian, seconded by Mr. Myers, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, adopted Resolution #2023-02 Marcellus Legacy Allocation – Gilpin Leechburg Recreation Authority.

### **Resolution #2023-03 – Marcellus Legacy Allocation – Grace Lutheran Church**

On a motion by Mr. Fabian, seconded by Mr. Myers, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, adopted Resolution #2023-03 Marcellus Legacy Allocation – Grace Lutheran Church.

### **Resolution #2023-04 – Marcellus Legacy Allocation – Outdoor Discovery Center at Crooked Creek**

On a motion by Mr. Fabian, seconded by Mr. Myers, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, adopted Resolution #2023-04 Marcellus Legacy Allocation – Outdoor Discovery Center at Crooked Creek.

### **Resolution #2023-05 – Covid-19 ARPA Whole-Home Repairs Program (WHRP)**

On a motion by Mr. Fabian, seconded by Mr. Myers, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Alviano, adopted Resolution #2023-05 Covid-19 ARPA Whole-Home Repairs Program (WHRP)

## **AGREEMENTS AND CONTRACTS**

### **Family ACTS, Inc.**

On a motion to table made by Mr. Fabian, seconded by Mr. Myers, and carried unanimously, the Board of Commissioners based on the recommendation of Warden Hicks to refer back to Prison Board, tabled the Agreement between the County of Armstrong and Family ACTS, Inc. No action taken.

### **TowerCo 2013 LLC**

On a motion by Mr. Fabian, seconded by Mr. Myers, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, acknowledged the Assignment of Agreement between the County of Armstrong and TowerCo 2013 LLC.

## **ANNOUNCEMENTS**

- Sheriff Pitzer asked that residents remember to check on friends, neighbors, and the elderly, to be sure they have working utilities. Concerns can be referred to the Sheriff's Office. The Sheriff's staff will do everything to avoid violating the privacy rights of involved individuals.
- Commissioner Fabian acknowledged receiving the Sheriff's Activity Report, and thanked the Sheriff's Department for their due diligence in monitoring the public's entry into the Courthouse Building.

**OTHER BUSINESS**

*NONE*

**PUBLIC COMMENT**

*NONE*

**ADJOURNMENT**

There being no further business, it was moved by Mr. Fabian, seconded by Mr. Myers, and carried unanimously; the Commissioners adjourned the Board of Commissioners' Meeting at 9:25 a.m. The next Board of Commissioners' Meeting will be held February 16, 2023, at 9:00 a.m.

ATTEST:

ARMSTRONG COUNTY  
BOARD OF COMMISSIONERS

\_\_\_\_\_  
Aaron S. Poole, Chief Administrator

\_\_\_\_\_  
Pat Fabian, Secretary