

**BOARD OF COMMISSIONERS' MEETING**  
**December 19, 2019**



THE ARMSTRONG COUNTY BOARD OF COMMISSIONERS' MEETING WAS CALLED TO ORDER ON THURSDAY, DECEMBER 19, 2019 9:00 AM IN THE COMMISSIONERS' CONFERENCE ROOM WITH THE FOLLOWING IN ATTENDANCE:

Commissioner Pat Fabian, Commissioner Jason Renshaw, Commissioner George J. Skamai, Aaron Poole – Chief Administrator, Karen Kintz – Assistant Chief Administrator, David Rupert – District Manager Armstrong Conservation District, Darin Alviano – Executive Director Planning and Development, Teresa Horgos, 1<sup>st</sup> Deputy Controller, Myra Miller – Controller, Carmen Johnson – Assistant Director Planning and Development, Janet Talerixo – Executive Director Area Agency on Aging, Paula McClure – Administrator Children, Family & Youth Services, Charles “Chip” Echnoz – ESS Insurance, Bill Cadamore, Sr. – Guest, Bill Cadamore, Jr., Connie Jerich – Jerich Insurance, Heather McClafferty – Daniel Carinci Insurance, Daniel Carinci Insurance, Josh Walzak – Leader Vindicator, Anne Cloonan – Leader Times.

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES / REPORTS**

Commissioners' Meeting Minutes

On a motion by Mr. Skamai, seconded by Mr. Renshaw, and carried unanimously, the minutes for the December 5, 2019, Commissioners' Meeting were approved.

**FINANCE REPORT**

On a motion by Mr. Renshaw, seconded by Mr. Skamai, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Kintz, acknowledged the purchase orders for the week of December 10, 2019, in the amount of \$9,164.97.

On a motion by Mr. Skamai, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Kintz, acknowledged the purchase orders for the week of December 17, 2019, in the amount of \$28,668.52.

**PERSONNEL REPORT**

Personnel Transactions for December 19, 2019

On a motion by Mr. Renshaw, seconded by Mr. Skamai, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, approved the Personnel Transactions for December 19, 2019. Mr. Fabian

**RESOLUTION**

Resolution #2019-52 County's Updated Policies and Procedures for Fiscal Operations – Community Development Block Grant.

On a motion by Mr. Skamai, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Johnson, adopted Resolution #2019-52 County's Updated Policies and Procedures for Fiscal Operations – Community Development Block Grant Program.

Resolution #2019-53 Revision to 2019 County Christmas Holiday Schedule

On a motion by Mr. Skamai, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, adopted Resolution #2019-53 Revision of 2019 County Christmas Holiday Schedule.

**BID OPENING**

a. Armsdale Property

Ms. Miller opened the following bids:

<b>Armsdale Property</b>	
<b>Company Name</b>	<b>Bid</b>
Bergad Specialty Foams	\$15,000.00
Armstrong Conservation District	\$1.00
Bill Cadamore BCIV	\$139,605.92

b. Armsdale Oil, Gas, Mineral Rights

Ms. Miller opened the following bids:

<b>Armsdale Oil, Gas, Mineral Rights</b>	
<b>Company Name</b>	<b>Bid</b>
Bergad Specialty Foams	\$55,000.00
Bill Cadamore BCIV	\$58,656.31

On a motion by Mr. Skamai, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, acknowledged the bids received and tabled for tabulation and review.

## AGREEMENTS / CONTRACTS

### 2020 Commercial Insurance Policy.

On a motion by Mr. Renshaw, seconded by Mr. Skamai, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, approved the agreement between County of Armstrong and Travelers Insurance – ESS/Nextier.

### BeHome Partners, Inc. (formerly Visiting Nurses of Butler County)

On a motion by Mr. Skamai, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Talerico, approved the Agreement with the County of Armstrong and BeHome Partners, Inc. (formerly Visiting Nurses of Butler County).

### Valued Relationships, Inc.

On a motion by Mr. Mr. Skamai, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Talerico, approved the Agreement with the County of Armstrong and Valued Relationships, Inc.

### Law Offices of Preston T. Younkins

On a motion by Mr. Skamai, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Talerico, approved the Agreement with the County of Armstrong and the Law Offices of Preston T. Younkins.

### Steiner Sacco Law

On a motion by Mr. Renshaw, seconded by Mr. Skamai, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Talerico, approved the Agreement with the County of Armstrong and the Steiner Sacco Law.

### Brady's Bend Center Lease Agreement – American Legion, Bishop Madden Post 488 Home Association

On a motion by Mr. Skamai, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Talerico, approved the Brady's Bend Center Lease Agreement with the County of Armstrong and American Legion, Bishop Madden Post 488 Home Association.

### FY 2019-2020 Professional Service Agreement – Holy Family Institute, Pittsburgh, PA

On a motion by Mr. Skamai, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. McClure, approved the Professional Service Agreement with Holy Family Institute, Pittsburgh, PA.

FY 2019-2020 Counsel for Youth Agreement with Debra Yost, Attorney

On a motion by Mr. Renshaw, seconded by Mr. Skamai, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. McClure, approved the Agreement with the County of Armstrong and Debra Yost, Attorney.

Discussion to approve FY 2019-2020 Placement Provider Purchase of Service with Crossroads, Farrell, PA

On a motion by Mr. Renshaw, seconded by Mr. Skamai, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. McClure, approved the FY 2019-2020 Placement Provider Purchase of Service Agreement with Crossroads, Farrell, PA.

Discussion to approve FY 2019-2020 Placement Provider Purchase of Service with Mid-Atlantic Youth Services, Pittston Twp, PA

On a motion by Mr. Renshaw, seconded by Mr. Skamai, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. McClure, approved the FY 2019-2020 Placement Provider Purchase of Service Agreement with Crossroads, Farrell, PA.

Final Change Order to Agreement with Holbein Inc, -- Restoration of County Courthouse and Annex Buildings Parking Lot

On a motion by Mr. Renshaw, seconded by Mr. Skamai, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Alviano, approved the Final Change Order to Agreement with Holbein, Inc., Restoration of County Courthouse and Annex Buildings Parking Lot.

Encumbrance of County Liquid Fuels Funds

On a motion by Mr. Renshaw, seconded by Mr. Skamai, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Alviano, approved the Final Change Order to Agreement with Holbein, Inc., Restoration of County Courthouse and Annex Buildings Parking Lot.

**APPOINTMENTS**

Area Agency on Aging Advisory Board

On a motion by Mr. Skamai, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Talerico, approved the following appointments to the Advisory Board for a three-year term beginning January 1, 2020 to December 31, 2022.

- Cathy Slagle, 127 Lairds Crossing Road, Worthington, PA 16262, as a Consumer Representative from the Worthington Area
- Rev. Timothy Lewis, 251 St. Paul Road Rural Valley, PA 16249, as an Organization/Agency Representative

Area Agency on Aging Advisory Board cont'd

On a motion by Mr. Renshaw, seconded by Mr. Skamai, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Talerico, approved the following re-appointments to the Area Agency Advisory Board for a three-year term beginning January 1, 2020 to December 31, 2022.

- Margaret Huey, 739 Jackson Avenue, Apollo, PA 15613, as a Consumer Representative from the Apollo Area
- Shirley Pierce, 419 Fair Street, Kittanning, PA 16201, as a Consumer Representative from the Kittanning Area
- Claudia Price, Pennsylvania Department of Health, Bureau of Community Health Systems, 245 Butler Road, Suite 1, Kittanning, PA 16201, as an Organization/Agency Representative
- Kathy Rashlich, Veterans Affairs, Courthouse Administration Building, Suite 107, 450 Market Street, Kittanning, PA 16201, as an Organization/Agency Representative

Children, Youth & Family Services Advisory Committee

On a motion by Mr. Skamai, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. McClure, approved the following re-appointments to the Children, Youth & Family Services Advisory Committee for a two-year term to expire December 31, 2021:

- Marilyn Smail, 260 Forks Church Road, Leechburg, PA 15656, as Vice Chairperson
- Esther Valjean Carrier, 216 Barney's Road, New Bethlehem, PA 16242
- Sue Ellen McIntire, 879 State Route 66, Leechburg, PA 15656

**ADOPTION OF THE 2020 ARMSTRONG COUNTY BUDGET'**

On a motion by Mr. Skamai, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, adopted the 2020 Armstrong County Budget.

**ANNOUCEMENTS**

*NONE*

**OTHER BUSINESS**

On a motion by Mr. Skamai, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, approved the agreement with Labor Attorneys Campbell Durrant. Campbell Durrant will replace the current firm of Cafardi Ferguson Wyrick Weis + Stotler LLC and Chris Gabriel, upon service of 30-day notice to terminate services.

**PUBLIC COMMENT**

Connie Jerrich requested submitted quotes for the 2020 Commercial Insurance Policy for the County of Armstrong.

**ADJOURNMENT**

There being no further business, it was moved by Mr. Skamai, seconded by Mr. Renshaw, and carried unanimously; the Commissioners adjourned the Board of Commissioners' Meeting at 9:41 a.m. The next Board of Commissioners' Organizational Meeting will be held January 6 2019, at 9:00 a.m.

ATTEST:

ARMSTRONG COUNTY  
BOARD OF COMMISSIONERS

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Aaron S. Poole, Chief Administrator

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George J. Skamai, Secretary