

BOARD OF COMMISSIONERS' MEETING
November 19, 2021



THE ARMSTRONG COUNTY BOARD OF COMMISSIONERS' MEETING WAS CALLED TO ORDER ON THURSDAY, NOVEMBER 19, 2021, AT 10:00 AM IN THE COMMISSIONERS' CONFERENCE ROOM WITH THE FOLLOWING IN ATTENDANCE:

Commissioner Donald K. Myers, Commissioner Jason Renshaw, Commissioner Pat Fabian, Aaron Poole – Chief Administrator, Karen Kintz – Assistant Chief Administrator, Carmen Johnson – Assistant Director Planning and Development, Kathy Heilman – Community Planning Assistant Director Planning and Development, Dave Rupert – District Manager Armstrong Conservation District, Holly Laird – Resource Conservationist/E&S/Manager I.T. Armstrong Conservation District, Teresa Horgos – 2nd Deputy Controller, Josh James – Young & Associates, Jeff Boarts – Director of Emergency Housing Services, Armstrong County Community Action, Abby Karg – Leader Times, Josh Walzak – Leader Vindicator

Commissioner Myers announced that Abby Karg, Leader Times was recording the meeting.

PUBLIC COMMENT

None

MEETING REPORT

Commissioners' Meeting Minutes

On a motion by Mr. Renshaw, seconded by Mr. Fabian, and carried unanimously, the minutes for the November 4, 2021, Commissioners' Meeting were approved.

FINANCE REPORT

On a motion by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Kintz, acknowledged the purchase orders for the week of November 9, 2021, in the amount of \$49,401.57.

On a motion by Mr. Renshaw, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Kintz, acknowledged the purchase orders for the week of November 16, 2021, in the amount of \$4,150.05.

Presentation of the Preliminary Budget for Public Inspection

Mr. Poole presented the 2021 Preliminary Budget and described the process of meeting with Department Heads. He highlighted some points of interest. He added that property taxes will not increase for the sixth consecutive year. Mr. Poole stated that the preliminary budget will be available for review in the Commissioners' Office. The final budget will be presented for approval in December. Mr. Fabian recommended sending a copy of the Preliminary Budget to Department Heads so they can be aware of the challenges in developing the County budget.

PERSONNEL REPORT

Personnel Transactions for November 19, 2021

On a motion by Mr. Renshaw, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, approved the Personnel Transactions for November 19, 2021.

PROCLAMATIONS

Proclamation #2021-13 – Small Business Saturday – November 27, 2021

Mr. Fabian read the proclamation.

On a motion by Mr. Renshaw, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners adopted Proclamation #2021-13 Small Business Saturday – November 27, 2021.

BID OPENING

Armstrong Conservation District – Sewer Line Extension at Former Armsdale Property

Ms. Horgos opened the bids submitted:

Company Name/Address	Received	Labeled	Sealed	Bid Amount	Comments
Ligonier Construction 1350 Route 30 PO Box 277 Laughlintown, PA 15655	X	X	X	\$152,122.00	Bid Bond included
Bison Construction, Inc. 9014 Olean Trail Fairmount City, PA 16224	X	X	X	\$ 90,560.00	Bid Bond included
Tim Fouse Excavating LLC 518 Silvis Hollow Road Kittanning, PA 16201	X	X	X	\$ 61,700.00	Bid Bond included

On a motion by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, acknowledged the bids received and tabled for further review.

AGREEMENTS / CONTRACTS

Motorola Solutions Inc.

On a motion by Mr. Renshaw, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Gradwell, approved the agreement between the County of Armstrong and Motorola Solutions Inc.

Robert A. Cinpinski, Esquire

On a motion by Mr. Renshaw, seconded by Mr. Fabian, and carried unanimously, the Agreement between the County of Armstrong and Robert A. Cinpinski, Esquire, was tabled.

Holbein, Inc.

On a motion by Mr. Renshaw, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Heilman approved the Final Adjusting Change Order between the County of Armstrong and Holbein, Inc.

2021 PA Housing Affordability and Rehabilitation Enhancement (PHARE) Fund

On a motion by Mr. Renshaw, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Boarts, approved the 2021 PA Housing Affordability and Rehabilitation Enhancement (PHARE) Fund submission.

ANNOUNCEMENTS

None

OTHER BUSINESS

None

PUBLIC COMMENT

None

RECESS

A motion to recess the Board of Commissioners' Meeting, and reconvene on Wednesday, November 24, 2021, at 8:00 a.m. was made by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously.

THE ARMSTRONG COUNTY BOARD OF COMMISSIONERS' MEETING RECONVENED AND WAS CALLED TO ORDER ON WEDNESDAY, NOVEMBER 24, 2021 AT 8:00 AM IN THE COMMISSIONERS' CONFERENCE ROOM WITH THE FOLLOWING IN ATTENDANCE:

Commissioner Donald K. Myers, Commissioner Jason Renshaw, Commissioner Pat Fabian, Karen Kintz – Assistant Chief Administrator, Carmen Johnson – Assistant Director Planning and Development, Holly Laird - Resource Conservationist – E&S/Manager I.T. Armstrong Conservation District, Dave Rupert – District Manager Armstrong Conservation District, Myra Miller – Controller, Robert Cinpinski, Esquire – Controller's Office Solicitor

AGREEMENTS / CONTRACTS

Robert A. Cinpinski, Esquire

On a motion by Mr. Renshaw, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Miller, approved the Agreement between the County of Armstrong and Robert A. Cinpinski, Esquire. Mr. Fabian requested a monthly itemization of work performed for the Controller's Office. Mr. Cinpinski agreed.

BID AWARD

Armstrong Conservation District – Sewer Line Extension at Former Armsdale Property

On a motion by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Johnson and Ms. Laird, awarded a bid for the Armstrong Conservation District – Sewer Line Extension at Former Armsdale Property to Tim Fouse Excavating, LLC. in the amount of \$61,700.00.

ADJOURNMENT

There being no further business, it was moved by Mr. Renshaw, seconded by Mr. Fabian, and carried unanimously; the Commissioners adjourned the Board of Commissioners' Meeting at 8:42 a.m. The next Board of Commissioners' Meeting will be held Thursday, December 2, 2021, at 9:00 a.m.

ATTEST:

ARMSTRONG COUNTY
BOARD OF COMMISSIONERS

Aaron S. Poole, Chief Administrator

Pat Fabian, Secretary