



## **AGENDA**

1. **CALL MEETING TO ORDER** – this Salary Board Meeting may be recorded.

2. **ROLL CALL** – Patrick Fabian, Anthony Shea, John Strate, Tammie Gaff

3. **PLEDGE OF ALLEGIANCE**

4. **AGENDA AMENDMENTS**

5. **EXECUTIVE SESSION**

6. **PUBLIC COMMENT**

**VISITORS ARE WELCOME TO COMMENT ON ANY AGENDA ITEMS AT THIS TIME UNDER THE DIRECTION OF THE CHAIRMAN. INDIVIDUALS WILL BE ALLOWED TO SPEAK UP TO FIVE (5) MINUTES AND GROUPS UP TO FIFTEEN (15) MINUTES TO SPEAK. COMPLETED WRITTEN FORMS WILL BE COLLECTED AS REQUIRED BY COUNTY POLICY,**

7. **APPROVAL OF MINUTES** – Salary Board Meeting held on January 15, 2026.

8. **COURTS – President Judge Chase McClister**

- a. **15061** Action on the recommendation to recreate of a full-time Judicial Assistant to the President Judge at Non-Supervisory Pay Grade 15 (\$15.13 to \$19.75 per hour) effective February 19, 2026. (Voluntary resignation/retirement on PAF 15002)
- b. **15062** Action on the recommendation to acknowledge the appointment/reassignment of Serena Shoemaker from full-time Judicial Assistant at \$22.49 per hour to full-time Judicial Assistant to the President Judge at \$26.50 per hour effective February 19, 2026. (Created on PAF 15061) Position start date will be retro to January 5, 2026.
- c. **15064** Action on the recommendation to approve a temporary salary adjustment for full-time Judicial Assistant to President Judge Serena Shoemaker from \$26.50 per hour to \$29.00 per hour effective February 19, 2026. Ms. Shoemaker will be temporarily assuming the duties of a Judicial Assistant position for the interim Judges in addition to her appointment to Judicial Assistant to President Judge duties for two (2) years until the next Judicial Election. Salary adjustment will be retro to January 5, 2026.

*NOTE: During any properly scheduled public/open meeting, the Board may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, rearrange the order of the agenda items, or take no action on any agenda item or matter.*

- d. **15088** Action on the recommendation to acknowledge the appointment Shannon Russo to a full-time Court Reporter position at \$23.12 per hour effective February 19, 2026, pending successful completion of pre-employment screenings. (Created on PAF 15071)

## **9. JURY COMMISSION - President Judge Chase McClister**

- a. **15060** Action on the recommendation to acknowledge the appointment of Tess Crawford, full-time Administrative Assistant II, to the position of Law Librarian at an additional \$2.00 per hour effective February 19, 2026, due the retirement of the previous Law Librarian. This position is in addition to the duties as Administrative Assistant II. Salary adjustment will be effective retro to January 5, 2026.

## **10. DISTRICT ATTORNEY – Kathleen Charlton**

- a. **15098** Action on the recommendation to recreate a full-time Chief County Detective position at \$29.00 per hour effective February 19, 2026, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation/retirement on PAF 15097)
- b. **15099** Action on the recommendation to approve to create a casual part-time County Detective position at \$20.00 per hour effective February 19, 2026.
- c. **15099** Action on the recommendation to acknowledge the appointment of Shane Lash to a casual part-time County Detective position at \$20.00 per hour effective February 19, 2026.
- d. **15100** Action on the recommendation to recreate a full-time Victim/Witness Secretary position at \$15.00 per hour effective February 19, 2026. Position is being recreated due to remaining vacant for over a year.

## **11. PROTHONOTARY / CLERK OF COURTS – Annette Bowser**

- a. **15089** Action on the recommendation to acknowledge the appointment of Kailey Bowser to a full-time Clerk of Courts Legal Secretary III at \$15.00 per hour effective February 19, 2026, pending successful completion of pre-employment screenings. (Created on PAF 14985)

## **12. CONTROLLER – Tammie Gaff**

- a. **15090** Action on the recommendation to approve a salary adjustment for full-time Retirement Specialist/Accounts Payable Clerk Amanda Rybarik from \$19.28 per hour to \$24.28 per hour effective February 19, 2026, due to a reorganization of the Controller's office. Ms. Rybarik will be assuming the job duties of the Accounts Payable Supervisor in addition to her current job duties. 60% of funding for this position is from the Retirement Fund. Salary adjustment will be effective February 22, 2026.
- b. **15091** Action on the recommendation to acknowledge the appointment of full-time Retirement Specialist/Accounts Payable Supervisor Amanda Rybarik as 1st Deputy Controller and compensate with a salary adjustment of \$0.50 per hour increase for additional duties and responsibilities effective February 19, 2026. Salary adjustment date is pending swearing in.

**The next Salary Board meeting is scheduled for March 19, 2026.**

- c. **15092** Action on the recommendation to acknowledge the appointment of full-time Chief Accountant/Auditor Kai Bowser as 2nd Deputy Controller and compensate with a salary adjustment of \$0.25 per hour increase for additional duties and responsibilities effective February 19, 2026. Salary adjustment date is pending swearing in.
- d. **15095** Action on the recommendation to recreate a full-time Accountant/Auditor Assistant position at Non-Supervisory Pay Grade 14 (\$14.41 to \$18.81 per hour) effective February 19, 2026, per the Teamsters' Collective Bargaining Agreement. This position will assist in tasks including Audits, Accounting, Accounts Payable, and various other tasks in the office. Position is being recreated due to remaining vacant for over a year.
- e. **15096** Action on the recommendation to create a full-time Department Clerk II position at Non-Supervisory Pay Grade 14 (\$9.74 to \$12.71 per hour) effective February 19, 2026, due to a reorganization of the Controller's office and per the Teamsters' Collective Bargaining Agreement.

### **13. BELMONT – Gary Montebell**

- a. **15072** Action on the recommendation to create two (2) temporary/seasonal casual part-time Assistant Lead Lifeguard positions at \$13.00 per hour effective February 19, 2026, for the 2026 Pool Season.
- b. **15073** Action on the recommendation to create three (3) temporary/seasonal casual part-time Lead Lifeguard positions at \$15.00 per hour effective February 19, 2026, for the 2026 Pool Season.
- c. **15074** Action on the recommendation to create a temporary/seasonal casual part-time Aquatics Program Supervisor position at \$22.00 per hour effective February 19, 2026, for the 2026 Pool Season.
- d. **15076** Action on the recommendation to approve the hiring of Ethan Walker to a temporary/seasonal casual part-time Belmont Worker position at \$8.25 per hour effective February 19, 2026, pending successful completion of pre-employment screenings. (Created on PAF 10777/Reclassified on PAF 13857)

### **14. JAIL – Warden Hicks**

- a. **15080** Action on the recommendation to recreate a full-time Corrections Officer position at \$18.00 per hour effective February 19, 2026, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 15079)
- b. **15084** Action on the recommendation to create a part-time LPN position at \$25.00 per hour effective February 19, 2026, per the Teamsters' Collective Bargaining Agreement.
- c. **15103** Action on the recommendation to Approve the hiring of Justin Fair to a part-time LPN position at \$25.00 per hour effective February 19, 2026, per the Teamsters' Collective Bargaining Agreement and pending successful completion of pre-employment screenings. (Created on PAF 15084)
- d. **15105** Action on the recommendation to recreate a full-time Corrections Officer position at \$18.00 per hour effective February 19, 2026, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 15104)

**The next Salary Board meeting is scheduled for March 19, 2026.**

## **15. PUBLIC SAFETY – Jason Burns**

- a. **15102** Action on the recommendation to recreate a full-time HazMat Coordinator/Trainer position at Supervisory Pay Grade 15 (\$37,128.00 to \$48,418.50 per annum) effective February 19, 2026. (Reassignment on PAF 15058)

## **16. RECYCLING CENTER – Darin Alviano / George Skamai**

- a. **15106** Action on the recommendation to create three (3) regular part-time Recycling Specialist positions at \$15.00 per hour or current rate effective February 19, 2026.
- b. **15106** Action on the recommendation to approve the reassignment of Jeffrey Szymanski, Curtis Green, and William Hudon from casual part-time Recycling Specialists to regular part-time Recycling Specialists at their current rates effective February 19, 2026.

## **17. OTHER BUSINESS**

## **18. AGENDA AMMENDMENTS**

## **19. EXECUTIVE SESSION**

## **20. SALARY BOARD – CONCERNS OR COMMENTS**

## **21. PUBLIC COMMENT**

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## **22. ADJOURNMENT**

**The next Salary Board meeting is scheduled for March 19, 2026.**