



AGENDA

1. **CALL MEETING TO ORDER** (This meeting may be recorded.)
2. **ROLL CALL – John W. Strate, Anthony G. Shea, Jr., Patrick Fabian, Tammie Gaff**
3. **PLEDGE OF ALLEGIANCE**
4. **WELCOME VISITORS**

VISITORS ARE WELCOME TO COMMENT ON ANY AGENDA ITEMS AT THIS TIME UNDER THE DIRECTION OF THE CHAIRMAN. INDIVIDUALS WILL BE ALLOWED TO SPEAK UP TO FIVE (5) MINUTES AND GROUPS UP TO FIFTEEN (15) MINUTES TO SPEAK. COMPLETED WRITTEN FORMS WILL BE COLLECTED AS REQUIRED BY COUNTY POLICY.

5. **APPROVAL OF MINUTES** – Salary Board Meeting held on September 5, 2024.

6. **BOARD OF COMMISSIONERS**

- a. **14562** Action on the recommendation to approve salary adjustments per the attached list, effective October 3, 2024. Salary adjustments will be retroactive to January 1, 2024, and based on the County's General Pay Increase of January 1, 2024, and as per Resolution 2019-02 (C).

7. **DOMESTIC RELATIONS – Denise Brumbaugh / President Judge James Panchik**

- a. **14539** Action on the recommendation to recreate a full-time Administrative Assistant II position at Non-Supervisory Pay Grade 11 (\$12.43 to \$16.22 per hour) effective September 5, 2024. The position will be filled at \$15.43 per hour (\$12.43 per hour at Step A plus \$3.00 per hour for short-staffing issues). The cost of this position is reimbursed 66% by the Incentive Funds received in Domestic Relations from the Bureau of Child Support. (Voluntary resignation on PAF 14538)
- b. **14543** Action on the recommendation to acknowledge the appointment of Christina Futscher to a full-time Administrative Assistant II position at \$15.43 per hour (\$12.43 per hour at Step A plus \$3.00 per hour for short-staffing issues) effective October 3, 2024, pending successful completion of pre-employment screenings. The cost of this position is reimbursed 66% by the Incentive Funds received in Domestic Relations from the Bureau of Child Support. (Created on PAF 14539) Position start date will be October 21, 2024.

NOTE: During any properly scheduled public/open meeting, the Board may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, rearrange the order of the agenda items, or take no action on any agenda item or matter.

- c. **14563** Action on the recommendation to approve a temporary salary increase of \$3.00 per hour for full-time Enforcement Officer Leanna Sims-Chuhra from \$19.07 per hour to \$22.07 per hour effective October 3, 2024, due to vacancies in the Domestic Relations office. Employees have assumed additional duties due to the inability to fill all vacant positions. Adjustments to the salary will be made until all vacancies are filled. Temporary increase shall be reimbursed 66% to the County General Fund with monies received in Domestic Relations from the Bureau of Child Support Enforcement. Salary adjustment will be effective July 15, 2024.

8. DISTRICT ATTORNEY – Kathleen Charlton

- a. **14552** Action on the recommendation to recreate a temporary part-time County Detective Co-Op position at \$15.00 to \$17.00 per hour effective October 3, 2024. This position is being created due to vacancies in the Detective Bureau. (End of assignment on PAF 14502)

9. SHERIFF – Frank Pitzer

- a. **14560** Action on the recommendation to approve a one-time payment for Sheriff Office personnel per the attached list effective October 3, 2024.
- b. **14561** Action on the recommendation to approve to abolish the action taken on PAF 14326 to recreate a full-time Department Clerk II position effective October 3, 2024.

10. E-911 – Chad Gradwell

- a. **14547** Action on the recommendation to approve the reassignment of Jordyn Weaver from casual part-time Dispatcher Trainee at \$20.00 per hour to full-time Dispatcher position at \$23.00 per hour effective October 3, 2024. (Created on PAF 14380) Reassignment will be effective September 6, 2024.
- b. **14548** Action on the recommendation to approve the reassignment of Rebecca Huston from casual part-time Dispatcher Trainee at \$20.00 per hour to full-time Dispatcher position at \$23.00 per hour effective October 3, 2024. (Created on PAF 14381) Reassignment will be effective September 6, 2024.

11. JAIL – Warden Hicks

- a. **14541** Action on the recommendation to recreate a full-time Corrections Officer position at \$18.00 per hour effective October 3, 2024, per the Teamsters' Collective Bargaining Agreement. (Termination on PAF 14540)

12. OTHER BUSINESS

13. SALARY BOARD – CONCERNS OR COMMENTS

The next Salary Board Meeting is scheduled for October 17, 2024.

14. PUBLIC COMMENT

VISITORS ARE WELCOME TO COMMENT ON ANY AGENDA OR NON-AGENDA ITEMS AT THIS TIME UNDER THE DIRECTION OF THE CHAIRMAN. INDIVIDUALS WILL BE ALLOWED TO SPEAK UP TO FIVE (5) MINUTES AND GROUPS UP TO FIFTEEN (15) MINUTES TO SPEAK. COMPLETED WRITTEN FORMS WILL BE COLLECTED AS REQUIRED BY COUNTY POLICY.

15. ADJOURNMENT

The next Salary Board Meeting is scheduled for October 17, 2024.