



AGENDA

1. **CALL MEETING TO ORDER** (This meeting may be recorded.)
2. **ROLL CALL – John W. Strate, Anthony G. Shea, Jr., Patrick Fabian, Tammie Gaff**
3. **PLEDGE OF ALLEGIANCE**
4. **WELCOME VISITORS**

VISITORS ARE WELCOME TO COMMENT ON ANY AGENDA ITEMS AT THIS TIME UNDER THE DIRECTION OF THE CHAIRMAN. INDIVIDUALS WILL BE ALLOWED TO SPEAK UP TO FIVE (5) MINUTES AND GROUPS UP TO FIFTEEN (15) MINUTES TO SPEAK. COMPLETED WRITTEN FORMS WILL BE COLLECTED AS REQUIRED BY COUNTY POLICY.

5. **APPROVAL OF MINUTES** – Salary Board Organizational Meeting held on January 18, 2024.
6. **COURTS/JURY COMMISSION – President Judge James Panchik**

- a. **14267** Action on the recommendation to approve a salary adjustment for full-time Judicial Assistant to President Judge/Law Librarian Tammy L. Fink from \$25.24 per hour to \$26.50 per hour effective February 1, 2024, due to a substantial increase in demands made on her time necessitating this increase. Salary adjustment will be effective October 23, 2023, together with the 2024 3% cost of living increase, as per the budget. This PAF abolishes PAF 14181.
- b. **14268** Action on the recommendation to approve a salary adjustment for full-time Judicial Assistant to Judge and Senior Judge Serena Shoemaker from \$20.52 per hour to \$21.94 per hour effective February 1, 2024, in acknowledgement of making a smooth and complete transition into this important position. Salary adjustment will be effective October 23, 2023, together with 2024 3% cost of living increase, as per the budget. This PAF abolishes PAF 14182.
- c. **14277** Action on the recommendation to recreate a full-time Jury Commission Administrative Assistant II position at \$16.47 per hour effective February 1, 2024. (Voluntary resignation/retirement on PAF 14276)

7. **DISTRICT ATTORNEY – Kathleen Charlton**

- a. **14282** Action on the recommendation to recreate a full-time Victim/Witness Secretary position at Non-Supervisory Pay Grade 6 (\$9.74 to \$12.71 per hour) effective February 1, 2024, per the Teamsters' Collective Bargaining Agreement. (Termination on PAF 14281)

NOTE: During any properly scheduled public/open meeting, the Board may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, rearrange the order of the agenda items, or take no action on any agenda item or matter.

8. BELMONT – Gary Montebell

- a. **14278** Action on the recommendation to approve the hiring of Landon Crissman to a temporary/seasonal casual part-time Belmont Worker position at \$8.25 per hour effective February 1, 2024, for the 2024 Ice Season, pending successful completion of pre-employment screenings. (Created on PAF 10777 and reclassified on PAF 13857)

9. CHILDREN, YOUTH AND FAMILIES – Paula McClure

- a. **14285** Action on the recommendation to recreate a full-time Caseworker Supervisor position at Supervisory Pay Grade 13 (\$33,676.50 to \$43,953.00 per annum) effective February 1, 2024. (Voluntary resignation on PAF 14284)

10. PUBLIC DEFENDER – Elizabeth Christopher

- a. **14283** Action on the recommendation to approve the hiring of Keanisha Zurenda to a full-time Administrative Assistant II position at \$14.50 per hour effective February 1, 2024, per the Teamsters Collective Bargaining Agreement and pending successful completion of pre-employment screenings. Ms. Zurenda has greater educational qualifications than are required for this position (Masters and Paralegal Certification), so we would like to compensate accordingly. (Created on PAF 14193)

11. OTHER BUSINESS

12. SALARY BOARD – CONCERNS OR COMMENTS

13. PUBLIC COMMENT

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14. ADJOURNMENT

The next Salary Board Meeting is scheduled for February 15, 2024.