



AGENDA

1. **CALL MEETING TO ORDER** (This meeting may be recorded.)
2. **ROLL CALL** – Donald Myers, Jason Renshaw, Patrick Fabian, Acting Controller Tammie Gaff

3. **PLEDGE OF ALLEGIANCE**

4. **WELCOME VISITORS**

VISITORS ARE WELCOME TO COMMENT ON ANY AGENDA ITEMS AT THIS TIME UNDER THE DIRECTION OF THE CHAIRMAN. INDIVIDUALS WILL BE ALLOWED TO SPEAK UP TO FIVE (5) MINUTES AND GROUPS UP TO FIFTEEN (15) MINUTES TO SPEAK. COMPLETED WRITTEN FORMS WILL BE COLLECTED AS REQUIRED BY COUNTY POLICY.

5. **APPROVAL OF MINUTES** – Salary Board Meeting held on November 16, 2023.

6. **DOMESTIC RELATIONS – Denise Brumbaugh / President Judge James Panchik**

- a. **14239** Action on the recommendation to recreate a full-time Administrative Assistant II position at Non-Supervisory Pay Grade 11 (\$12.43 to \$16.22 per hour) effective December 21, 2023. The position will be filled at \$15.43 per hour (\$12.43 per hour at Step A plus \$3.00 per hour for short-staffing issues) dependent on the Teamsters Union agreeing to the adjusted rate. The cost of this position is reimbursed 66% by the Incentive Funds received in Domestic Relations from the Bureau of Child Support. (Voluntary resignation on PAF 14238)

7. **DISTRICT ATTORNEY – Kathleen Charlton**

- a. **14221** Action on the recommendation to acknowledge the appointment of Joseph Kantor to a full-time Victim/Witness Secretary position at \$12.00 per hour effective November 16, 2023, per the Teamsters' Collective Bargaining Agreement and pending successful completion of pre-employment screenings. (Created on PAF 14124)

8. **CONTROLLER – Tammie Gaff**

- a. **14256** Action on the recommendation to approve a salary adjustment of \$1,500.00 per annum from \$66,463.02 per annum to \$67,963.02 per annum for full-time Acting Controller Tammie Gaff effective December 21, 2023, at the recommendation of Retirement Board for assuming the position of Secretary of Retirement Board in the absence of the previous Secretary. Position start date will be retro to January 1, 2023.

NOTE: During any properly scheduled public/open meeting, the Board may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, rearrange the order of the agenda items, or take no action on any agenda item or matter.

9. AREA AGENCY ON AGING – Lisa Shaffer

- a. **14233** Action on the recommendation to approve to adjust position classification and corresponding salary for David Notto upon completion of training from Aging Care Manager I to Aging Care Manager II (Non-Supervisory Pay Grade 19, Step A - \$18.38 per hour) effective December 21, 2023. Position start date and salary adjustment will be retro to November 22, 2023.

10. E-911 – Chad Gradwell

- a. **14230** Action on the recommendation to approve retroactive pay for Evan Kell. Mr. Kell started dispatcher training at \$11.86 per hour on 2/13/2023. The approval to start training at \$20.00 per hour was discussed before his hiring. The retro pay would be from 2/13/2023 through 5/25/2023, totaling 354.75 hours worked in training with a difference of \$8.14 per hour owed to Mr. Kell. Calculations bring the total to \$2,887.67 in retro pay.
- b. **14254** Action on the recommendation to approve the hiring of Alexia Fisher to a casual part-time Dispatcher Trainee position at \$20.00 per hour effective December 21, 2023, pending successful completion of pre-employment screenings. (Created on PAF 10691)
- c. **14255** Action on the recommendation to approve the hiring of Christopher Schultz to a casual part-time Dispatcher Trainee position at \$20.00 per hour effective December 21, 2023, pending successful completion of pre-employment screenings. (Created on PAF 10691)

11. JAIL – Warden Hicks

- a. **14212** Action on the recommendation to acknowledge the recreate of a full-time Corrections Officer position at \$16.00 per hour effective November 16, 2023, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14211)
- b. **14220** Action on the recommendation to acknowledge the recreate of a full-time Corrections Officer position at \$16.00 per hour effective November 16, 2023, per the Teamsters' Collective Bargaining Agreement. (Termination on PAF 14219)
- c. **14227** Action on the recommendation to acknowledge the recreate of a full-time Corrections Officer position at \$16.00 per hour effective November 16, 2023, per the Teamsters' Collective Bargaining Agreement. (Termination on PAF 14226)
- d. **14229** Action on the recommendation to acknowledge the recreate of a full-time LPN position at \$17.95 per hour effective November 16, 2023, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14228)
- e. **14236** Action on the recommendation to recreate of a full-time Corrections Officer position at \$16.00 per hour effective December 21, 2023, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14235)
- f. **14243** Action on the recommendation to recreate of a full-time Corrections Officer position at \$16.00 per hour effective December 21, 2023, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14242)

The next Salary Board Organizational Meeting is scheduled for January 2, 2024.

- g. **14248** Action on the recommendation to recreate of a full-time Corrections Officer position at \$16.00 per hour effective December 21, 2023, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14247)
- h. **14253** Action on the recommendation to recreate of a full-time Corrections Officer position at \$16.00 per hour effective December 21, 2023, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14252)

12. PUBLIC DEFENDER – Elizabeth Christopher

- a. **14251** Action on the recommendation to create a temporary part-time Certified Legal Intern position at \$13.00 per hour effective December 21, 2023. This person will assist in the preparation of client files for various court events, assist in writing of necessary motions for clients, and gain experience assisting supervisory attorney with court appearances.
- b. **14251** Action on the recommendation to approve the hiring of Dustin Foley to a temporary part-time Certified Legal Intern position at \$13.00 per hour effective December 21, 2023, pending successful completion of pre-employment screenings.

13. OTHER BUSINESS

14. SALARY BOARD – CONCERNS OR COMMENTS

15. PUBLIC COMMENT

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16. ADJOURNMENT

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