



AGENDA

1. **CALL MEETING TO ORDER** (This meeting may be recorded.)
2. **ROLL CALL** – Donald Myers, Jason Renshaw, Patrick Fabian, Acting Controller Tammie Gaff
3. **PLEDGE OF ALLEGIANCE**
4. **WELCOME VISITORS**

VISITORS ARE WELCOME TO COMMENT ON ANY AGENDA ITEMS AT THIS TIME UNDER THE DIRECTION OF THE CHAIRMAN. INDIVIDUALS WILL BE ALLOWED TO SPEAK UP TO FIVE (5) MINUTES AND GROUPS UP TO FIFTEEN (15) MINUTES TO SPEAK. COMPLETED WRITTEN FORMS WILL BE COLLECTED AS REQUIRED BY COUNTY POLICY.

5. **APPROVAL OF MINUTES** – Salary Board Meeting held on August 18, 2023.
6. **APPROVAL OF ELECTION NIGHT WORKER SCHEDULE** for Tuesday, November 7, 2023.
See attached.
7. **APPROVAL OF 2024 COUNTY OF ARMSTRONG PAY SCHEDULE**
8. **APPROVAL OF 2024 COUNTY OF ARMSTRONG HOLIDAY SCHEDULE – CORRECTIONS OFFICERS AND LIEUTENANTS**
9. **APPROVAL OF 2024 COUNTY OF ARMSTRONG HOLIDAY SCHEDULE – ALL OTHER GROUPS**
10. **APPROVAL OF 2024 COUNTY OF ARMSTRONG TAX COLLECTORS' PAY SCHEDULE**
11. **COURTS – President Judge James Panchik**
 - a. **14181** Action on the recommendation to approve a salary adjustment for full-time Judicial Assistant to President Judge/Law Librarian Tammy L. Fink from \$24.50 per hour to \$25.75 per hour effective October 23, 2023, due to a substantial increase in demands made on her time necessitating this increase. Salary adjustment will be effective October 23, 2023.

NOTE: During any properly scheduled public/open meeting, the Board may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, rearrange the order of the agenda items, or take no action on any agenda item or matter.

- b. **14182** Action on the recommendation to approve a salary adjustment for full-time Judicial Assistant to Judge and Senior Judge Serena Shoemaker from \$19.92 per hour to \$20.92 per hour effective October 23, 2023, in acknowledgement of making a smooth and complete transition into this important position. Salary adjustment will be effective October 23, 2023.
- c. **14209** Action on the recommendation to approve a salary adjustment for full-time Senior Law Clerk Karen Pressler from \$58,500.00 per annum to \$62,000.00 per annum effective October 23, 2023, due to increased workload. Salary adjustment will be effective October 23, 2023.

12. DISTRICT ATTORNEY – Kathleen Charlton

- a. **14165** Action on the recommendation to acknowledge the recreate of a full-time Paralegal position at Non-Supervisory Pay Grade 15 (\$15.13 to \$19.75 per hour) effective September 21, 2023, per the Teamsters' Collective Bargaining Agreement. (Reassignment/ appointment on PAF 14164)
- b. **14166** Action on the recommendation to acknowledge the appointment of Samuel Mueller to a full-time Paralegal position at \$18.50 per hour effective September 21, 2023, per the Teamsters' Collective Bargaining Agreement and pending successful completion of pre-employment screenings. (Created on PAF 14165)

13. SHERIFF – Frank Pitzer

- a. **14192** Action on the recommendation to recreate a full-time Deputy Sheriff position at \$16.00 per hour effective October 23, 2023, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation/retirement on PAF 14157)

14. BELMONT – Gary Montebell

- a. **14191** Action on the recommendation to approve the reassignments and salary adjustments per the attached list of temporary/seasonal casual part-time Belmont Workers effective October 23, 2023, for the 2023 Ice Season. (Created on PAF 10777 and reclassified on PAF 13857)

15. CHILDREN, YOUTH AND FAMILIES – Paula McClure

- a. **14172** Action on the recommendation to approve a \$2.00 per hour salary adjustment for full-time Administrator Paula McClure from \$72,090.72 per annum to \$75,990.72 per annum effective October 23, 2023, due to additional responsibilities. This increase is funded 80% by state and federal funds and is included in the agency's state budget for FY 23/24. Salary adjustment will be retro to July 1, 2023.
- b. **14173** Action on the recommendation to approve a \$2.00 per hour salary adjustment for full-time Fiscal Officer II Carly Hileman from \$52,230.62 per annum to \$56,130.62 per annum effective October 23, 2023, due to additional responsibilities. This increase is funded 80% by state and federal funds and is included in the agency's state budget for FY 23/24. Salary adjustment will be retro to July 1, 2023.

The next Salary Board Meeting is scheduled for November 16, 2023.

- c. **14174** Action on the recommendation to approve a \$2.00 per hour salary adjustment for full-time Casework Supervisor Marcelle McMillen from \$55,872.18 per annum to \$59,772.18 per annum effective October 23, 2023, due to additional responsibilities. This increase is funded 80% by state and federal funds and is included in the agency's state budget for FY 23/24. Salary adjustment will be retro to July 1, 2023.
- d. **14175** Action on the recommendation to approve a \$2.00 per hour salary adjustment for full-time Casework Supervisor Annamarie Simpson from \$55,871.40 per annum to \$59,771.50 per annum effective October 23, 2023, due to additional responsibilities. This increase is funded 80% by state and federal funds and is included in the agency's state budget for FY 23/24. Salary adjustment will be retro to July 1, 2023.
- e. **14176** Action on the recommendation to approve a \$2.00 per hour salary adjustment for full-time Casework Supervisor Kristen Durst from \$48,154.60 per annum to \$52,054.60 per annum effective October 23, 2023, due to additional responsibilities. This increase is funded 80% by state and federal funds and is included in the agency's state budget for FY 23/24. Salary adjustment will be retro to July 1, 2023.
- f. **14177** Action on the recommendation to approve a \$2.00 per hour salary adjustment for full-time Casework Supervisor Athena Sypyt from \$47,259.42 per annum to \$51,159.42 per annum effective October 23, 2023, due to additional responsibilities. This increase is funded 80% by state and federal funds and is included in the agency's state budget for FY 23/24. Salary adjustment will be retro to July 1, 2023.
- g. **14178** Action on the recommendation to approve a \$4.00 per hour salary adjustment for full-time Casework Supervisor Amanda Steiner from \$40,683.50 per annum to \$48,483.50 per annum effective October 23, 2023, due to additional responsibilities. This increase is funded 80% by state and federal funds and is included in the agency's state budget for FY 23/24. Salary adjustment will be retro to July 1, 2023.
- h. **14179** Action on the recommendation to approve a \$2.00 per hour salary adjustment for full-time Program Specialist Kara Smith from \$41,905.50 per annum to \$45,805.50 per annum effective October 23, 2023, due to additional responsibilities. This increase is funded 80% by state and federal funds and is included in the agency's state budget for FY 23/24. Salary adjustment will be retro to July 1, 2023.
- i. **14180** Action on the recommendation to approve the reassignment of Hayden Wolfe from full-time Caseworker I to full-time Caseworker II at \$17.03 per hour effective October 23, 2023, due to successful completion of (1) year of service and the necessary requirements for certification of a Direct Service Worker and per the SEIU Collective Bargaining Agreement. Mr. Wolfe began employment on September 12, 2022. Caseworker II salary would become effective retro to September 12, 2023.

16. E-911 – Chad Gradwell

- a. **14201** Action on the recommendation to approve the reassignment of Amanda Suhajda from casual part-time Dispatcher Trainee at \$20.00 per hour to full-time Dispatcher at \$23.00 per hour effective October 23, 2023, due to successful completion of training on September 25, 2023. (Created on PAF 13693) Reassignment will be effective September 26, 2023.
- b. **14202** Action on the recommendation to recreate a full-time Dispatcher position at \$23.00 per hour effective October 23, 2023. (Reassignment on PAF 13678)

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- c. **14203** Action on the recommendation to recreate a full-time Dispatcher position at \$23.00 per hour effective October 23, 2023. (Reassignment on PAF 13749)
- d. **14204** Action on the recommendation to recreate a full-time Dispatcher position at \$23.00 per hour effective October 23, 2023. (Reassignment on PAF 13750)

17. JAIL – Warden Hicks

- a. **14145** Action on the recommendation to recreate a full-time Corrections Officer position at \$16.00 per hour effective October 23, 2023, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14144)
- b. **14151** Action on the recommendation to recreate a full-time Corrections Officer position at \$16.00 per hour effective October 23, 2023, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14149)
- c. **14152** Action on the recommendation to recreate a full-time Corrections Officer position at \$16.00 per hour effective October 23, 2023, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14150)
- d. **14159** Action on the recommendation to create a casual part-time Corrections Officer position at \$16.00 per hour effective October 23, 2023.
- e. **14161** Action on the recommendation to recreate a full-time Corrections Officer position at \$16.00 per hour effective October 23, 2023, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14160)
- f. **14168** Action on the recommendation to acknowledge the hiring of Richard Kline to a full-time Maintenance Worker III position at \$15.49 per hour (Step J) effective September 26, 2023, per the Teamsters' Collective Bargaining Agreement and pending successful completion of pre-employment screenings. (Created on PAF 14106)
- g. **14170** Action on the recommendation to recreate a full-time Corrections Officer position at \$16.00 per hour effective October 23, 2023, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14169)
- h. **14189** Action on the recommendation to recreate a full-time Corrections Officer position at \$16.00 per hour effective October 23, 2023, per the Teamsters' Collective Bargaining Agreement. (Termination on PAF 14188)
- i. **14206** Action on the recommendation to recreate a full-time Corrections Officer position at \$16.00 per hour effective October 23, 2023, per the Teamsters' Collective Bargaining Agreement. (Termination on PAF 14205)

18. PUBLIC DEFENDER – Elizabeth Christopher

- a. **14193** Action on the recommendation to create of a full-time Administrative Assistant II position at Non-Supervisory Pay Grade 11 (\$12.43 to \$16.22 per hour) effective October 23, 2023, per the Teamsters' Collective Bargaining Agreement.

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19. OTHER BUSINESS

20. SALARY BOARD – CONCERNS OR COMMENTS

21. PUBLIC COMMENT

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22. ADJOURNMENT

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Belmont Workers Reassignment/Salary Adjustments

2023 Pool to Ice (10/23/2023)

Name	Current Pool Rate per hour	New Ice Rate per hour
Abby Rodgers	\$7.25	\$8.25
Bejamin Webb	\$11.00	\$8.25
Eva DiMaio	\$10.00	\$8.25
Leslie Craig	\$13.00	\$8.25