



AGENDA

1. **CALL MEETING TO ORDER** (This meeting may be recorded.)
2. **ROLL CALL** – Donald Myers, Jason Renshaw, Patrick Fabian, Acting Controller Tammie Gaff
3. **PLEDGE OF ALLEGIANCE**

4. **WELCOME VISITORS**

VISITORS ARE WELCOME TO COMMENT ON ANY AGENDA ITEMS AT THIS TIME UNDER THE DIRECTION OF THE CHAIRMAN. INDIVIDUALS WILL BE ALLOWED TO SPEAK UP TO FIVE (5) MINUTES AND GROUPS UP TO FIFTEEN (15) MINUTES TO SPEAK. COMPLETED WRITTEN FORMS WILL BE COLLECTED AS REQUIRED BY COUNTY POLICY.

5. **APPROVAL OF MINUTES** – Salary Board Meeting held on August 10, 2023.

6. **COURTS – President Judge James Panchik**

- a. **14090** Action on the recommendation to recreate a casual part-time Tipstaff position at \$10.00 per hour effective August 18, 2023. (End of Assignment on PAF 13972)
- b. **14091** Action on the recommendation to recreate a casual part-time Tipstaff position at \$10.00 per hour effective August 18, 2023. (End of Assignment on PAF 13973)
- c. **14107** Action on the recommendation to approve a salary adjustment for full-time Senior Law Clerk Karen Pressler from \$55,000.00 per annum to \$58,500.00 per annum effective August 18, 2023, due to increased workload. Salary adjustment will be effective August 27, 2023.

7. **PROBATION – Regina Himes / President Judge James Panchik**

- a. **14140** Action on the recommendation to recreate a full-time Adult Probation Officer position at \$18.00 per hour effective August 18, 2023, per the ACAPE Collective Bargaining Agreement. (Voluntary resignation/reassignment on PAF 14139)

8. **DISTRICT ATTORNEY – Kathleen Charlton**

- a. **14077** Action on the recommendation to create a temporary part-time Detective Co-Op position at \$15.00 to \$17.00 per hour effective August 18, 2023. This position is being created due to vacancies in the Detective Bureau.

NOTE: During any properly scheduled public/open meeting, the Board may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, rearrange the order of the agenda items, or take no action on any agenda item or matter.

- b. **14077** Action on the recommendation to acknowledge the appointment of Mykenzi Toy to a temporary part-time Detective Co-Op position at \$17.00 per hour effective August 18, 2023, pending successful completion of pre-employment screenings.
- c. **14124** Action on the recommendation to recreate a full-time Victim/Witness Secretary position at Non-Supervisory Pay Grade 6 (\$9.74 to \$12.71 per hour) effective August 18, 2023, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation/retirement on PAF 14076)
- d. **14125** Action on the recommendation to recreate a full-time County Detective position at \$20.00 per hour effective August 18, 2023, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14078)

9. REGISTER/RECORDER/CLERK OF ORPHANS COURT – Marianne Hileman

- a. **14109** Action on the recommendation to recreate a full-time Office Manager position at Supervisory Pay Grade 9 (\$27,209.50 to \$36,153.00 per annum) effective August 18, 2023. (Appointment/reassignment on PAF 14068)
- b. **14109** Action on the recommendation to acknowledge the appointment/reassignment of Johnna Deyarmin from full-time Administrative Assistant II/2nd Deputy at \$30,693.00 per annum to full-time Office Manager at \$35,000.00 per annum effective August 18, 2023. Position start date will be September 7, 2023.
- c. **14110** Action on the recommendation to acknowledge the appointment of Johnna Deyarmin, full-time Office Manager, as 1st Deputy Register/Recorder and compensate with a salary adjustment of \$0.50 per hour increase for additional duties and responsibilities effective August 18, 2023. Her new rate will be \$18.45 per hour. Position start date will be September 7, 2023.

10. SHERIFF – Frank Pitzer

- a. **14097** Action on the recommendation to recreate a full-time Department Clerk II position at \$10.25 per hour effective August 18, 2023, per the Teamsters' Collective Bargaining Agreement. (Termination on PAF 14096)
- b. **14118** Action on the recommendation to recreate a full-time Deputy Sheriff position at \$16.00 per hour effective August 18, 2023, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14117)
- c. **14138** Action on the recommendation to acknowledge the appointment/reassignment of Jonathon Bielek to a full-time Deputy Sheriff position at \$16.58 per hour effective August 18, 2023, per the Teamsters' Collective Bargaining Agreement. (Created on PAF 14118) Mr. Bielek will be transferring from the Probation Office to the Sheriff's office. Position start date will be August 23, 2023.

The next Salary Board Meeting is scheduled for September 21, 2023.

11. TREASURER – Amanda Hiles

- a. **14018** Action on the recommendation to approve a salary adjustment for full-time Fiscal Technician II/1st Deputy Lisa Geyer from \$18.46 per hour to \$20.09 per hour effective August 18, 2023, due to additional duties related to tax collector reports and inputting into tax claim, increased public inquiries, and providing support for other short-staffed offices including our own office being short-staffed, increased work flow with change in antlerless deer license sales. Increase will be effective June 19, 2023.

12. AREA AGENCY ON AGING – Janet Talerico

- a. **14126** Action on the recommendation to create a full-time Acting Director position at Supervisory Pay Grade 24 (\$53,799.20 to \$70,197.40 per annum) effective August 18, 2023. (Voluntary resignation/retirement on PAF 14065) Position start date will be September 9, 2023.
- b. **14127** Action on the recommendation to create a full-time Deputy Director position at Supervisory Pay Grade 21 (\$46,446.40 to \$60,606.00 per annum) effective August 18, 2023, due to reorganization of Area Agency on Aging Administration structure.

13. ASSESSMENT

- a. **14113** Action on the recommendation to approve a temporary salary adjustment of \$2.00 per hour from \$18.88 per hour to \$20.88 per hour for full-time Office Manager Sarah Green effective August 18, 2023, due to short-staffing. Adjustment to this salary increase will be made when the vacant position is filled. Increase will be effective August 27, 2023.
- b. **14114** Action on the recommendation to approve a temporary salary adjustment of \$2.00 per hour from \$11.62 per hour to \$13.62 per hour for full-time Department Clerk III Felicia Whiteman effective August 18, 2023, due to short-staffing. Adjustment to this salary increase will be made when the vacant position is filled. Increase will be effective August 27, 2023.
- c. **14120** Action on the recommendation to approve the hiring of Cathleen Beere to a full-time Chief Assessor position at \$50,000.00 per annum effective August 18, 2023, pending successful completion of pre-employment screenings. (Created on PAF 13808) Ms. Beere is returning to the Assessment office where she was employed prior to resignation, therefore, she will accrue compensable (sick and vacation) time at the same rate as prior to her resignation.

14. CHILDREN, YOUTH AND FAMILIES – Paula McClure

- a. **14111** Action on the recommendation to approve a temporary salary adjustment of \$3.00 per hour from \$11.09 per hour to \$14.09 per hour for full-time Clerk Typist Kathryn Medeiros effective retro to August 1, 2022, due to resignation on PAF 13512. We are requesting Kathryn be compensated an additional \$3.00 per hour temporarily for assuming these responsibilities in addition to her assigned responsibilities. This is temporary until the vacant clerk typist position is filled which has remained vacant. CYF has funds available in the budget for this temporary increase.

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- b. **14119** Action on the recommendation to approve the hiring of Jennifer Costanzo to a full-time Social Services Aide position at \$12.24 per hour effective August 18, 2023, per the Teamsters' Collective Bargaining Agreement and pending successful completion of pre-employment screenings. (Created on PAF 13643) Position start date will be August 21, 2023.
- c. **14122** Action on the recommendation to approve to abolish PAF 13081 (approved on 8/18/2021) and recreate a full-time Program Specialist position (Foster Care/Independent Living Coordinator) position at Supervisory Pay Grade 13 (\$33,676.50 to \$43,953.00 per annum) effective August 18, 2023. PAF 13081 is abolished due to aging out of the system without being filled.
- d. **14123** Action on the recommendation to approve the reassignment of Tiffany Cline from full-time Caseworker II at \$45,435.00 per annum to full-time Program Specialist (Foster Care/Independent Living Coordinator) at \$47,435.00 per annum effective August 18, 2023. (Created on PAF 14122) Position start date will be September 11, 2023.
- e. **14133** Action on the recommendation to create a full-time Caseworker I position at \$31,200.00 per annum effective August 18, 2023, per the SEIU Collective Bargaining Agreement. (Reassignment on PAF 14123)
- f. **14134** Action on the recommendation to create a full-time Caseworker I position at \$31,200.00 per annum effective August 18, 2023, per the SEIU Collective Bargaining Agreement. (Reassignment on PAF 13970)

15. E-911 – Chad Gradwell

- a. **14094** Action on the recommendation to approve the hiring of Sara A. Starke to a casual part-time Dispatcher Trainee position at \$20.00 per hour effective August 18, 2023, pending successful completion of pre-employment screenings. (Created on PAF 10691)
- b. **14095** Action on the recommendation to approve the hiring of Jory Wright to a casual part-time Dispatcher Trainee position at \$20.00 per hour effective August 18, 2023, pending successful completion of pre-employment screenings. (Created on PAF 10691)

16. JAIL – Warden Hicks

- a. **14073** Action on the recommendation to recreate a full-time Corrections Officer position at \$16.00 per hour effective August 18, 2023, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14072)
- b. **14106** Action on the recommendation to recreate a full-time Maintenance Worker III position at Non-Supervisory Pay Grade 10 (\$11.86 to \$15.49 per hour) effective August 18, 2023, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation/retirement on PAF 14105)

The next Salary Board Meeting is scheduled for September 21, 2023.

17. MAPPING

- a. **14115** Action on the recommendation to approve a temporary salary adjustment of \$2.00 per hour from \$25.38 per hour to \$27.38 per hour for full-time Senior Mapper Bridget Edwards effective August 18, 2023, due to short-staffing. Adjustment to this salary increase will be made when the vacant position is filled. Increase will be effective August 27, 2023.
- b. **14116** Action on the recommendation to approve a temporary salary adjustment of \$2.00 per hour from \$15.04 per hour to \$17.04 per hour for full-time GIS Technician April Snyder effective August 18, 2023, due to short-staffing. Adjustment to this salary increase will be made when the vacant position is filled. Increase will be effective August 27, 2023.

18. PUBLIC DEFENDER – James Priestersbach

- a. **14112** Action on the recommendation to create a full-time Law Clerk position at \$50,000.00 per annum effective August 18, 2023. This position is to target law students who recently took the Bar Exam and are awaiting results. Position will only be filled if full-time Assistant Public Defender position is vacant.
- b. **14132** Action on the recommendation to recreate a full-time Chief Public Defender position at \$65,000.00 per annum effective August 18, 2023. (Voluntary resignation on PAF 14131)

19. OTHER BUSINESS

20. SALARY BOARD – CONCERNS OR COMMENTS

21. PUBLIC COMMENT

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22. ADJOURNMENT

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