



AGENDA

1. **CALL MEETING TO ORDER** (This meeting may be recorded.)
2. **ROLL CALL** – Donald Myers, Jason Renshaw, Patrick Fabian, Acting Controller Tammie Gaff
3. **PLEDGE OF ALLEGIANCE**
4. **WELCOME VISITORS**

VISITORS ARE WELCOME TO COMMENT ON ANY AGENDA ITEMS AT THIS TIME UNDER THE DIRECTION OF THE CHAIRMAN. INDIVIDUALS WILL BE ALLOWED TO SPEAK UP TO FIVE (5) MINUTES AND GROUPS UP TO FIFTEEN (15) MINUTES TO SPEAK. COMPLETED WRITTEN FORMS WILL BE COLLECTED AS REQUIRED BY COUNTY POLICY.

5. **APPROVAL OF MINUTES** – Salary Board Meeting held on June 15, 2023.
6. **REGISTER/RECORDER/CLERK OF ORPHANS COURT – Marianne Hileman**
 - a. **14067** Action on the recommendation to create a full-time Acting Register/Recorder/Clerk of Orphans Court position at \$71,708.00 per annum effective July 20, 2023. (Retirement of Elected Official)
 - b. **14068** Action on the recommendation to acknowledge the appointment/reassignment of Lori Hirst from full-time Office Manager/1st Deputy Register/Recorder/Clerk of Orphans Court at \$41,067.00 per annum to full-time Acting Register/Recorder/Clerk of Orphans Court at \$71,708.00 per annum effective July 20, 2023. (Created on PAF 14067) Position start date will be September 7, 2023.
7. **CONTROLLER – Tammie Gaff**
 - a. **13992** Action on the recommendation to acknowledge the appointment of Teresa Horgos from full-time Administrative Assistant/2nd Deputy at \$17.59 per hour to full-time A/P Supervisor at \$21.59 per hour effective July 20, 2023. Position start date will be June 18, 2023.
 - b. **13993** Action on the recommendation to acknowledge the appointment of Teresa Horgos, A/P Supervisor, as 1st Deputy Controller and compensate with a salary adjustment of \$0.50 per hour increase for additional duties and responsibilities effective July 20, 2023. Increase start date is pending swearing in.

NOTE: During any properly scheduled public/open meeting, the Board may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, rearrange the order of the agenda items, or take no action on any agenda item or matter.

- c. **13994** Action on the recommendation to approve a temporary salary adjustment of \$1.00 per hour from \$21.59 per hour to \$22.59 per hour for full-time A/P Supervisor Teresa Horgos effective July 20, 2023, due to a vacancy in the Controller's office. Adjustments to this salary increase will be made when the vacancy is filled. Salary adjustment will be effective June 18, 2023.
- d. **13995** Action on the recommendation to acknowledge the appointment of Amanda Rybarik, Retirement Specialist/AP Clerk, as 2nd Deputy Controller and compensate with a salary adjustment of \$0.25 per hour increase for additional duties and responsibilities effective July 20, 2023. Increase date is pending swearing in.

8. AREA AGENCY ON AGING – Janet Talerico

- a. **14043** Action on the recommendation to recreate a part-time Senior Center Manager I position (29 hours/week) at Non-Supervisory Pay Grade 11 (\$12.43 to \$16.22 per hour) effective July 20, 2023. (Reassignment on PAF 14012)
- b. **14065** Action on the recommendation to recreate a part-time Senior Center Manager I position at Non-Supervisory Pay Grade 11 (\$12.43 to \$16.22 per hour) effective July 20, 2023. (Voluntary resignation on PAF 14064)

9. CHILDREN, YOUTH AND FAMILIES – Paula McClure

- a. **14042** Action on the recommendation to approve the reassignment of Kathryn Judge from full-time Caseworker I to full-time Caseworker II at \$17.03 per hour effective July 20, 2023, due to successful completion of (1) year of service and the necessary requirements for certification of a Direct Service Worker and per the SEIU Collective Bargaining Agreement. Ms. Judge began employment on May 9, 2022. Caseworker II salary would become effective retro to May 9, 2023.

10. E-911 – Chad Gradwell

- a. **14050** Action on the recommendation to approve the reassignment of Evan Kell from casual part-time Dispatcher Trainee at \$20.00 per hour to full-time 911 Dispatcher at \$23.00 per hour effective July 20, 2023, due to successful completion of the training on June 20, 2023. (Created on PAF 13638) Reassignment will be effective June 21, 2023.
- b. **14056** Action on the recommendation to create a full-time CAD Coordinator/Deputy 911 Coordinator position at Supervisory Pay Grade 13 (\$35,921.60 to \$46,883.20 per annum) effective July 20, 2023.
- c. **14056** Action on the recommendation to approve the reassignment of Peggy McAfoose from full-time CAD Coordinator/Administrative Assistant at \$47,049.60 per annum to full-time CAD Coordinator/Deputy 911 Coordinator at \$54,080.00 per annum effective July 20, 2023. Requested increase is to maintain parity with recent pay increases for 911 staff and dispatchers. Reassignment will be effective July 30, 2023.
- d. **14057** Action on the recommendation to create a full-time 911 Quality Assurance/Training Coordinator position at Non-Supervisory Pay Grade 14 (\$14.41 to \$18.81 per hour) effective July 20, 2023.

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- e. **14057** Action on the recommendation to approve the reassignment of Lainey Kline from full-time Shift Supervisor at \$23.00 per hour to full-time 911 Quality Assurance/Training Coordinator at \$23.00 per hour effective July 20, 2023. Reassignment will be effective July 30, 2023.
- f. **14058** Action on the recommendation to approve a salary adjustment for full-time 911 Addressing Coordinator Joyce Traister from \$23.54 per hour to \$25.00 per hour effective July 20, 2023. Requested increase is to maintain parity with recent pay increases for 911 staff. Salary adjustment will be effective July 30, 2023.

11. JAIL – Warden Hicks

- a. **14038** Action on the recommendation to recreate a full-time Corrections Officer position at \$16.00 per hour effective July 20, 2023, per the Teamsters' Collective Bargaining Agreement. (Voluntary Resignation on PAF 14037)
- b. **14061** Action on the recommendation to abolish PAF 13266 (approved on 2/16/2022) and recreate a full-time LPN position at \$17.95 per hour effective July 20, 2023, per the Teamsters' Collective Bargaining Agreement. PAF 13266 is abolished due to aging out of the system after going one (1) year without being filled.
- c. **14062** Action on the recommendation to approve the reassignment of Christin Nichol from temporary part-time LPN to full-time LPN at \$17.95 per hour (current rate) effective July 20, 2023, per the Teamsters' Collective Bargaining Agreement. (Created on PAF 14061) Position start date will be July 20, 2023.
- d. **14063** Action on the recommendation to recreate a temporary part-time LPN position at \$17.95 per hour effective July 20, 2023, per the Teamsters' Collective Bargaining Agreement. (Reassignment on PAF 14062)
- e. **14070** Action on the recommendation to recreate a full-time Corrections Officer position at \$16.00 per hour effective July 20, 2023, per the Teamsters' Collective Bargaining Agreement. (Termination on PAF 14069)

12. PUBLIC SAFETY – Michael Mollick

- a. **14044** Action on the recommendation to approve a salary adjustment from \$39,000.00 per annum to \$53,372.80 per annum with "on-call" status and increase hours from 37.5 per week to 40 per week for full-time HazMat Coordinator Jason Burns effective July 20, 2023. Requested increase is to maintain parity with recent pay increases for 911 staff. Salary adjustment will be effective July 30, 2023.
- b. **14045** Action on the recommendation to create a full-time 911 Coordinator/Operations Manager position with "on-call" status at Supervisory Pay Grade 15 (\$37,128.00 to \$48,418.50 per annum) effective July 20, 2023.
- c. **14045** Action on the recommendation to approve a reassignment of Chad Gradwell from full-time Deputy Director of Public Safety/911 Coordinator at \$46,999.94 per annum to full-time 911 Coordinator/Operations Manager \$61,360.00 per annum effective July 20, 2023. Requested increase is to maintain parity with recent pay increases for 911 staff and dispatchers. Salary adjustment will be effective July 30, 2023.

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- d. **14046** Action on the recommendation to approve a salary adjustment for full-time Emergency Preparedness Coordinator Rebecca Waugaman from \$40,345.50 per annum to \$48,750.00 per annum effective July 20, 2023. Requested increase is to maintain parity with recent pay increases for 911 staff. Salary adjustment will be effective July 30, 2023.
- e. **14047** Action on the recommendation to approve a salary adjustment for full-time Director of Public Safety Michael Mollick from \$57,866.90 per annum to \$70,720.00 per annum with “on-call” status effective July 20, 2023. Requested increase is to maintain parity with recent pay increases for 911 staff. Salary adjustment will be effective July 30, 2023.

13. TAX CLAIM – Aaron Poole

14000 Action on the recommendation to approve a one-time of \$1,191.66 for full-time Account Clerk Ruth Ann Colo due to performance of additional duties in the absence of a Tax Claim Bureau Director from March 25, 2023 thru June 26, 2023. This would be a \$2.00 per hour temporary adjustment from \$13.09 per hour to \$15.09 per hour for hours worked during that time period.

14. OTHER BUSINESS

15. SALARY BOARD – CONCERNS OR COMMENTS

16. PUBLIC COMMENT

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17. ADJOURNMENT

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