



AGENDA

- 1. CALL MEETING TO ORDER** (This meeting may be recorded.)
- 2. ROLL CALL** – Donald Myers, Jason Renshaw, Patrick Fabian, 1st Deputy Tammie Gaff
- 3. PLEDGE OF ALLEGIANCE**
- 4. WELCOME VISITORS**

VISITORS ARE WELCOME TO COMMENT ON ANY AGENDA ITEMS AT THIS TIME UNDER THE DIRECTION OF THE CHAIRMAN. INDIVIDUALS WILL BE ALLOWED TO SPEAK UP TO FIVE (5) MINUTES AND GROUPS UP TO FIFTEEN (15) MINUTES TO SPEAK. COMPLETED WRITTEN FORMS WILL BE COLLECTED AS REQUIRED BY COUNTY POLICY.

- 5. APPROVAL OF MINUTES** – Salary Board Organizational Meeting held on January 4, 2023.

- 6. PROBATION – Regina Himes / President Judge James Panchik**

- a. **13738** Action on the recommendation to recreate a full-time Adult Probation Officer position at \$18.00 per hour effective January 19, 2023, per the ACAPE Collective Bargaining Agreement. (Voluntary Resignation on PAF 13737)

- 7. PROTHONOTARY/CLERK OF COURTS – Brenda George/Annette Bowser**

- a. **13732** Action on the recommendation to acknowledge the appointment of Annette Bowser, full-time Legal Secretary III, as 2nd Deputy Prothonotary/Clerk of Courts and compensate with a salary adjustment of \$0.25 per hour increase for additional duties and responsibilities effective January 19, 2023. Her new rate will be \$13.89 per hour and position start date will be January 5, 2023.
- b. **13733** Action on the recommendation to approve a salary reduction of \$0.50 per hour from \$20.50 per hour to \$20.00 per hour for full-time Office Manager, 1st Deputy Bonnie Rupp effective January 19, 2023, due to Ms. Rupp stepping down from 1st Deputy. Ms. Rupp's 1st Deputy additional duties and responsibilities ended at her request on January 9, 2023.
- c. **13739** Action on the recommendation to recreate a full-time Legal Secretary III position at Non-Supervisory Pay Grade 10 (\$11.86 to \$15.49 per hour) effective January 19, 2023, per the Teamsters' Collective Bargaining Agreement. (Voluntary Resignation on PAF 13563)

NOTE: During any properly scheduled public/open meeting, the Board may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, rearrange the order of the agenda items, or take no action on any agenda item or matter.

- d. **13740** Action on the recommendation to acknowledge the appointment/reassignment of Jill Toy to a full-time Legal Secretary III position at \$14.13 per hour (current rate) effective January 19, 2023, per the Teamsters' Collective Bargaining Agreement. (Created on PAF 13739)

8. AREA AGENCY ON AGING – Janet Talerico

- a. **13736** Action on the recommendation to recreate a full-time Aging Care Management Supervisor I position at Supervisory Pay Grade 16 (\$36,400.00 to \$47,438.40 per annum) effective January 19, 2023. (Reassignment on PAF 13560)

9. JAIL – Warden Hicks

- a. **13724** Action on the recommendation to recreate a full-time Corrections Officer position at \$16.00 per hour effective January 19, 2023, per the Teamsters' Collective Bargaining Agreement. (Voluntary Resignation on PAF 13723)
- b. **13726** Action on the recommendation to recreate a full-time Corrections Officer position at \$16.00 per hour effective January 19, 2023, per the Teamsters' Collective Bargaining Agreement. (Voluntary Resignation on PAF 13725)

10. PUBLIC WORKS – Aaron Poole

- a. **13727** Action on the recommendation to approve a salary adjustment for full-time Public Works Director Roger McMillen from \$47,713.10 per annum to \$55,000.00 per annum effective January 19, 2023, due to additional responsibilities. Salary adjustment to be effective January 1, 2023.

11. OTHER BUSINESS

12. SALARY BOARD – CONCERNS OR COMMENTS

13. PUBLIC COMMENT

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14. ADJOURNMENT

The next Salary Board Meeting is scheduled for February 16, 2023.