



AGENDA

Amended

1. **CALL MEETING TO ORDER** (This meeting may be recorded.)
2. **ROLL CALL** – Donald Myers, Jason Renshaw, Patrick Fabian, Myra Miller
3. **PLEDGE OF ALLEGIANCE**
4. **WELCOME VISITORS**

VISITORS ARE WELCOME TO COMMENT ON ANY AGENDA ITEMS AT THIS TIME UNDER THE DIRECTION OF THE CHAIRMAN. INDIVIDUALS WILL BE ALLOWED TO SPEAK UP TO FIVE (5) MINUTES AND GROUPS UP TO FIFTEEN (15) MINUTES TO SPEAK. COMPLETED WRITTEN FORMS WILL BE COLLECTED AS REQUIRED BY COUNTY POLICY.

5. **APPROVAL OF MINUTES** – Salary Board Meeting held on March 16, 2022.

6. **TIPSTAFF – President Judge James Panchik**

- a. **13326** Action on the recommendation to recreate a casual part-time Tipstaff position at \$8.94 per hour effective April 6, 2022. (Voluntary resignation on PAF 13325)

7. **DOMESTIC RELATIONS – Denise Brumbaugh / President Judge James Panchik**

- a. **13320** Action on the recommendation to recreate a full-time Enforcement Officer position at Non-Supervisory Pay Grade 16 (\$15.88 to \$20.73 per hour) effective April 6, 2022, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation/retirement on PAF 13319)
- b. **13321** Action on the recommendation to acknowledge the appointment/reassignment of Cynthia Loughrey to a full-time Enforcement Officer position at \$19.07 per hour (current rate) effective April 6, 2022, per the Teamsters' Collective Bargaining Agreement. (Created on PAF 13320)
- c. **13322** Action on the recommendation to recreate a full-time Conference Officer position at Non-Supervisory Pay Grade 14 (\$14.41 to \$18.81 per hour) effective April 6, 2022, per the Teamsters' Collective Bargaining Agreement. (Appointment/reassignment on PAF 13321)

NOTE: During any properly scheduled public/open meeting, the Board may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, rearrange the order of the agenda items, or take no action on any agenda item or matter.

8. DISTRICT ATTORNEY – Kathleen Charlton

- a. **13327** Action on the recommendation to recreate a full-time County Detective position at \$20.00 per hour effective April 6, 2022. Anticipated pay range to be \$16.20 to \$20.00 per hour. (Voluntary resignation on PAF 13200)
- b. **13327** Action on the recommendation to acknowledge the appointment of Joseph T. Naviglia, Jr., to a full-time County Detective position at \$20.00 per hour effective April 6, 2022, pending successful completion of pre-employment screenings. Mr. Naviglia has extensive experience in law enforcement, having worked 26 years in the criminal justice system, including 17 years as Chief of Police.

9. PROTHONOTARY / CLERK OF COURTS – Brenda George

- a. **13334** Action on the recommendation to recreate a full-time Legal Secretary III position at Non-Supervisory Pay Grade 10 (\$11.86 to \$15.49 per hour) effective April 6, 2022, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 13306)

10. SHERIFF – Frank Pitzer

- a. **13324** Action on the recommendation to recreate a full-time Deputy Sheriff position at \$16.00 per hour effective April 6, 2022, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 13323)

11. PUBLIC DEFENDER – Board of Commissioners / Charles Pascal

- a. **13305** Action on the recommendation to create a full-time Legal Secretary II position at Non-Supervisory Pay Grade 8 (\$10.73 to \$13.99 per hour) effective April 6, 2022, per the Teamsters' Collective Bargaining Agreement.
- b. **13348** Action on the recommendation to create a full-time Department Clerk II position at Non-Supervisory Pay Grade 6 (\$9.74 to \$12.71 per hour) effective April 6, 2022, per the Teamsters' Collective Bargaining Agreement. (Termination on PAF 13347)

12. CHILDREN, YOUTH & FAMILIES – Paula McClure

- a. **13332** Action on the recommendation to recreate a full-time Caseworker II position at \$28,000.00 per annum effective April 6, 2022, per the SEIU Collective Bargaining Agreement. (Voluntary resignation on PAF 13331)

13. INFORMATION TECHNOLOGY – Jason McClafferty

- a. **13300** Action on the recommendation to approve a salary adjustment for IT Director Jason McClafferty from \$71,235.84 per annum to \$76,076.00 per annum effective April 6, 2022.
- b. **13302** Action on the recommendation to approve a salary adjustment for Network Administrator Kevin Orosz from \$17.32 per hour to \$19.54 per hour (Step H) effective April 6, 2022.

The next Salary Board Meeting is scheduled for April 20, 2022.

- c. **13303** Action on the recommendation to approve to reclassify the IT Tech (Level 2) position from Non-Supervisory Pay Grade 13 (\$13.72 to \$17.90 per hour) to Non-Supervisory Pay Grade 16 (\$15.88 to \$20.73 per hour) effective April 6, 2022.
- d. **13303** Action on the recommendation to approve a salary adjustment for IT Tech (Level 2) Nicholas Deyarmin from \$13.31 per hour to \$19.54 per hour (Step H) effective April 6, 2022. Nick has been with the County since January 2019 and has demonstrated his ability to solve IT related issues with little or no guidance. Nick was the onsite face of the IT department during the COVID-19 pandemic.
- e. **13346** Action on the recommendation to create a full-time Web/System Administrator position at Non-Supervisory Pay Grade 20 (\$19.30 to \$25.17 per hour) effective April 6, 2022. Additional website management has been introduced into the IT System Administrator job description.
- f. **13346** Action on the recommendation to approve the reassignment of full-time IT System Administrator Michael Ceschini to a full-time Web/System Administrator position at \$22.92 per hour effective April 6, 2022. Website duties for the Conservation District site and Community Action site create revenue that offsets the salary adjustment. This PAF replaces PAF 13301.

14. JAIL – Warden Shaffer

- a. **13315** Action on the recommendation to recreate a full-time LPN position at \$17.95 per hour effective April 6, 2022, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 13314)
- b. **13343** Action on the recommendation to recreate a full-time Office Manager position at Supervisory Pay Grade 5 (\$11.69 to \$15.24 per hour) effective April 6, 2022. (Voluntary resignation on PAF 13342)
- c. **13344** Action on the recommendation to recreate a full-time Corrections Officer position at \$16.00 per hour effective April 6, 2022, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 13339)

15. OTHER BUSINESS

16. SALARY BOARD – CONCERNS OR COMMENTS

17. PUBLIC COMMENT

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18. ADJOURNMENT

The next Salary Board Meeting is scheduled for April 20, 2022.