



AGENDA

- 1. CALL MEETING TO ORDER** (This meeting may be recorded.)
- 2. ROLL CALL** – Donald Myers, Jason Renshaw, Patrick Fabian, Myra Miller
- 3. PLEDGE OF ALLEGIANCE**
- 4. WELCOME VISITORS**

VISITORS ARE WELCOME TO COMMENT ON ANY AGENDA ITEMS AT THIS TIME UNDER THE DIRECTION OF THE CHAIRMAN. INDIVIDUALS WILL BE ALLOWED TO SPEAK UP TO FIVE (5) MINUTES AND GROUPS UP TO FIFTEEN (15) MINUTES TO SPEAK. COMPLETED WRITTEN FORMS WILL BE COLLECTED AS REQUIRED BY COUNTY POLICY.

- 5. APPROVAL OF MINUTES** – Salary Board Organizational Meeting held on March 2, 2022.

- 6. PROBATION – Regina Himes / President Judge James Panchik**

- a. **13307** Action on the recommendation to acknowledge the appointment/reassignment of Annette Bowser to a full-time Adult Probation Secretary I position at \$11.40 per hour (Step H) effective March 16, 2022. Ms. Bowser had several years of clerical experience and three (3) years of experience working with the Courts, therefore it is requested at Pay Grade 5, Step H. (Created on PAF 13189)
- b. **13309** Action on the recommendation to recreate a full-time Juvenile Probation Officer position at \$15.00 per hour effective March 16, 2022, per the ACAPE Collective Bargaining Agreement. (Voluntary resignation on PAF 13308)

- 7. AREA AGENCY ON AGING – Janet Talerico**

- a. **13310** Action on the recommendation to abolish PAF 12578 (approved on 6/18/2020) and recreate a full-time Administrative Assistant position at Non-Supervisory Pay Grade 11 (\$12.43 to \$16.22 per hour) effective March 16, 2022. PAF 12578 is abolished due to originally being created over one year ago and aging out of the system without being filled.
- b. **13311** Action on the recommendation to abolish PAF 12707 (approved on 10/21/2020) and recreate a full-time Aging Care Manager I position at Non-Supervisory Pay Grade 12 (\$13.06 to \$17.04 per hour) effective March 16, 2022. PAF 12707 is abolished due to originally being created over one year ago and aging out of the system without being filled.

NOTE: During any properly scheduled public/open meeting, the Board may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, rearrange the order of the agenda items, or take no action on any agenda item or matter.

- c. **13312** Action on the recommendation to abolish PAF 12541 (approved on 3/18/2020) and recreate a full-time Aging Care Manager I position at Non-Supervisory Pay Grade 12 (\$13.06 to \$17.04 per hour) effective March 16, 2022. PAF 12541 is abolished due to originally being created over one year ago and aging out of the system without being filled.
- d. **13313** Action on the recommendation to abolish PAF 12426 (approved on 11/20/2019) and recreate a full-time Aging Care Manager I position at Non-Supervisory Pay Grade 12 (\$13.06 to \$17.04 per hour) effective March 16, 2022. PAF 12426 is abolished due to originally being created over one year ago and aging out of the system without being filled.

8. BELMONT – Gary Montebell

- a. **13294** Action on the recommendation to create a temporary/seasonal casual part-time Maintenance Worker I position at \$9.74 per hour effective March 16, 2022. Position is need to train another worker to operate the Zamboni as a backup.

9. INFORMATION TECHNOLOGY – Jason McClafferty

- a. **13300** Action on the recommendation to approve a salary adjustment for IT Director Jason McClafferty from \$71,235.84 per annum to \$76,076.00 per annum effective March 16, 2022.
- b. **13301** Action on the recommendation to approve to reclassify the IT System Administrator position from Non-Supervisory Pay Grade 16 (\$15.88 to \$20.73 per hour) to Non-Supervisory Pay Grade 20 (\$19.30 to \$25.17 per hour) effective March 16, 2022.
- c. **13301** Action on the recommendation to approve a salary adjustment for IT System Administrator Michael Ceschini from \$20.70 per hour to \$21.72 per hour (Step E) effective March 16, 2022. Additional website management has been introduced into Mike's job duties. The Conservation District site and Community Action site create revenue that offsets the salary adjustment.
- d. **13302** Action on the recommendation to approve a salary adjustment for Network Administrator Kevin Orosz from \$17.32 per hour to \$19.54 per hour (Step H) effective March 16, 2022.
- e. **13303** Action on the recommendation to approve to reclassify the IT Tech (Level 2) position from Non-Supervisory Pay Grade 13 (\$13.72 to \$17.90 per hour) to Non-Supervisory Pay Grade 16 (\$15.88 to \$20.73 per hour) effective March 16, 2022.
- f. **13303** Action on the recommendation to approve a salary adjustment for IT Tech (Level 2) Nicholas Deyarmin from \$13.31 per hour to \$19.54 per hour (Step H) effective March 16, 2022. Nick has been with the County since January 2019 and has demonstrated his ability to solve IT related issues with little or no guidance. Nick was the onsite face of the IT department during the COVID-19 pandemic.

The next Salary Board Meeting is scheduled for April 6, 2022.

10. PLANNING & DEVELOPMENT – Darin Alviano

- a. **13295** Action on the recommendation to create a full-time Senior Planner position at Non-Supervisory Pay Grade 17 (\$32,526.00 to \$42,451.50 per annum) effective March 16, 2022. Two resignations have necessitated the department to strategically utilize staff resources effectively. By creating this position, it allows for more flexibility to assign staff to a multitude of work assignments. (Voluntary resignation on PAF 13201)
- b. **13296** Action on the recommendation to create a full-time Senior Planner position at Non-Supervisory Pay Grade 17 (\$32,526.00 to \$42,451.50 per annum) effective March 16, 2022. Two resignations have necessitated the department to strategically utilize staff resources effectively. By creating this position, it allows for more flexibility to assign staff to a multitude of work assignments. (Voluntary resignation on PAF 13284)
- c. **13297** Action on the recommendation to approve the reassignment of Allie Pence to a full-time Senior Planner position at \$32,526.00 per annum (Step A) effective March 20, 2022. Additional responsibilities have and are being expected to be placed upon Ms. Pence. (Created on PAF 13295)

11. OTHER BUSINESS

12. SALARY BOARD – CONCERNS OR COMMENTS

13. PUBLIC COMMENT

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14. ADJOURNMENT

The next Salary Board Meeting is scheduled for April 6, 2022.