



## **AGENDA**

1. **CALL MEETING TO ORDER** (This meeting may be recorded.)

2. **ROLL CALL** – Donald Myers, Jason Renshaw, Patrick Fabian, Myra Miller

3. **PLEDGE OF ALLEGIANCE**

4. **WELCOME VISITORS**

*VISITORS ARE WELCOME TO COMMENT ON ANY AGENDA ITEMS AT THIS TIME UNDER THE DIRECTION OF THE CHAIRMAN. INDIVIDUALS WILL BE ALLOWED TO SPEAK UP TO FIVE (5) MINUTES AND GROUPS UP TO FIFTEEN (15) MINUTES TO SPEAK. COMPLETED WRITTEN FORMS WILL BE COLLECTED AS REQUIRED BY COUNTY POLICY.*

5. **APPROVAL OF MINUTES** – Salary Board Meeting held on October 20, 2021.

6. **RESOLUTION**

- a. **Discussion to Amend Resolution #2019-02 (A) Establishing a Formula for Calculating Annual Pay Increases for At-Will Employees**  
*Aaron Poole, Financial/Special Project Manager*

7. **APPROVAL OF 2022 COUNTY OF ARMSTRONG PAY SCHEDULE**

8. **APPROVAL OF 2022 COUNTY OF ARMSTRONG HOLIDAY SCHEDULE**

9. **DISTRICT ATTORNEY – Kathleen Charlton**

- a. **13175** Action on the recommendation to recreate a full-time Victim/Witness Secretary position at Non-Supervisory Pay Grade 6 (\$9.74 to \$12.71 per hour) effective November 3, 2021, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 13174)

*NOTE: During any properly scheduled public/open meeting, the Board may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, rearrange the order of the agenda items, or take no action on any agenda item or matter.*

## 10. REGISTER / RECORDER – Marianne Hileman

- a. **13113** Action on the recommendation to create a full-time Office Manager position at Supervisory Pay Grade 9 (\$27,209.50 to \$36,153.00 per annum) effective November 3, 2021. (Voluntary resignation/retirement on PAF 13112)
- b. **13114** Action on the recommendation to acknowledge the appointment/reassignment of Lori Hirst to a full-time Office Manager position at \$36,100.00 per annum (Step I) effective November 3, 2021. (Created on PAF 13113)
- c. **13115** Action on the recommendation to acknowledge the appointment of Lori Hirst, full-time Office Manager, as 1<sup>st</sup> Deputy Register/Recorder and compensate with a salary adjustment of \$0.50 per hour increase for additional duties and responsibilities effective November 3, 2021. Her new rate will be \$18.50 per hour.
- d. **13116** Action on the recommendation to create a full-time Administrative Assistant II position at Non-Supervisory Pay Grade 11 (\$12.43 to \$16.22 per hour) effective November 3, 2021, per the Teamsters' Collective Bargaining Agreement. (Appointment/reassignment on PAF 13114)
- e. **13117** Action on the recommendation to acknowledge the appointment/reassignment of Johnna Deyarmin to a full-time Administrative Assistant II position at \$12.43 per hour (Step A) effective November 3, 2021, per the Teamsters' Collective Bargaining Agreement. (Created on PAF 13116)
- f. **13118** Action on the recommendation to acknowledge the appointment of Johnna Deyarmin, full-time Administrative Assistant II, as 2nd Deputy Register/Recorder and compensate with a salary adjustment of \$0.25 per hour increase for additional duties and responsibilities effective November 3, 2021. Her new rate will be \$12.68 per hour.

## 11. PUBLIC WORKS – Roger McMillen

- a. **13077** Action on the recommendation to recreate a full-time Maintenance Worker III position at Non-Supervisory Pay Grade 10 (\$11.86 to \$15.49 per hour) effective November 3, 2021, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 13064)

## 12. OTHER BUSINESS

### DISCUSSION OF 2020 LOST VACATION TIME

## 13. SALARY BOARD – CONCERNS OR COMMENTS

## 14. PUBLIC COMMENT

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## 15. ADJOURNMENT

**The next Salary Board Meeting is scheduled for November 17, 2021.**