



AGENDA

1. **CALL MEETING TO ORDER** (This meeting may be recorded.)
2. **ROLL CALL** – Donald Myers, Jason Renshaw, Patrick Fabian, Myra Miller
3. **PLEDGE OF ALLEGIANCE**

4. **WELCOME VISITORS**

VISITORS ARE WELCOME TO COMMENT ON ANY AGENDA ITEMS AT THIS TIME UNDER THE DIRECTION OF THE CHAIRMAN. INDIVIDUALS WILL BE ALLOWED TO SPEAK UP TO FIVE (5) MINUTES AND GROUPS UP TO FIFTEEN (15) MINUTES TO SPEAK. COMPLETED WRITTEN FORMS WILL BE COLLECTED AS REQUIRED BY COUNTY POLICY.

5. **APPROVAL OF MINUTES** – Salary Board Meeting held on October 6, 2021.
6. **APPROVE PRELIMINARY ELECTION NIGHT WORKER SCHEDULE** for Tuesday, November 2, 2021. See attached.
7. **PROBATION – Regina Himes / President Judge James Panchik**

- a. **13016** Action on the recommendation to approve a salary adjustment for full-time Probation Officer Scott Patterson of \$6,000.00 per annum effective retro to July 1, 2021, for providing DUI Coordinator services. An existing contract with ARC Manor expired on June 30, 2021, and this service will be moved in-house effective July 1, 2021. Payment will be prorated through County payroll for \$3,000.00 to cover the remaining pays for 2021. Payment will be at \$230.77 per pay.
- b. **13017** Action on the recommendation to approve a salary adjustment for full-time Probation Officer Jennifer Smith of \$350.00 per class effective retro to July 1, 2021, for providing Driving School Instructor services. An existing contract with ARC Manor expired on June 30, 2021, and this service will be moved in-house effective July 1, 2021. Classes occur approximately once a month. Offenders will pay \$250.00 in advance to attend the class. Instructor fees will be paid 100% from funds collected from offenders.

NOTE: During any properly scheduled public/open meeting, the Board may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, rearrange the order of the agenda items, or take no action on any agenda item or matter.

- c. **13018** Action on the recommendation to approve a salary adjustment for full-time Probation Officers of \$35 per Court Reporting Network Evaluation effective retro to July 1, 2021, for providing evaluation services. An existing contract with ARC Manor expired on June 30, 2021, and this service will be moved in-house effective July 1, 2021. Evaluation fees will be paid in advance of evaluation and evaluations must be completed prior to driving school attendance. Evaluation fees will be 100% funded through offender payment.

8. TREASURER – Amanda C. Hiles

- a. **13164** Action on the recommendation to recreate a full-time Administrative Assistant I position at Non-Supervisory Pay Grade 9 (\$11.28 to \$14.72 per hour) effective October 20, 2021, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 13163)

9. AREA AGENCY ON AGING – Janet Talerico

- a. **13155** Action on the recommendation to recreate a part-time Senior Center Manager I position at Non-Supervisory Pay Grade 3 (\$8.42 to \$10.98 per hour) effective October 20, 2021. (Voluntary resignation/retirement on PAF 13154)

10. BELMONT – Gary Montebell

- a. **13167** Action on the recommendation to recreate two (2) temporary/seasonal casual part-time Learn to Skate Instructor positions at \$30.00 per hour effective October 20, 2021. (End of assignment on PAF 13166 and Voluntary resignation on PAF 13141)
- b. **13168** Action on the recommendation to approve the employment of Jillian Jack to a temporary/seasonal casual part-time Learn to Skate Instructor position at \$30.00 per hour effective October 20, 2021, pending successful completion of pre-employment screenings. (Created on PAF 13167)
- c. **13169** Action on the recommendation to approve the employment of Abigail O'Donnell to a temporary/seasonal casual part-time Learn to Skate Instructor position at \$16.00 per hour (former shown as \$30.00 per hour in error) effective October 20, 2021. Ms. O'Donnell is currently a Program Coordinator for the Belmont and will be filling a dual role. Wages will be based on the hours worked in each position. (Created on PAF 13167)

11. JAIL - Warden Shaffer

- a. **13159** Action on the recommendation to recreate a full-time Corrections Officer position at \$16.00 per hour effective October 20, 2021, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 13158)
- b. **13162** Action on the recommendation to recreate a full-time Corrections Officer position at \$16.00 per hour effective October 20, 2021, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 13161)

The next Salary Board Meeting is scheduled for November 3, 2021.

12. OTHER BUSINESS

13. SALARY BOARD – CONCERNS OR COMMENTS

14. PUBLIC COMMENT

VISITORS ARE WELCOME TO COMMENT ON ANY AGENDA OR NON-AGENDA ITEMS AT THIS TIME UNDER THE DIRECTION OF THE CHAIRMAN. INDIVIDUALS WILL BE ALLOWED TO SPEAK UP TO FIVE (5) MINUTES AND GROUPS UP TO FIFTEEN (15) MINUTES TO SPEAK. COMPLETED WRITTEN FORMS WILL BE COLLECTED AS REQUIRED BY COUNTY POLICY.

15. ADJOURNMENT

The next Salary Board Meeting is scheduled for November 3, 2021.