



**ARMSTRONG COUNTY
BOARD OF COMMISSIONERS' MEETING
Thursday, June 19, 2025 ~ 9:00 AM**

AGENDA

- 1. CALL MEETING TO ORDER – (May be Recorded)**
- 2. ROLL CALL – John W. Strate, Anthony G. Shea, Pat Fabian**
- 3. PLEDGE OF ALLEGIANCE**
- 4. WELCOME VISITORS / PUBLIC COMMENT**

Visitors are welcome to comment on any agenda items at this time under the direction of the Chairman. Individuals will be allowed up to five (5) minutes and groups up to fifteen (15) minutes to speak. Completed written forms will be collected as required by the county.

- 5. MEETING REPORT**

- a. Discussion to approve Minutes of the Commissioners' Meeting held on May 15, 2025

- 6. FINANCE REPORT**

- a. Discussion to acknowledge purchase orders for the week of May 20, 2025, in the amount of \$68,445.41.
Karen Notto, Chief Clerk
 - b. Discussion to acknowledge purchase orders for the week of May 26, 2025, in the amount of \$6,647.15.
Karen Notto, Chief Clerk
 - c. Discussion to acknowledge purchase orders for the week of June 3, 2025, in the amount of \$10,782.73.
Karen Notto, Chief Clerk
 - d. Discussion to acknowledge purchase orders for the week of June 10, 2025, in the amount of \$4,635.03.
Karen Notto, Chief Clerk
 - e. Discussion to acknowledge purchase orders for the week of June 17, 2025, in the amount of \$13,986.46
Karen Notto, Chief Clerk
 - f. Discussion to acknowledge Financial Transactions for May 2025
Karen Notto, Chief Clerk

Next Board of Commissioners' Public Meeting: Thursday, July 17, 2025, at 9:00 a.m.

7. PERSONNEL REPORT

- a. Discussion to acknowledge the Personnel Transaction Report of June 19, 2025
Karen Notto, Chief Clerk

8. PROCLAMATIONS

- a. Discussion to acknowledge Proclamation 2025-12 – Danny Bish – 100th Birthday Recognition
- b. Discussion to acknowledge Proclamation 2025-13 – 175th Anniversary Celebration of Leechburg Borough

9. RESOLUTIONS

- a. Discussion to adopt Resolution 2025-16 Marcellus Legacy Allocation – Dayton District Volunteer Fire Department
Karen Notto, Chief Clerk
- b. Discussion to adopt Resolution 2025-17 Marcellus Legacy Allocation Kittanning Firemen's Bank
Karen Notto, Chief Clerk

10. AGREEMENTS AND CONTRACTS

- a. Discussion to approve Agreement between the County of Armstrong and Armstrong County Community Action Agency
Erica Bowser Controller ACCAA
- b. Discussion to approve the Agreement between the County of Armstrong and Card Connect
Gary Montebell, Director Belmont Complex
- c. Discussion to approve Memorandum of Understanding between the County of Armstrong and Tyler Technologies.
Kathy Rashlich, Director Veterans Affairs
- d. Discussion to approve Agreement between the County of Armstrong and Armstrong-Indiana-Clarion Drug and Alcohol Commission, Inc.
Karen Notto, Chief Clerk
- e. Discussion to approve the FY 2025-2026 Child Accounting and Profile System Application Service Provider Agreement between the County of Armstrong and Avanco/CAPS – Clifton, VA
Paula McClure, Executive Director, Children Youth and Family Services
 - Addendums to Provider Agreement
 - CAPS Consulting Services Addendum
 - HIPAA Business Associate Agreement Addendum
- f. Discussion to approve the AFCARS Upgrade and Maintenance/Avanco FY 2025-2026 Agreement between the County of Armstrong and Avanco/CAPS – Clifton, VA
Paula McClure, Executive Director, Children Youth and Family Services

Next Board of Commissioners' Public Meeting: Thursday, July 17, 2025, at 9:00 a.m.

Agreements cont'd

- g. Discussion to approve the FY 2024-2025 Child Accounting and Profile System CWIS Maintenance between the County of Armstrong and Avanco/CAPS – Clifton, VA
Paula McClure, Executive Director, Children Youth and Family Services
- h. Discussion to approve the Memorandum of Understanding between the County of Armstrong and Armstrong County Children, Youth, and Family Services
Paula McClure, Executive Director, Children Youth and Family Services
- i. Discussion to approve the FY 2025-2026 Counsel for Youth Agreements between the County of Armstrong and the following providers:
Paula McClure, Executive Director, Children Youth and Family Services
 - Andrew Cypher, Counsel for Youth
 - Lisa Peluso, Counsel for Youth
- j. Discussion to approve the FY 2025-2026 Professional Service Agreements between the County of Armstrong and the following providers:
Paula McClure, Executive Director, Children Youth and Family Services
 - James A. Favero, Esquire – CYF Solicitor
 - Tyler S. Heller, Esquire – CYF Assistant Solicitor
 - Paula LaStrapes, Esquire – Guardian Ad Litem
 - Eric Bernstein, Psy.D. – Butler, PA
 - Alternative Community Engagement Solutions, LLC – Greensburg, PA
 - HAVIN, Inc. – Kay's Cottage – Kittanning, PA
 - Chris Evans, Constable – Kittanning, PA
 - CSI Corporate Security Investigations – Monaca, PA
 - John Neyman, MA Th.D., BCPC – Sarver, PA
- k. Discussion to approve the FY 2025-2026 Placement Provider Purchase of Service Agreement between the County of Armstrong and the following providers:
Paula McClure, Executive Director, Children Youth and Family Services
 - Jefferson County Juvenile Detention Center – Steubenville, OH
 - Alternative Living Solutions - Greensburg, OH
 - Merakey – Harrisburg, PA
 - Crossroads Group Home & Services, Inc. – Farrell, PA
 - Central Counties Youth Center – Bellefonte, PA

11. POLICIES

- a. Discussion to adopt County of Armstrong Safety Manual
Audrey Campbell, Manager Human Resources

Next Board of Commissioners' Public Meeting: Thursday, July 17, 2025, at 9:00 a.m.

12. APPOINTMENTS

a. Career T.R.A.C.K., Inc.
Karen Notto, Chief Clerk

- Discussion to approve the reappointment of Mr. Ron Mailki, Owner, Mailki Mechanical Manufacturing, 553 Freeport Road, Freeport, PA 16229, to serve on the Career T.R.A.C.K. Board of Directors for a term commencing on July 1, 2025, and expiring on June 30, 2027.

b. Tri-County Workforce Development Board
Karen Notto, Chief Clerk

- Discussion to approve the appointment of Mr. Rob Landowski, President & CEO, Lanco Electric, Inc., 300 Canal Street, Leechburg, PA 15656, to serve on the Tri-County Workforce Development Board for a term commencing on June 19, 2025, and expiring on September 30, 2028.

13. ANNOUNCEMENTS

14. OTHER BUSINESS

a. Emergency Declaration

- Discussion to adopt Emergency Declaration – Armstrong County Jail, at the recommendation of the Prison Board

15. PUBLIC COMMENT

Visitors are welcome to comment on any agenda or non-agenda items at this time under the direction of the Chairman. Individuals will be allowed up to five (5) minutes and groups up to fifteen (15) minutes to speak. Completed written forms will be collected as required by the county.

16. ADJOURNMENT