VOLUNTEER SERVICES PROGRAM

Area Agency on Aging
County of Armstrong
POSITION VACANCY ANNOUNCEMENT

Position Title: **ADVISORY BOARD MEMBER** January 1, 2014 – December 31, 2016 (3 year term)		**Date:** Issued: 11/19/13
Work Site: Area Agency on Aging 326 S. Water St., Suite 1 Kittanning, PA 16201	**Hours of Work:** Meeting: 10:00 a.m. 3rd Thursday ea. month (approx. 1 ½ hr.)	**Classification:** Volunteer

Overall Responsibilities:

1. Provide advisement to AAA Executive Director on the development and administration of the Area Plan/Aging Block Grant.
2. Advocate for the needs of older adults of Armstrong County.
3. Review Agency documents and pertinent materials as requested by Advisory Board President and/or AAA Executive Director for comments and recommendations.
4. Serve on one or more of the Advisory Board Committees: Administration, Long Term Care, Center Services, Transportation, Special Projects, Focus Group. (Committee duties include providing input, discussion, planning, recommendations and etc. on Agency policies, procedures, service and delivery).
5. Perform related duties as assigned by the Advisory Board President and/or AAA Executive Director.

Minimum Qualifications:

- Age 60 or older.
- Resident of Armstrong County
- Representative from the geographical area of Rural Valley

Benefits:

- Transportation reimbursement Currently at .565 cents per mile.
- Accidental insurance coverage while performing Advisory Board duties.
- Recognition of volunteer hours.
- Opportunity to explore aging issues & advocate for the needs of the elderly.
- Make new acquaintances.
- Contribute your experience and talents.

How to Apply:

Send letter of interest, phone number & address to:

Janet D. Talerico, Executive Director
Armstrong County Area Agency on Aging
326 S. Water St., Suite 1, Kittanning, PA 16201

Deadline: December 16, 2013

*For more information call: 800-368-1066

Armstrong County and The Area Agency on Aging are Equal Opportunity/Affirmative Action Employers. It is the policy of the County and Agency to select the most qualified applicant for any position regardless of the applicant's race, color, creed, religion, national origin, age, sex, or political affiliation.